



JABATAN KASTAM DIRAJA MALAYSIA

USER MANUAL
SALES AND SERVICE TAX:
IMPORTED TAXABLE SERVICE (NON REGISTRANT)

Version 2.1

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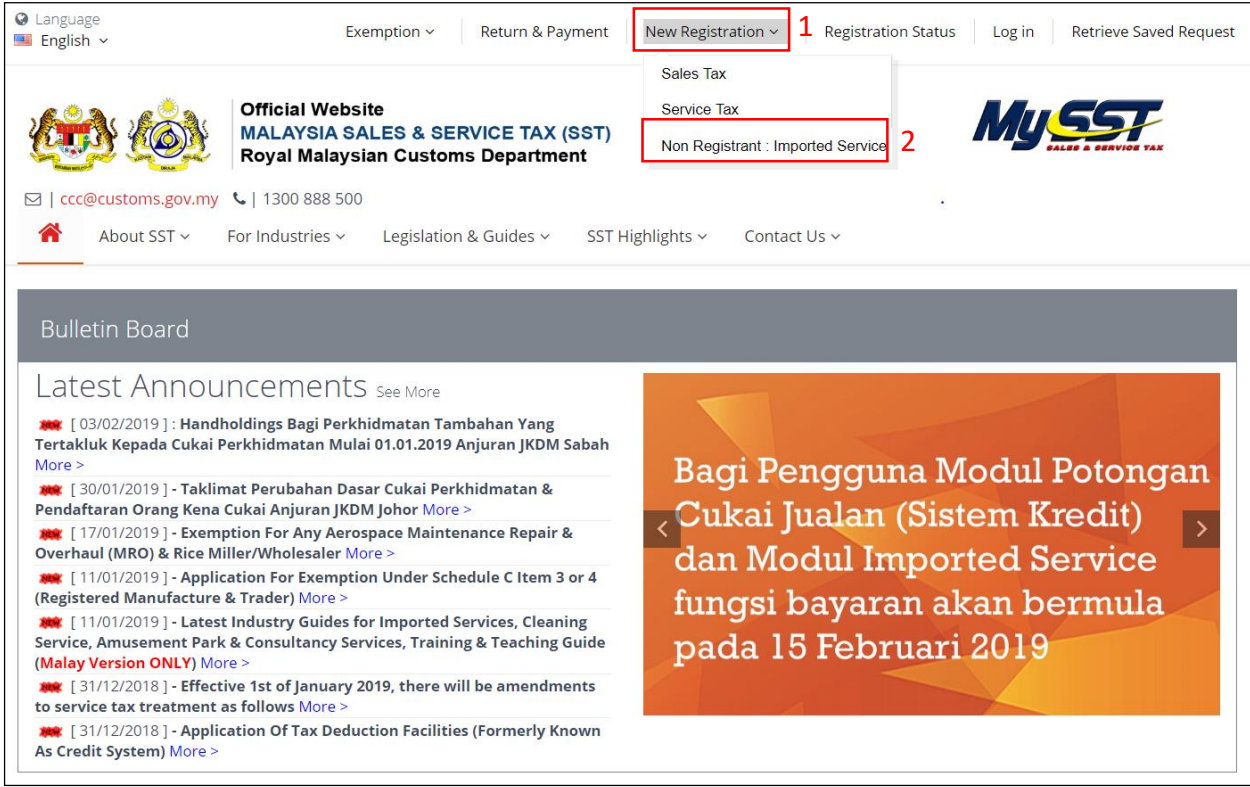
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1 Non Registrant Register under Imported Service

1.1 Landing Page



Language
English

Exemption Return & Payment **New Registration** 1 Registration Status Log in Retrieve Saved Request

Sales Tax
Service Tax
Non Registrant : Imported Service 2

Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

ccc@customs.gov.my | 1300 888 500

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Latest Announcements See More

- [03/02/2019] : Handholdings Bagi Perkhidmatan Tambahan Yang Tertakluk Kepada Cukai Perkhidmatan Mulai 01.01.2019 Anjuran JKDM Sabah [More >](#)
- [30/01/2019] - Taklimat Perubahan Dasar Cukai Perkhidmatan & Pendaftaran Orang Kena Cukai Anjuran JKDM Johor [More >](#)
- [17/01/2019] - Exemption For Any Aerospace Maintenance Repair & Overhaul (MRO) & Rice Miller/Wholesaler [More >](#)
- [11/01/2019] - Application For Exemption Under Schedule C Item 3 or 4 (Registered Manufacture & Trader) [More >](#)
- [11/01/2019] - Latest Industry Guides for Imported Services, Cleaning Service, Amusement Park & Consultancy Services, Training & Teaching Guide (Malay Version ONLY) [More >](#)
- [31/12/2018] - Effective 1st of January 2019, there will be amendments to service tax treatment as follows [More >](#)
- [31/12/2018] - Application Of Tax Deduction Facilities (Formerly Known As Credit System) [More >](#)

Bagi Pengguna Modul Potongan Cukai Jualan (Sistem Kredit) dan Modul Imported Service fungsi bayaran akan bermula pada 15 Februari 2019

Figure 1.1.1 MySST Landing Page

1. Go to <https://mysst.customs.gov.my/> and display MySST website (Refer Figure 1.1.1).
2. Click New Registration then click Non Registrant : Imported Service (Refer Figure 1.1.1) and Registration For Imported Taxable Service page will appear (Figure 1.1.2).

1.2 Imported Service Registration

Pendaftaran Perkhidmatan Bercukai Diimport
Registration For Imported Taxable Service

1) Nama Pemohon :
Applicant Name

Jenis Identiti
Identity Type

2) No. Kad Pengenalan *
Identity Card No. *

3) Jawatan
Designation

4) No. Pendaftaran Syarikat *
Business Registration No. *

5) Nama Perniagaan *
Name of Business *

6) Alamat Perniagaan *
Address of Business *

Postkod *
Postcode

Bandar
City

Negeri
State

7) No. Telefon
Telephone No. *

8) Alamat Emel Syarikat
Email Address *

AIMAN HAKIM

IC - NOMBOR KAD PENGENALAN / IDENTITY CARD NO
PLEASE SELECT
IC - NOMBOR KAD PENGENALAN / IDENTITY CARD NO
NP - NOMBOR PASPORT / PASSPORT NUMBER
DESIGNATION

BUSINESS REGISTRATION NO

NAME OF BUSINESS

ADDRESS OF BUSINESS

ADDRESS OF BUSINESS

ADDRESS OF BUSINESS

POSTCODE

CITY

STATE

TELEPHONE NO. (I.E: 0145234678)

eg: example@gmail.com

Submit

Figure 1.2.1 Imported Service Registration page

1. Key in Applicant Name (Refer Figure 1.2.1).
2. Choose Identity Card (Refer Figure 1.2.1).

Pendaftaran Perkhidmatan Bercukai Diimport
Registration For Imported Taxable Service

1) Nama Pemohon :
Applicant Name

Jenis Identiti
Identity Type

2) No. Kad Pengenalan *
Identity Card No. *

3) Jawatan
Designation

4) No. Pendaftaran Syarikat *
Business Registration No. *

5) Nama Perniagaan *
Name of Business *

6) Alamat Perniagaan *
Address of Business *

Poskod *
Postcode

Bandar
City

Negeri
State

7) No. Telefon
Telephone No. *

8) Alamat Emel Syarikat
Email Address *

AIMAN HAKIM

IC - NOMBOR KAD PENGENALAN / IDENTITY CARD NO

952709106745

EXECUTIVE MANAGER

12345QWER

AIMAN SDN BHD

NO 67
JALAN PERWIRAJ
ADDRESS OF BUSINESS

POSTCODE

CITY

STATE

TELEPHONE NO. (I.E: 0145234678)

eg: example@gmail.com

Submit

Figure 1.2.2 Imported Service Registration page

3. Key in Identity Card Number (Refer Figure 1.2.2).
4. Key in Designation (Refer Figure 1.2.2).
5. Key in Business Registration Number (Refer Figure 1.2.2).
6. Key in Name of Business (Refer Figure 1.2.2).
7. Key in Address of Business (Refer Figure 1.2.2).
8. Click postcode search button and choose postcode pop up page will appear (Refer Figure 1.2.2 and Figure 1.2.3)



Pilih Poskod / Choose Postcode

SEARCH... 

Actions	Code	City	State
	17000	PASIR MAS	KELANTAN
	17007	PASIR MAS	KELANTAN
	17009	PASIR MAS	KELANTAN
	17010	PASIR MAS	KELANTAN
	17020	PASIR MAS	KELANTAN

Total: 2759

 5



Figure 1.2.3 Choose Postcode pop up page

9. Key in postcode and click search button (Refer Figure 1.2.3).
10. Click Select button and City and State will be auto populate based on selected postcode (Refer Figure 1.2.3)



Pendaftaran Perkhidmatan Bercukai Diimport
Registration For Imported Taxable Service

1) Nama Pemohon : <i>Applicant Name</i>	AIMAN HAKIM		
Jenis Identiti <i>Identity Type</i>	IC - NOMBOR KAD PENGENALAN / IDENTITY CARD NO		
2) No. Kad Pengenalan * <i>Identity Card No. *</i>	952709106745		
3) Jawatan <i>Designation</i>	EXECUTIVE MANAGER		
4) No. Pendaftaran Syarikat * <i>Business Registration No. *</i>	12345QWER		
5) Nama Perniagaan * <i>Name of Business *</i>	AIMAN SDN BHD		
6) Alamat Perniagaan * <i>Address of Business *</i>	NO 67		
	JALAN PERWIRA		
	ADDRESS OF BUSINESS		
Poskod * <i>Postcode</i>	42300		
Bandar <i>City</i>	BANDAR PUNCAK ALAM		
Negeri <i>State</i>	SELANGOR		
7) No. Telefon <i>Telephone No. *</i>	019876345		
8) Alamat Emel Syarikat <i>Email Address *</i>			
Submit			

Figure 1.2.4 Imported Service Registration

11. Key in Telephone number (Refer Figure 1.2.4).
12. Key in Email Address (Refer Figure 1.2.4).
13. Click Submit button (Refer Figure 1.2.4) and pop up message will display (Figure 1.2.5).

Email Notification will be send to user for reminder their SST registration number, User Id and temporary password (Refer Figure 1.2.6)

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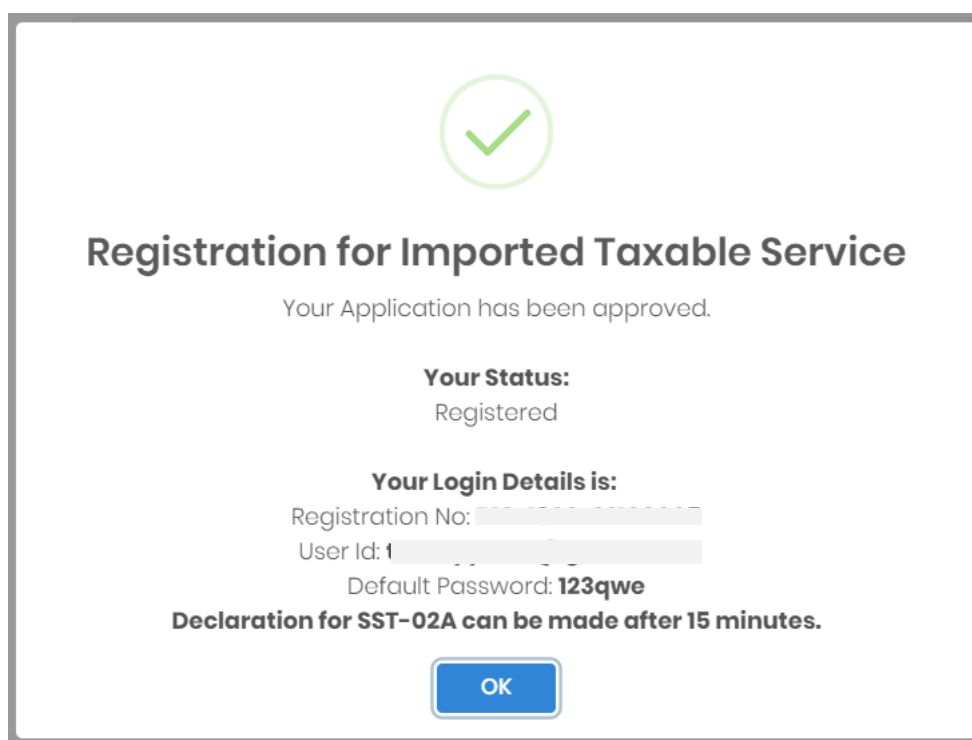


Figure 1.2.5 Pop up Registration for Imported Taxable Service



Figure 1.2.6 Email Notification

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1.3 Log in to MySST System

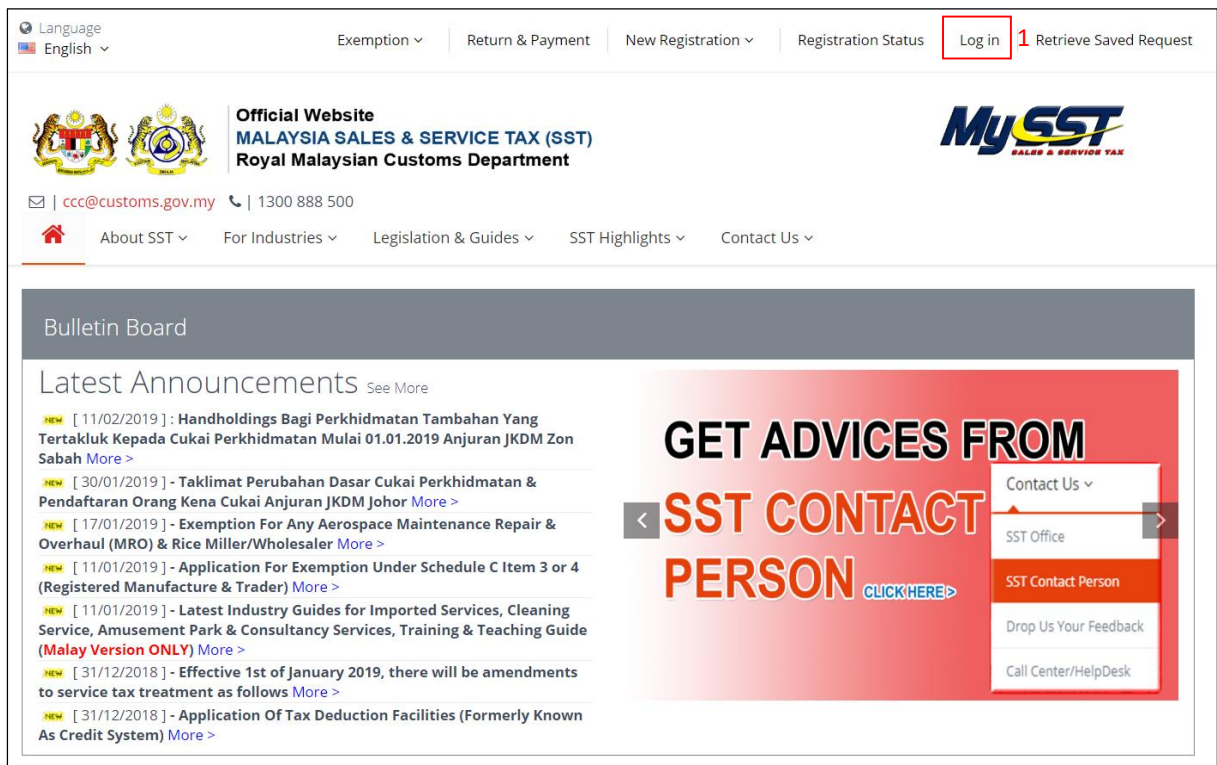


Figure 1.3.1 MySST Landing Page

1. Click Log in and MySST Log In page will appear. (Refer Figure 1.3.1 and Figure 1.3.2)

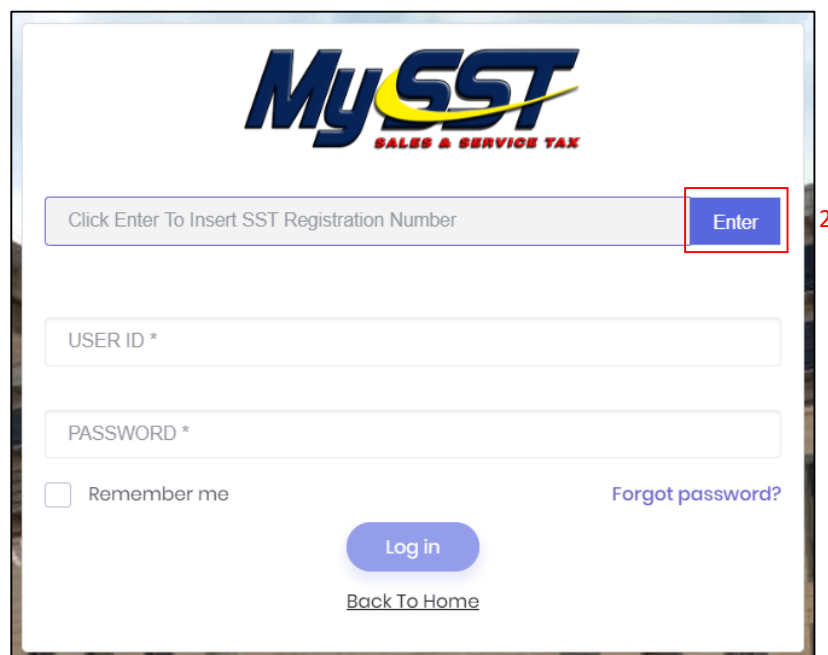
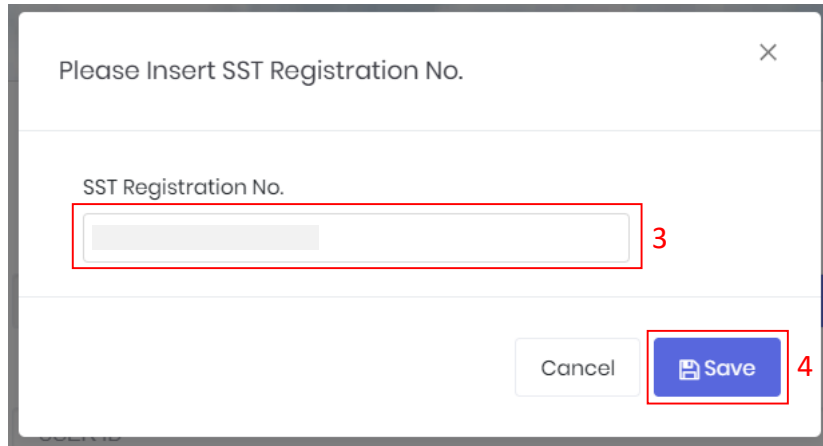


Figure 1.3.2 Log in Page

2. Click Enter (Refer Figure 1.3.2) and Insert SST Registration pop up will appear (Figure 1.3.3)



Please Insert SST Registration No.

SST Registration No.

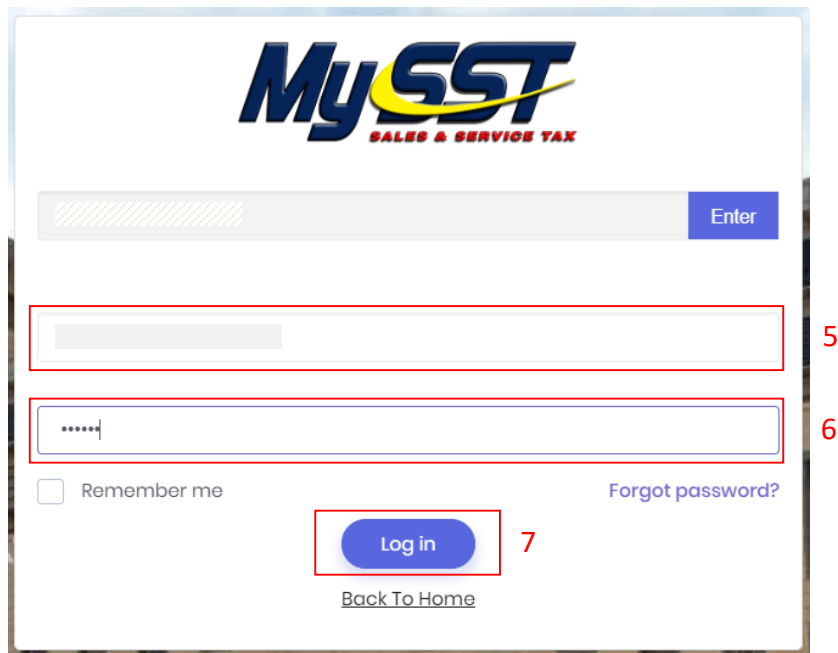
3

Cancel

4

Figure 1.3.3 Insert SST Registration pop up

3. Key in SST Registration Number. (Refer Figure 1.3.3)
4. Click Save button and MySST Log in page will appear. (Refer Figure 1.3.3 and Figure 1.3.4)



MySST
SALES & SERVICE TAX

Enter

5

6

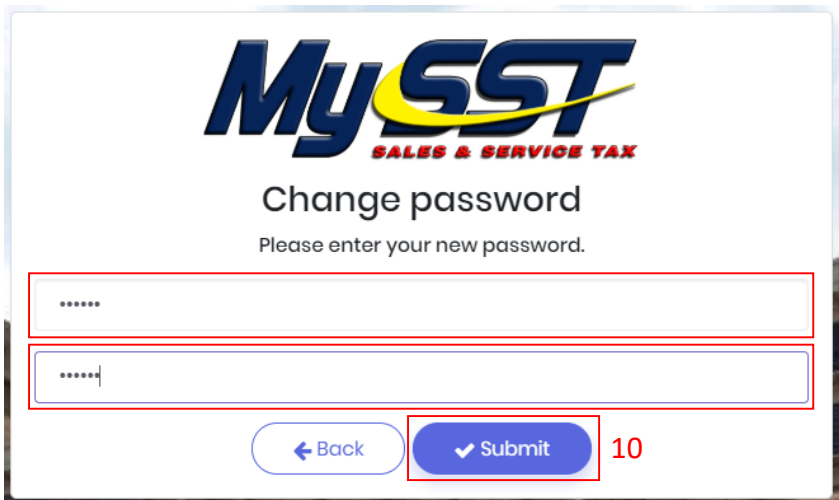
☐ Remember me [Forgot password?](#)

7

[Back To Home](#)

Figure 1.3.4 Log In Page

5. Key in User Id. (Refer Figure 1.3.4)
6. Key in password. (Refer Figure 1.3.4)
7. Click Log In button and change password Page Will Appear. (Refer Figure 1.3.4)
Change Password page only will appear for first time log in



MySST
SALES & SERVICE TAX

Change password
Please enter your new password.

8

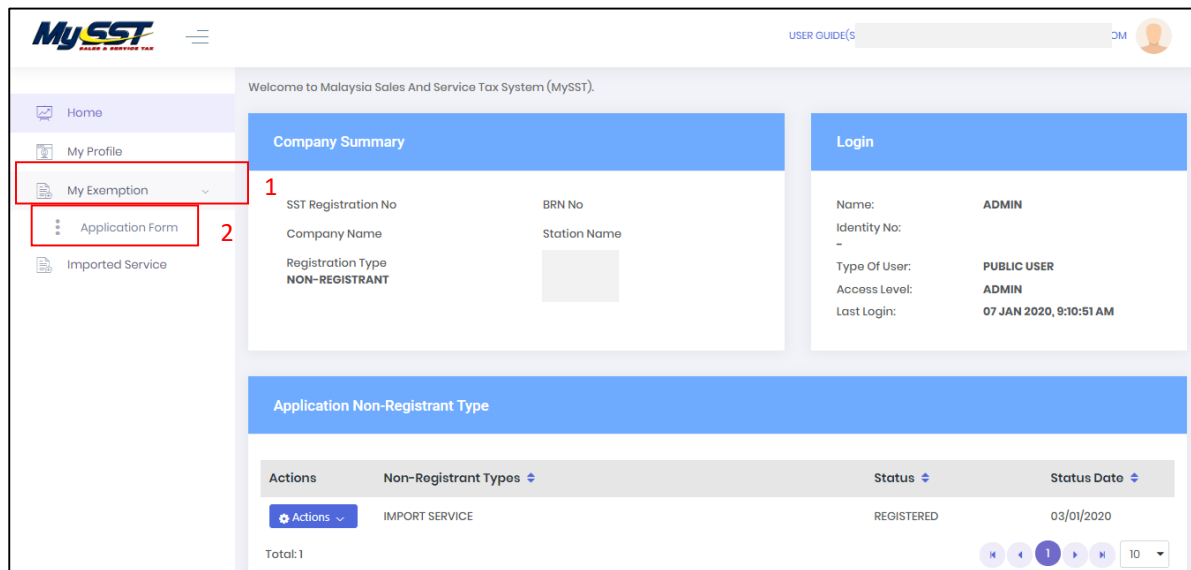
9

10

Figure 1.3.5 Change Password

8. Key in New Password. (Refer Figure 1.3.5)
9. Key in New Password confirmation. (Refer Figure 1.3.5)
10. Click Submit button and MySST homepage will appear. (Refer Figure 1.3.5)

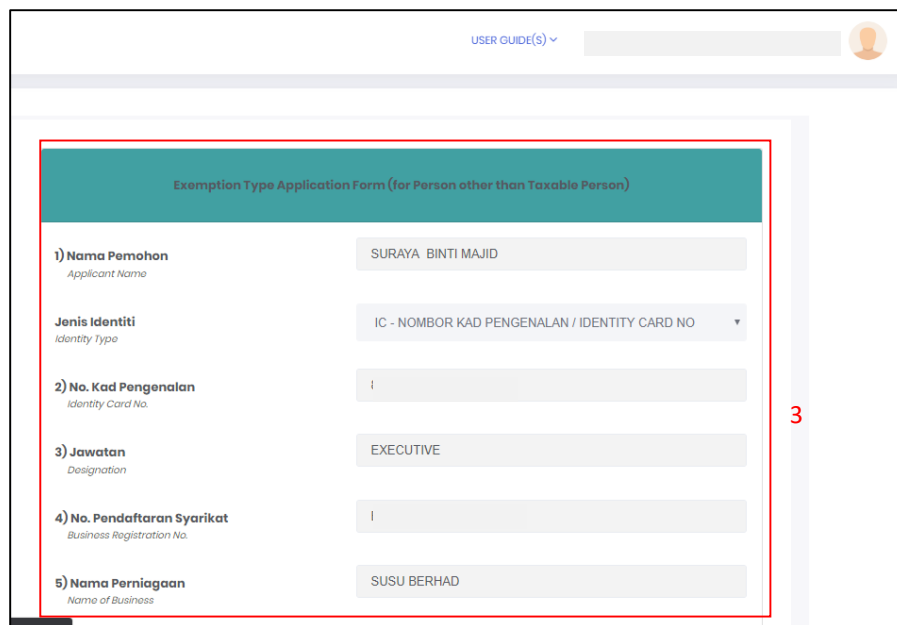
1.4 Application for Sales Tax Exemption



The screenshot shows the MySST system interface. On the left sidebar, the 'My Exemption' menu is highlighted with a red box and labeled with a red '1'. Below it, the 'Application Form' sub-menu is also highlighted with a red box and labeled with a red '2'. The main content area displays the 'Company Summary' and 'Login' sections. The 'Company Summary' section shows fields for SST Registration No, BRN No, Company Name, and Station Name. The 'Login' section shows fields for Name, Identity No, Type Of User, Access Level, and Last Login. The 'Application Non-Registrant Type' section is also visible, showing a table with columns for Actions, Non-Registrant Types, Status, and Status Date.

Figure 1.4.1 Register Exemption

1. Click Exemption Module and Application Form sub menu will appear. (Refer Figure 1.4.1)
2. Click Application Form. (Refer Figure 1.4.1)

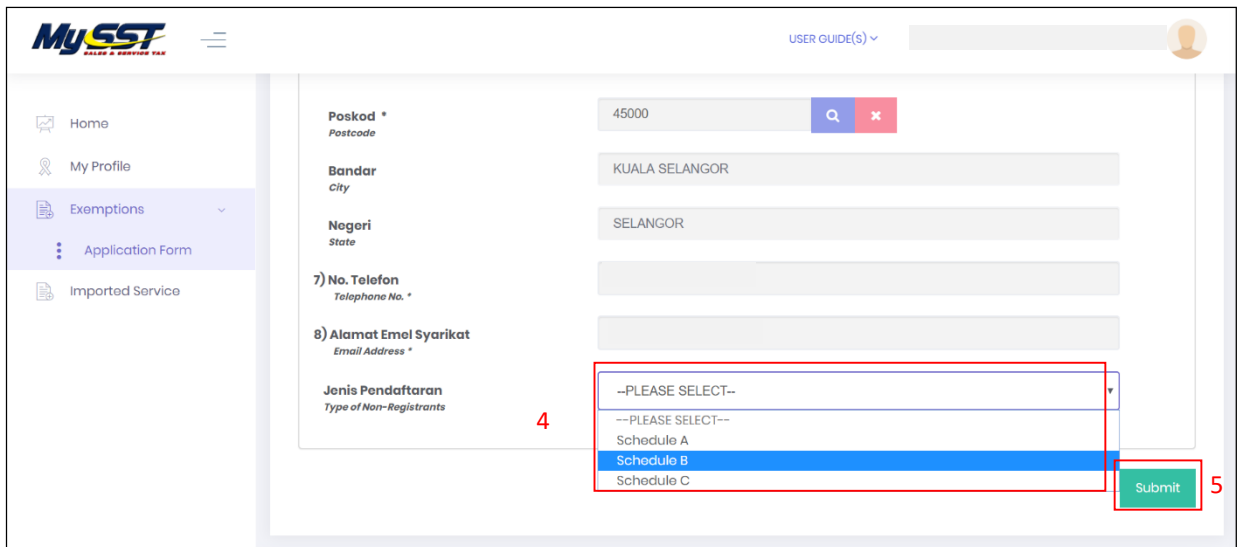


The screenshot shows the 'Exemption Type Application Form (for Person other than Taxable Person)'. The form is highlighted with a red box and labeled with a red '3'. The form contains the following fields:

- 1) Nama Pemohon (Applicant Name): SURAYA BINTI MAJID
- Jenis Identiti (Identity Type): IC - NOMBOR KAD PENGENALAN / IDENTITY CARD NO
- 2) No. Kad Pengenalan (Identity Card No.): I
- 3) Jawatan (Designation): EXECUTIVE
- 4) No. Pendaftaran Syarikat (Business Registration No.): I
- 5) Nama Perniagaan (Name of Business): SUSU BERHAD

Figure 1.4.2 Exemption Application Form

3. Exemption application form will appear. (Refer Figure 1.4.2)



The screenshot shows the 'MySST' application form. The left sidebar contains links for Home, My Profile, Exemptions, Application Form, and Imported Service. The main form area includes fields for Postcode (45000), Bandar (KUALA SELANGOR), Negeri (SELANGOR), 7) No. Telefon, and 8) Alamat Emel Syarikat. The 'Jenis Pendaftaran' dropdown is open, showing options: --PLEASE SELECT--, --PLEASE SELECT--, Schedule A, Schedule B (highlighted), and Schedule C. The Submit button is also visible.

Figure 1.4.3 Submit Exemption Application

4. Choose Exemption type. (Refer Figure 1.4.3)
5. Click Submit button and confirmation pop up will appear. (Refer Figure 1.4.3)

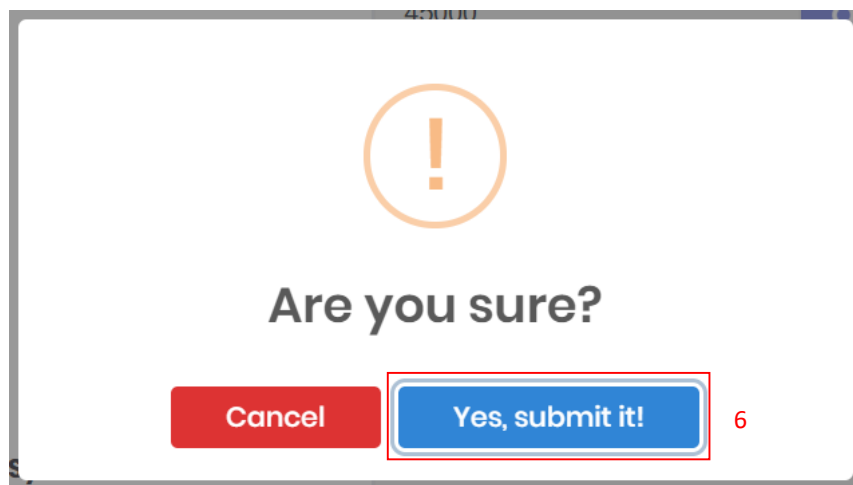


Figure 1.4.4 Confirmation to submit Exemption Application

6. Click "Yes,submit it!" button to continue exemption registration. (Refer Figure 1.4.4)

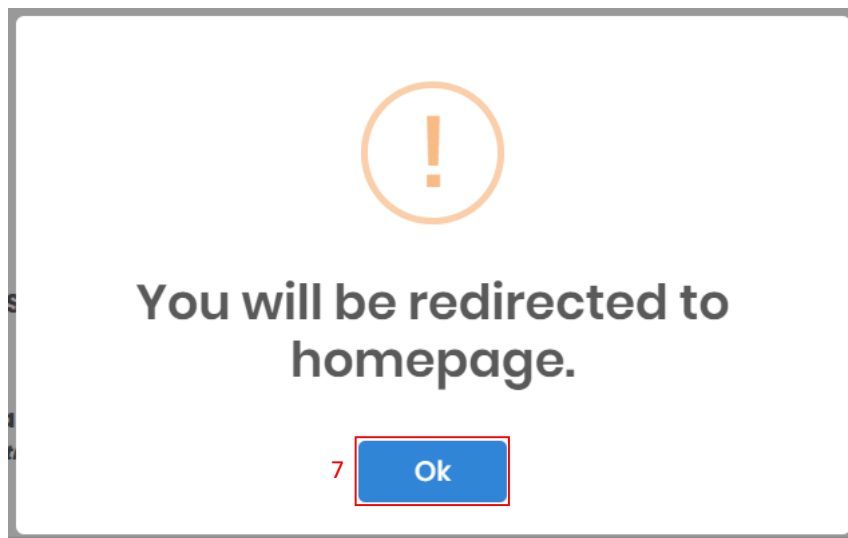


Figure 1.4.5 Redirected homepage pop up

7. Click Ok button. (Refer Figure 1.4.5)

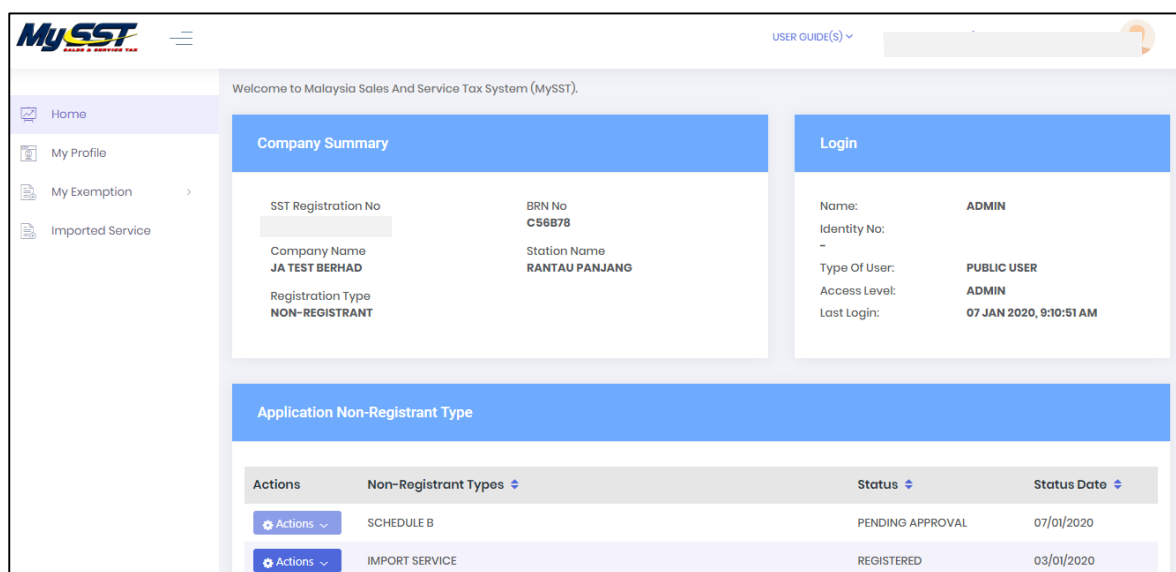


Figure 1.4.6 Non-Registrant Homepage

8. Non-Registrant Homepage will appear (Refer Figure 1.4.6). Application status for Sales Tax Exemption is displayed on Application Non-Registrant Type.

Status approval of exemption application is rely on JKDM officer approval.

1.5 Log In to Return & Payment

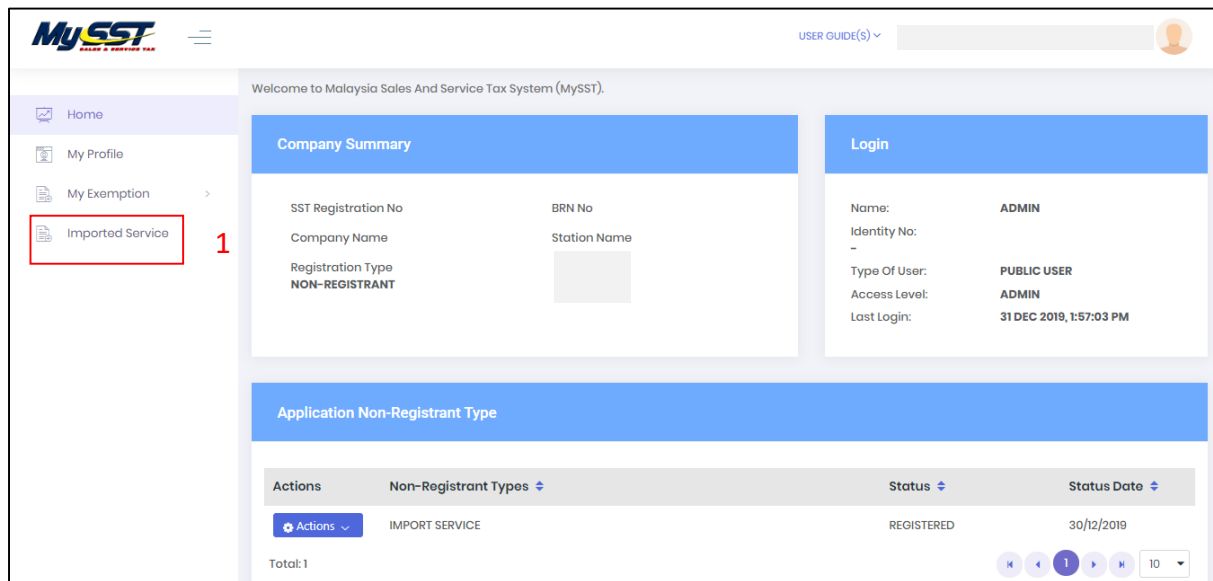


Figure 1.5.1 MySST homepage

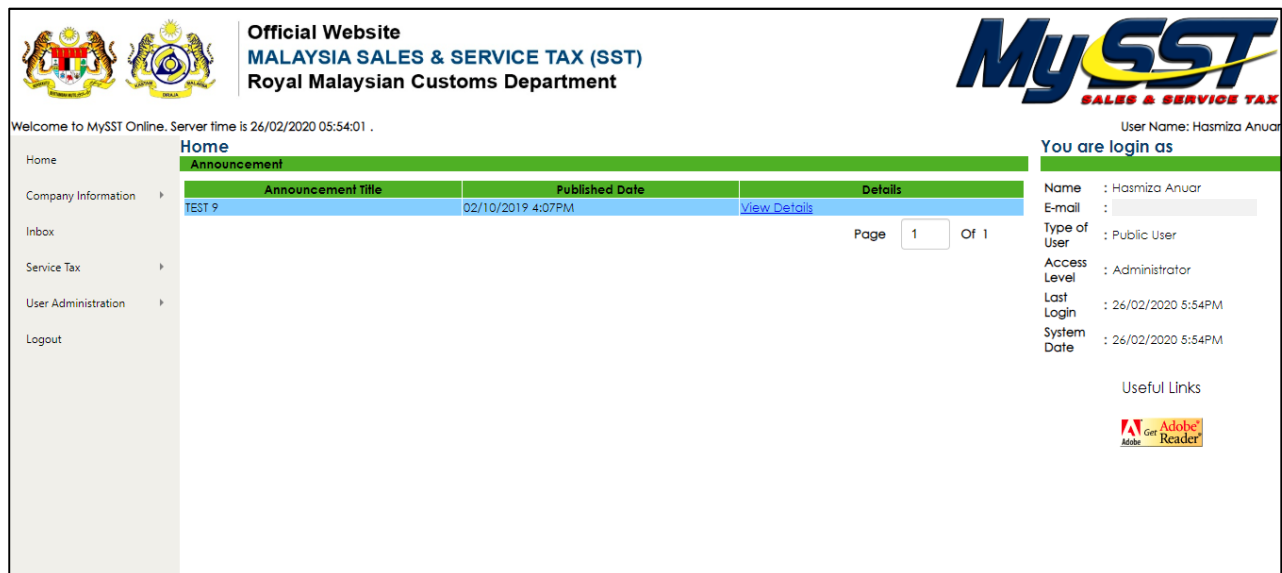
1. Click Imported Service (Refer Figure 1.5.1) to access Return and Payment module page (Refer Figure 1.5.2).



Figure 1.5.2 Log In Sales and Service Tax System

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1. User ID and password will be auto populate and key In Password (Refer Figure 1.5.2)
2. Click Login button (Refer Figure 1.5.2 and Return & Payment homepage displayed. (Refer Figure 1.5.3)



Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

Welcome to MySST Online. Server time is 26/02/2020 05:54:01 .

User Name: Hasmiza Anuar

Home

Announcement

Announcement Title	Published Date	Details
TEST 9	02/10/2019 4:07PM	View Details

Page 1 Of 1

You are login as

Name : Hasmiza Anuar
E-mail :
Type of User : Public User
Access Level : Administrator
Last Login : 26/02/2020 5:54PM
System Date : 26/02/2020 5:54PM

Useful Links



Figure 1.5.3 Sales and Service Tax System Homepage

1.6 Add Service Tax for Imported Service

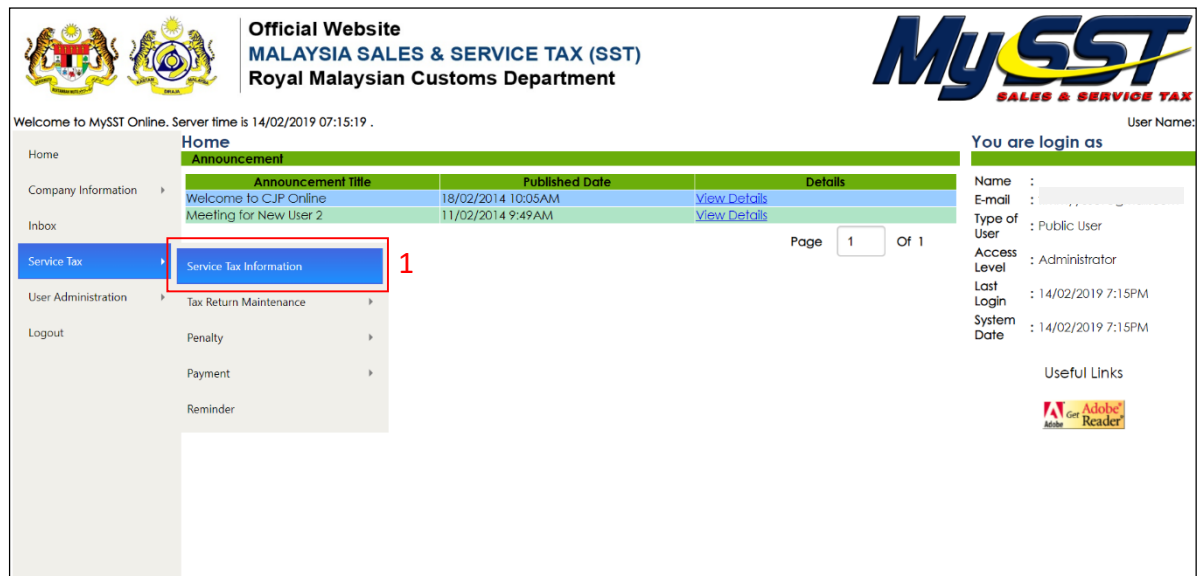


Figure 1.6.1 Sales and Service Tax System Homepage

1. Click Service Tax Information and Service Tax Licence Information Page will appear (Refer Figure 1.6.2).

Service Tax

Service Tax Licence Information

Non Registrant SMK No. :	Station Name :	B10 Port Klang
Business Name :	Non Registrant No. :	
BRN :		
Registered Date :	Application Date :	01/02/2019
Approval Date :	Approved By :	
Effective Date :		
Correspondence Address :	Business Address :	NO 67 JALAN PERWIRA
Tel No. :		
Trade Name :		
Services :	Business Start Date :	
Status :	Business End Date :	
Cancel Date :	Financial Year End :	0

Available Tax Schedule Year : 2019 Backward Forward

1 - 10 in 12 are displayed

Select	No	TAXABLE PERIOD	DUE DATE	RECEIVED DATE	RECEIPT AMT	RECEIPT NO	SST-02 No	STATUS
☐	1	01/01/2019 to 31/01/2019	28/02/2019					
☐	2	01/02/2019 to 28/02/2019	01/04/2019					
☐	3	01/03/2019 to 31/03/2019	30/04/2019					
☐	4	01/04/2019 to 30/04/2019	31/05/2019					
☐	5	01/05/2019 to 31/05/2019	01/07/2019					
☐	6	01/06/2019 to 30/06/2019	31/07/2019					
☐	7	01/07/2019 to 31/07/2019	31/08/2019					
☐	8	01/08/2019 to 31/08/2019	30/09/2019					
☐	9	01/09/2019 to 30/09/2019	31/10/2019					
☐	10	01/10/2019 to 31/10/2019	30/11/2019					

Page 1 Of 2

View Detail 2

Figure 1.6.2 Service Tax Licence Information

2. Click View Detail button (Refer Figure 1.6.2) and Service Tax Return Page will Appear. (Refer Figure 1.6.3)



Service Tax
Service Tax Return

SST Name : AJMAN SDN BHD(12345QWER)
Non Registrant SMK No. :
Taxable Period : From 01/01/2019 To 31/01/2019
Declared By Name : Ahmad Bin Ali
Declared By IC/Passport No : 860204105634
Total Taxable Services Value : 0.00
Total Value of Tax Computed : 0.00
Total Value of Tax Collected /Payable (12) : 0.00
Total Service Tax Deduction (13c) : 0.00
Total Tax Payable Before Penalty Imposed(14) : 0.00
Total Penalty Amount(15) : 0.00
Total Tax Payable Inclusive Penalty(16) : 0.00
SST-02 Registered By ID :
Registered Name :
Total Detail : 0

SST-02 No. : This field will be automatic generated
Non Registrant No. :
Station Name : 810 Port Klang
Due Date : 28/02/2019
Date Registered (System) :
Date Declare (Received/ Submit) :
Form Status : Draft
Receipt No :
Receipt Date :
Penalty Amount : 0.00
Penalty Receipt Amount : 0.00
BOD Ref No/ Status : REGISTER
BOD Date :
BOD Total Received/ Total : 0.00/0.00
BOD Tax Received/ Total : 0.00/0.00
BOD Penalty Received/ Total : 0.00/0.00
Supplement SST-02 No :
Detail Service Tax Return

Add Edit Delete

1 - 1 in 1 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIMPORT							0.00			

Page 1 Of 1

Back Clear Save

Figure 1.6.3 Service Tax Return

- Key in Declared by Name. (Refer Figure 1.6.3)
- Key in Declared by IC/ Passport number. (Refer Figure 1.6.3)
- Click Add button and Service Tax Return (Draft) will appear. (Refer Figure 1.6.4)

Service Tax
Service Tax Return (Draft)

Detail Service Tax Return

Service Type : 687 PERKHIDMATAN BERCUKAI DIIMPORT

i. Value of Imported Service : 0.00
ii. Values of Free Services (9) :
iii. Total Taxable Value (i + ii) : 0.00
iv. Tax Amount Computed (iii * viii) : 0.00
v. Tax Amount Collected (Leave it blank or 0 if want to be calculated automatically. Must be greater or equal than iv) : 0.00
vi. Service Tax Deduction** (13c) :
vii. Total Tax Payable Before Penalty Imposed (v - vi) : 0.00

viii. Tax Rate % : 6.00
ix. Penalty Rate % : 0.00
x. Total Penalty (vii * ix) : 0.00
xi. Tax Amount Payable (vii + x) : 0.00
xii. Total Value of Exempted Taxable Services (18c) :

Back Clear Confirm

Figure 1.6.4 Service Tax Return (Draft)

- Key in Value of Imported Service. (Refer Figure 1.6.4)
- Key in Tax Amount Collected. (Refer Figure 1.6.4)
- Click Confirm button and GM10N RECORD CREATED will appear. (Refer Figure 1.6.5)



Service Tax
Service Tax Return (Draft)
GM10N RECORD CREATED.

Detail Service Tax Return

Service Type : 687 PERKHIDMATAN BERCUKAI DIIMPORT

i. Value of Imported Service : 4,300.00

ii. Values of Free Services (9) : 0.00

iii. Total Taxable Value (i + ii) : 4,300.00

iv. Tax Amount Computed (iii * viii) : 258.00

v. Tax Amount Collected (Leave it blank or 0 if want to be calculated automatically. Must be greater or equal than iv) : 258.00

vi. Service Tax Deduction** (13c) : 0.00

vii. Total Tax Payable Before Penalty Imposed (v - vi) : 258.00

viii. Tax Rate % : 6.00

ix. Penalty Rate % : 0.00

x. Total Penalty (vii * ix) : 0.00

xi. Tax Amount Payable (vii + x) : 258.00

xii. Total Value of Exempted Taxable Services (18c) : 0

Back Clear Confirm **Next** 9

Figure 1.6.5 Record created

9. Click Next Button (Refer Figure 1.6.5) and Service Tax Return page will appear. (Refer Figure 1.6.6)

Service Tax
Service Tax Return

SST Name : AJIMAN SDN BHD(12345QWER)

Non Registrant No. :

Taxable Period : From 01/01/2019 To 31/01/2019

Declared By Name : Ahmad Bin Ali

Declared By IC/Passport No : 860204105634

Total Taxable Services Value : 4,300.00

Total Value of Tax Computed : 258.00

Total Value of Tax Collected / Payable (12) : 258.00

Total Service Tax Deduction (13c) : 0.00

Total Tax Payable Before Penalty Imposed(14) : 258.00

Total Penalty Amount(15) : 0.00

Total Tax Payable Inclusive Penalty(16) : 258.00

SST-02 Registered By ID :

Registered Name :

Total Detail : 1

SST-02 No. :

Non Registrant No. :

Station Name : B10 Port Klang

Due Date : 28/02/2019

Date Registered (System) : 14/02/2019

Date Declare (Received/ Submit) :

Form Status : Draft

Receipt No :

Receipt Date :

Receipt Amount : 0.00

Penalty Receipt Amount : 0.00

BOD Ref No/ Status :

BOD Date :

BOD Total Received/ Total : 0.00/0.00

BOD Tax Received/ Total : 0.00/0.00

BOD Penalty Received/ Total : 0.00/0.00

Supplement SST-02 No :

Add Edit Delete

1 - 1 in 1 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIMPORT	6.00%	4,300.00	0.00		258.00	0.00	258.00	0.00/ 0.00	258.00	258.00

Page 1 Of 1

Back Print SST-02A Clear **Save** 10

Figure 1.6.6 Service Tax Return

10. Click Save button (Refer Figure 1.6.6) and pop up confirmation to save will appear (Refer Figure 1.6.7)

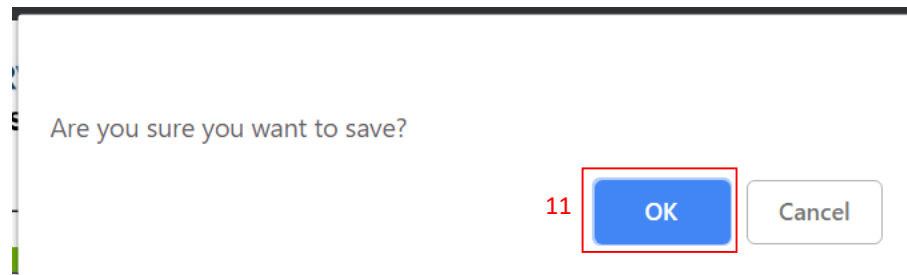


Figure 1.6.7 Save confirmation pop up

11. Click Ok button (Refer Figure 1.6.7) and Service Tax Return page with record updated will appear. (Refer Figure 1.6.8)

Service Tax
Service Tax Return
GM11N RECORD UPDATED.

SST Name	: AIMAN SDN BHD(12345QWWE)	SST-02 No.	:
Non Registrant SMK No.	:	Non Registrant No.	:
Taxable Period	: From 01/01/2019 To 31/01/2019	Station Name	: B10 Port Klang
Declared By Name	: Ahmad Bin Ali	Due Date	: 28/02/2019
Declared By IC/Passport No	: 860204105634	Date Registered (System)	: 14/02/2019
Total Taxable Services Value	: 4,300.00	Date Declare (Received/ Submit)	:
Total Value of Tax Computed	: 258.00	Form Status	: Draft
Total Value of Tax Collected /Payable (12)	: 258.00	Receipt No	:
Total Service Tax Deduction (13c)	: 0.00	Receipt Date	:
Total Tax Payable Before Penalty Imposed(14)	: 258.00	Receipt Amount	: 0.00
Total Penalty Amount(15)	: 0.00	Penalty Receipt Amount	: 0.00
Total Tax Payable Inclusive Penalty(16)	: 258.00	BOD Ref No/ Status	:
SST-02 Registered By ID	:	BOD Date	:
Registered Name	:	BOD Total Received/ Total	: 0.00/0.00
Total Detail	: 1	BOD Tax Received/ Total	: 0.00/0.00
		BOD Penalty Received/ Total	: 0.00/0.00
		Supplement SST-02 No	:

Detail Service Tax Return

1 - 1 in 1 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIIMPORT	6.00%	4,300.00	0.00		258.00	0.00	258.00	0.00/ 0.00	258.00	258.00

Page 1 Of 1

Back Print SST-02A Clear Save **Submit** 12

Figure 1.6.8 Service Tax Return with record updated

12. Click Submit button (Refer Figure 1.6.8) and submit confirmation pop up will appear. (Refer Figure 1.6.9)

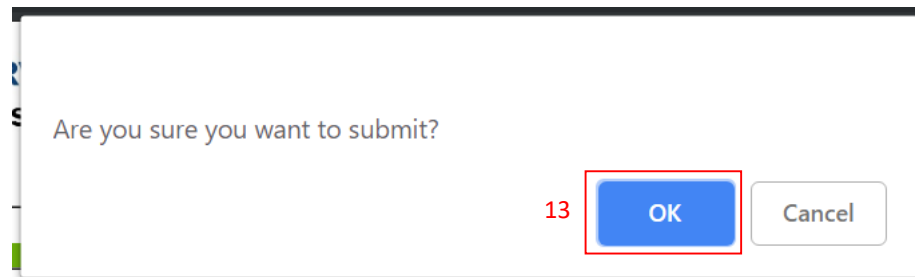


Figure 1.6.9 Submit confirmation pop up

13. Click Ok button and Service Tax Return (view only) with Process completed will appear. (Refer Figure 1.6.10)

Service Tax													
Service Tax Return (View Only)													
GM82N Process completed.													
SST Name			: AIMAN SDN BHD(12345QWER)				SST-02 No.			: [REDACTED]			
Non Registrant SMK No.			:				Non Registrant No.			: [REDACTED]			
Taxable Period			: From 01/01/2019 To 31/01/2019				Station Name			: B10 Port Klang			
Declared By Name			: Ahmad Bin Ali				Due Date			: 28/02/2019			
Declared By IC/Passport No			: 860204105634				Date Registered (System)			: 14/02/2019			
Total Taxable Services Value			: 4,300.00				Date Declare (Received/ Submit)			: 14/02/2019			
Total Value of Tax Computed			: 516.00				Form Status			: Submitted			
Total Value of Tax Collected /Payable (12)			: 258.00				Receipt No			:			
Total Service Tax Deduction (13c)			: 0.00				Receipt Date			:			
Total Tax Payable Before Penalty Imposed(14)			: 258.00				Receipt Amount			: 0.00			
Total Penalty Amount(15)			: 0.00				Penalty Receipt Amount			: 0.00			
Total Tax Payable Inclusive Penalty(16)			: 258.00				BOD Ref No/ Status			:			
SST-02 Registered By ID			:				BOD Date			:			
Registered Name			:				BOD Total Received/ Total			: 0.00/0.00			
Total Detail			: 1				BOD Tax Received/ Total			: 0.00/0.00			
							BOD Penalty Received/ Total			: 0.00/0.00			
							Supplement SST-02 No			:			
Detail Service Tax Return													
1 - 1 in 1 are displayed													
Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable	
☒	1	687 - PERKHIDMATAN BERCUKAI DIIIMPOR	6.00%	4,300.00	0.00		258.00	0.00	258.00	0.00/ 0.00	258.00	258.00	
											Page	1	Of 1
Back Print SST-02A 14 Now Reset to Draft													

Figure 1.6.10 Service Tax Return (view only)

14. Click Print SST-02A and SST-02A form will appear. (Refer Figure 1.6.11)



SST-02A

No. SST-02A :W10-500010/2003

[] Pindaan / Amendment

JABATAN KASTAM DIRAJA MALAYSIA
ROYAL MALAYSIAN CUSTOMS DEPARTMENT

BELUM BAYAR

PENGISYTIHARAN PERKHIDMATAN BERCUKAI DIIMPORT OLEH ORANG SELAIN ORANG KENA CUKAI
IMPORTED TAXABLE SERVICES DECLARATION BY PERSON OTHER THAN TAXABLE PERSON**Nota Penting (Important Notes)**

- 1) Sila isikan borang ini dengan menaip menggunakan HURUF BESAR sahaja (Please type in using BLOCK LETTERS only)
- 2) Sila rujuk Panduan Mengisi Pengisytiharaan SST-02A (Please refer to SST-02A Declaration Guidelines)
- 3) Ruangan yang bertanda (*) adalah wajib diisi (Column with (*) is a mandatory field)
- 4) Sekiranya tiada nilai utk diikrar, sila isi angka '0' (If nothing to declare, please fill in '0')
- 5) Sila hubungi Pusat Panggilan Kastam ditalian 1-300-88-8500 / 03-78067200 atau emel ccc@customs.gov.my untuk pertanyaan lanjut (Please contact Customs Call Center at 1-300-88-8500 / 03-78067200 or email ccc@customs.gov.my for further enquiry)

BAHAGIAN A: BUTIRAN ORANG SELAIN ORANG KENA CUKAI**PART A: DETAILS OF PERSON OTHER THAN TAXABLE PERSON**

- | | | |
|----|---|--|
| 1) | No Pendaftaran Perniagaan.*
Business Registration No.* | B109 |
| | ATAU / OR | |
| 2) | No. Kad Pengenalan
Identity Card No.* | |
| 3) | Name perniagaan.*
Name of Business.* | TESTING SDN BHD |
| 4) | Alamat Perniagaan.*
Business Address.* | NO. 40 JLN METRO FERDANA TIMUR 20 TMN USAHAWAN
KEPONG, 7TH MILES, KEPONG KUALA LUMPUR |
| | Bandar (Town) | |
| | Poskod (Postcode) 50000 | Negeri (State) W.PERSEKUTUAN |
| 5) | No. Telefon.*
Telephone No.* | 01234567891 |
| 6) | Alamat Email.*
Email Address.* | |

Figure 1.6.11 SST-02A form (BELUM BAYAR)

1.7 Reset to draft Imported Service

Service Tax
Service Tax Return (View Only)
GM82N Process completed.

SST Name : AJMAN SDN BHD(12345QWER)	SST-02 No. :	:
Non Registrant SMK No. :	Non Registrant No. :	
Taxable Period : From 01/01/2019 To 31/01/2019	Station Name : B10 Port Klang	
Declared By Name : Ahmad Bin Ali	Due Date : 28/02/2019	
Declared By IC/Passport No : 860204105634	Date Registered (System) : 14/02/2019	
Total Taxable Services Value : 4,300.00	Date Declare (Received/ Submit) : 14/02/2019	
Total Value of Tax Computed : 516.00	Form Status : Submitted	
Total Value of Tax Collected /Payable (12) : 258.00	Receipt No :	
Total Service Tax Deduction (13c) : 0.00	Receipt Date :	
Total Tax Payable Before Penalty Imposed(14) : 258.00	Receipt Amount : 0.00	
Total Penalty Amount(15) : 0.00	Penalty Receipt Amount : 0.00	
Total Tax Payable Inclusive Penalty(16) : 258.00	BOD Ref No/ Status :	
SST-02 Registered By ID :	BOD Date :	
Registered Name :	BOD Total Received/ Total : 0.00/0.00	
Total Detail : 1	BOD Tax Received/ Total : 0.00/0.00	
	BOD Penalty Received/ Total : 0.00/0.00	
	Supplement SST-02 No :	

Detail Service Tax Return

1 - 1 in 1 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIMPORT	6.00%	4,300.00	0.00		258.00	0.00	258.00	0.00/ 0.00	258.00	258.00

Page 1 Of 1

Back Print SST-02A Pay Now Reset to Draft 1

Figure 1.7.1 Service Tax Return (view only)

- Click Reset to Draft button (Refer Figure 1.7.1) and confirmation pop up to reset to draft will appear (Refer Figure 1.7.2).

Are you sure you want to reset status to draft?

2

OK

Cancel

Figure 1.7.2 Reset to Draft confirmation pop up

- Click Ok button (Refer Figure 1.7.2) and Service Tax Return page will appear with process completed.

1.8 Edit Imported Service

Service Tax

Service Tax Return

GM82N Process completed.

SST Name : AIMAN SDN BHD(12345QWER)

Non Registrant SMK No. :

Taxable Period : From 01/01/2019 To 31/01/2019

Declared By Name : Ahmad Bin Ali

Declared By IC/Passport No : 860204105634

Total Taxable Services Value : 4,300.00

Total Value of Tax Computed : 516.00

Total Value of Tax Collected /Payable (12) : 258.00

Total Service Tax Deduction (13c) : 0.00

Total Tax Payable Before Penalty Imposed(14) : 258.00

Total Penalty Amount(15) : 0.00

Total Tax Payable Inclusive Penalty(16) : 258.00

SST-02 Registered By ID :

Registered Name :

Total Detail : 1

SST-02 No. :

Non Registrant No. :

Station Name : B10 Port Klang

Due Date : 28/02/2019

Date Registered (System) : 14/02/2019

Date Declare (Received/ Submit) :

Form Status : Draft

Receipt No :

Receipt Date :

Receipt Amount : 0.00

Penalty Receipt Amount : 0.00

BOD Ref No/ Status :

BOD Date :

BOD Total Received/ Total : 0.00/0.00

BOD Tax Received/ Total : 0.00/0.00

BOD Penalty Received/ Total : 0.00/0.00

Supplement SST-02 No :

Add Edit 1 Delete

New Service Type Remove Service Type

Detail Service Tax Return

1 - 1 in 1 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIMPORT	6.00%	4,300.00	0.00		258.00	0.00	258.00	0.00/ 0.00	258.00	258.00

Page 1 Of 1

Back

Print SST-02A

Clear

Save

Figure 1.8.1 Service Tax Return Process Complete

1. Click Edit Button (Refer Figure 1.8.1) and Service Tax Return (Draft) will appear. (Refer Figure 1.8.2)

Service Tax

Service Tax Return (Draft)

Detail Service Tax Return

Service Type : 687 PERKHIDMATAN BERCUKAI DIIMPORT

i. Value of Imported Service : 4,300.00 2

ii. Values of Free Services (9) :

iii. Total Taxable Value (i + ii) : 4,300.00

iv. Tax Amount Computed (iii * viii) : 258.00

v. Tax Amount Collected (Leave it blank or 0 if want to be calculated automatically. Must be greater or equal than iv) : 258.00 3

vi. Service Tax Deduction** (13c) :

vii. Total Tax Payable Before Penalty Imposed (v - vi) : 258.00

viii. Tax Rate % : 6.00

ix. Penalty Rate % : 0.00

x. Total Penalty (vii * ix) : 0.00

xi. Tax Amount Payable (vii + x) : 258.00

xii. Total Value of Exempted Taxable Services (18c) : 0.00

Back

Clear

4 Confirm

** Service Tax Deduction previously known as Contra Tax :- Registered person is allowed to deduct service tax in his return for any cancellation and termination of services or any other reasons such as refunding, exchange, discounts. Please contact Customs for more information.

Figure 1.8.2 Service Tax Return (Draft)

2. Key in value of Imported Service. (Refer Figure 1.8.2)
3. Key in Tax Amount Collected. (Refer Figure 1.8.2)
4. Click Confirm button and update confirmation pop up will appear. (Refer Figure 1.8.3)

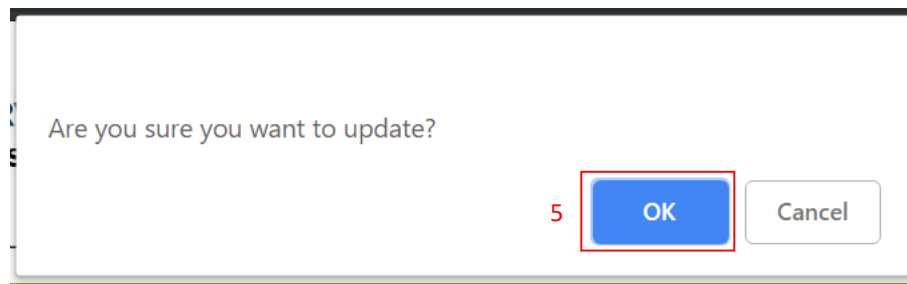
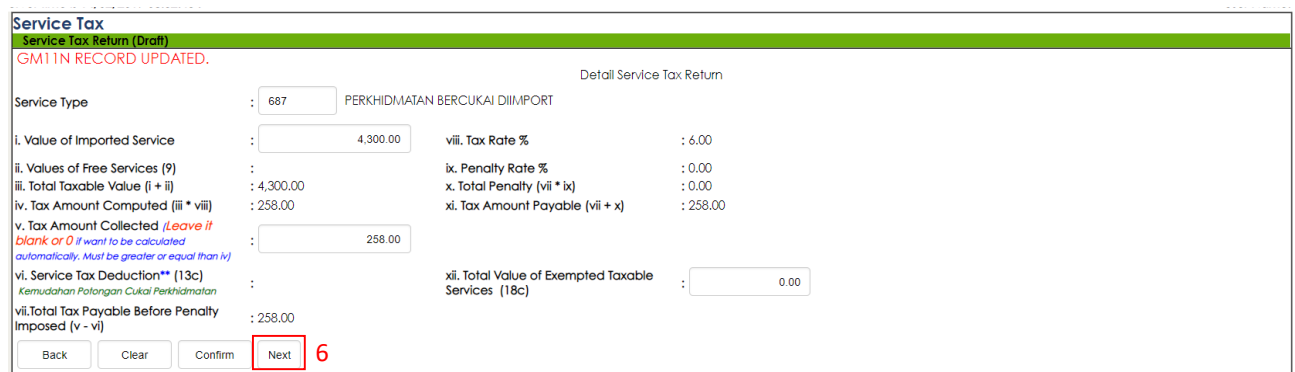


Figure 1.8.3 Update confirmation pop up

- Click Ok button and Service Tax Return (Draft) will appear with record updated. (Refer Figure 1.8.4)



Service Tax
Service Tax Return (Draft)
 GMT11N RECORD UPDATED.

Detail Service Tax Return

Service Type : 687 PERKHIDMATAN BERCUKAI DIIMPORT

i. Value of Imported Service : 4,300.00

ii. Values of Free Services (9) :

iii. Total Taxable Value (i + ii) : 4,300.00

iv. Tax Amount Computed (iii * viii) : 258.00

v. Tax Amount Collected (Leave it blank or 0 if want to be calculated automatically. Must be greater or equal than iv) : 258.00

vi. Service Tax Deduction** (13c) : Kemudahan Penganugerahan Cukai Perkhidmatan

vii. Total Tax Payable Before Penalty Imposed (v - vi) : 258.00

viii. Tax Rate % : 6.00

ix. Penalty Rate % : 0.00

x. Total Penalty (vii * ix) : 0.00

xi. Tax Amount Payable (vii + x) : 258.00

xii. Total Value of Exempted Taxable Services (18c) : 0.00

Buttons: Back, Clear, Confirm, Next (highlighted with a red box and a red '6')

Figure 1.8.4 Service Tax Return (Draft) with record updated

- Click Next button (Refer Figure 1.8.4) and Service Tax Return Page will appear (Refer Figure 1.8.5).



1.9 Delete Imported Service data

Service Tax
Service Tax Return

SST Name : AJMAN SDN BHD(12345QWER)
Non Registrant SMK No. :
Taxable Period : From 01/01/2019 To 31/01/2019
Declared By Name : Ahmad Bin Ali
Declared By IC/Passport No : 860204105634
Total Taxable Services Value : 4,300.00
Total Value of Tax Computed : 258.00
Total Value of Tax Collected /Payable (12) : 258.00
Total Service Tax Deduction (13c) : 0.00
Total Tax Payable Before Penalty Imposed(14) : 258.00
Total Penalty Amount(15) : 0.00
Total Tax Payable Inclusive Penalty(16) : 258.00
SST-02 Registered By ID :
Registered Name :
Total Detail : 1

SST-02 No. :
Non Registrant No. :
Station Name : B10 Port Klang
Due Date : 28/02/2019
Date Registered (System) : 14/02/2019
Date Declare (Received/ Submit) :
Form Status : Draft
Receipt No :
Receipt Date :
Receipt Amount : 0.00
Penalty Receipt Amount : 0.00
BOD Ref No/ Status :
BOD Date :
BOD Total Received/ Total : 0.00/0.00
BOD Tax Received/ Total : 0.00/0.00
BOD Penalty Received/ Total : 0.00/0.00
Supplement SST-02 No :

Detail Service Tax Return

Add Edit **Delete** 1

1 - 1 in 1 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIMPORT	6.00%	4,300.00	0.00		258.00	0.00	258.00	0.00/ 0.00	258.00	258.00

Page 1 Of 1

Back Print SST-02A Clear Save

Figure 1.9.1 Service Tax Return

1. Click Delete button (Refer Figure 1.9.1) and Service Tax Return (Draft) will appear (Refer Figure 1.9.2).

Service Tax
Service Tax Return (Draft)

Detail Service Tax Return

Service Type : 687 PERKHIDMATAN BERCUKAI DIIMPORT

i. Value of Imported Service : 4,300.00
viii. Tax Rate % : 6.00
ix. Penalty Rate % : 0.00
x. Total Penalty (vii * ix) : 0.00
xi. Tax Amount Payable (vii + x) : 258.00
xii. Total Value of Exempted Taxable Services (18c) : 0.00

ii. Values of Free Services (9) :
iii. Total Taxable Value (i + ii) : 4,300.00
iv. Tax Amount Computed (iii * viii) : 258.00
v. Tax Amount Collected (Leave it blank or 0 if want to be calculated automatically. Must be greater or equal than iv) : 258.00
vi. Service Tax Deduction** (13c) :
vii. Total Tax Payable Before Penalty Imposed (v - vi) : 258.00

Back **Confirm** 2

Figure 1.9.2 Service Tax Return (Draft)

- Click Confirm (Refer Figure 1.9.2) button and confirmation to delete pop up will appear (Refer Figure 1.9.3).

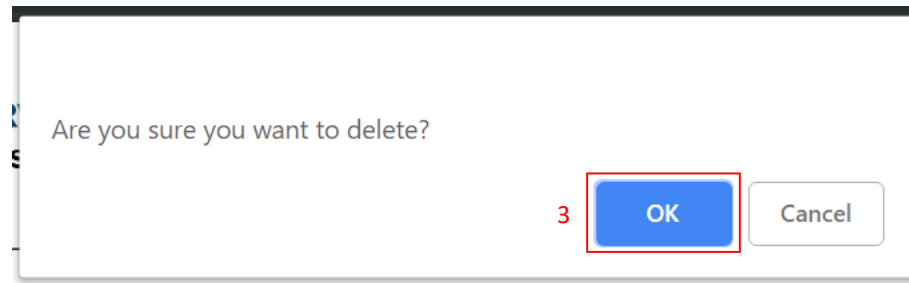


Figure 1.9.3 Delete confirmation pop up

- Click Ok button (Refer Figure 1.9.3) and Service Tax Return page will appear. (Refer Figure 1.9.4)

Once user deleted data Service Tax Return data will be deleted (Refer Figure 1.9.4)

Service Tax												
Service Tax Return												
SST Name			: AIMAN SDN BHD(12345QWER)				SST-02 No.			:		
Non Registrant SMK No.			:				Non Registrant No.			:		
Taxable Period			: From 01/01/2019 To 31/01/2019				Station Name			: 810 Port Klang		
Declared By Name			: Ahmad Bin Ali				Due Date			: 28/02/2019		
Declared By IC/Passport No			: 860204105634				Date Registered (System)			: 14/02/2019		
Total Taxable Services Value			: 0.00				Date Declare (Received/ Submit)			:		
Total Value of Tax Computed			: 258.00				Form Status			: Draft		
Total Value of Tax Collected /Payable (12)			: 0.00				Receipt No			:		
Total Service Tax Deduction (13c)			: 0.00				Receipt Date			:		
Total Tax Payable Before Penalty Imposed(14)			: 0.00				Receipt Amount			: 0.00		
Total Penalty Amount(15)			: 0.00				Penalty Receipt Amount			: 0.00		
Total Tax Payable Inclusive Penalty(16)			: 0.00				BOD Ref No/ Status			:		
SST-02 Registered By ID			:				BOD Date			:		
Registered Name			:				BOD Total Received/ Total			: 0.00/0.00		
Total Detail			:				BOD Tax Received/ Total			: 0.00/0.00		
							BOD Penalty Received/ Total			: 0.00/0.00		
							Supplement SST-02 No			:		
Detail Service Tax Return												
Add			Edit			Delete						
1 - 1 in 1 are displayed												
Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIMPORT							0.00			
Page 1 Of 1												
Back Print SST-02A Clear Save												

Figure 1.9.4 Service Tax Return deleted imported service data

1.10 Pay Service Tax for Imported Service

Payment can be made once user already add service tax for Imported Service and submit the service tax form.

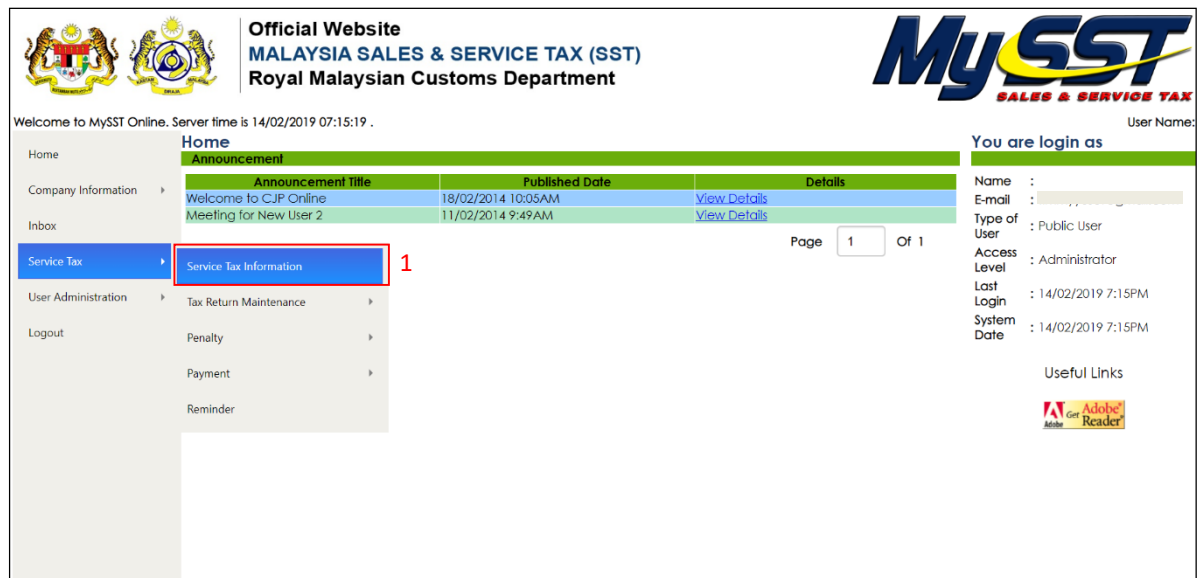


Figure 1.10.1 Return & Payment system Homepage

1. Click Service Tax Information (Refer Figure 1.10.1) and Service Tax Licence Information Page will appear (Refer Figure 1.10.2).

Service Tax

Service Tax Licence Information

Non Registrant SMK No. :E

Business Name :AJMAN SDN BHD

BRN :12345QWER

Registered Date :14/02/2019

Approval Date :14/02/2019

Effective Date :14/02/2019

Correspondence Address :NO 67 JALAN PERWIRA

Tel No. :019876345

Trade Name :AJMAN SDN BHD

Services :

Status :Active

Cancel Date :

Station Name :B10 Port Klang

Non Registrant No. :

Application Date :01/02/2019

Approved By :

Business Address :NO 67 JALAN PERWIRA

Business Start Date :

Business End Date :

Financial Year End :0

Available Tax Schedule

Year : 2019

Backward

Forward

1 - 10 in 12 are displayed

Select	No	TAXABLE PERIOD	DUE DATE	RECEIVED DATE	RECEIPT AMT	RECEIPT NO	SST-02 No	STATUS
	1	01/01/2019 to 31/01/2019	28/02/2019	31/03/2019		2	810-500030/1902	Submitted
	2	01/02/2019 to 28/02/2019	01/04/2019					
	3	01/03/2019 to 31/03/2019	30/04/2019					
	4	01/04/2019 to 30/04/2019	31/05/2019					
	5	01/05/2019 to 31/05/2019	01/07/2019					
	6	01/06/2019 to 30/06/2019	31/07/2019					
	7	01/07/2019 to 31/07/2019	31/08/2019					
	8	01/08/2019 to 31/08/2019	30/09/2019					
	9	01/09/2019 to 30/09/2019	31/10/2019					
	10	01/10/2019 to 31/10/2019	30/11/2019					

Page 1 Of 2

View Detail

Figure 1.10.2 Service Tax Licence Information

2. Click SST-02 Number (Refer Figure 1.10.2) and Service Tax Return (Submitted) will appear. (Refer Figure 1.10.3)

Service Tax

Service Tax Return (Submitted)

SST Name

Non Registrant SMK No.

Taxable Period

Declared By Name

Declared By IC/Passport No

Total Taxable Services Value

Total Value of Tax Computed

Total Value of Tax Collected /Payable (12)

Total Service Tax Deduction (13c)

Total Tax Payable Before Penalty Imposed(14)

Total Penalty Amount(15)

Total Tax Payable Inclusive Penalty(16)

SST-02 Registered By ID

Registered Name

Total Detail

: AIIMAN SDN BHD(12345QWER)

:

: From 01/01/2019 To 31/01/2019

: Ahmad Bin Ali

: 860204105634

: 4,300.00

: 516.00

: 258.00

: 0.00

: 258.00

: 64.50

: 322.50

: SST-02 Registered By ID

:

:

: 1

SST-02 No.

Non Registrant No.

Station Name

Due Date

Date Registered (System)

Date Declare (Received/ Submit)

Form Status

Receipt No

Receipt Date

Receipt Amount

Penalty Receipt Amount

BOD Ref No/ Status

BOD Date

BOD Total Received/ Total

BOD Tax Received/ Total

BOD Penalty Received/ Total

Supplement SST-02 No

:

:

: B10 Port Klang

: 28/02/2019

: 14/02/2019

: 31/03/2019

: Submitted

:

:

:

:

:

:

: 0.00

: 0.00

:

:

: 0.00/0.00

: 0.00/0.00

: 0.00/0.00

:

1 - 1 in 1 are displayed

Detail Service Tax Return

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIIMPORT	6.00%	4,300.00	0.00		258.00	0.00	258.00	25.00/ 64.50	258.00	322.50

Page

1

Of 1

Back

Print SST-02A

Pay Now

3 Reset to Draft

Figure 1.10.3 Service Tax Return (Submitted)

3. Click Pay Now Button (Refer Figure 1.10.3) and Payment (Payment Request) page will appear. (Refer Figure 1.10.4)

Payment Request

☐ Select/Unselect All

Payment Option	No	Request Date	Type of Payment	Registration No	Tax (RM)	Penalty (RM)	Total Amount (RM)
☒	1	31/03/2019	SST-02(Service Tax)		258.00	64.50	322.50

Continue

4

Attention:

1. You can only select 100 payment requests at a time to make the online payment transaction. If you have more than 100 payment requests in your list, the earliest 100 payment requests will appear on top and once it is paid, the subsequent batch of payment requests (another 100) will appear.

2. Click Toggle All to check all the payment requests that you would like to made payment.

You can Pay with

Figure 1.10.4 Continue Payment

4. Click Continue (Refer Figure 1.10.4) and Confirm Payment Request will appear. (Refer Figure 1.10.5)

Payment

Confirm Payment Request

No	Request Date	Type	Registration No	Tax (RM)	Penalty (RM)	Total Amount (RM)
1	31/03/2019	SST-02(Service Tax)		258.00	64.50	322.50

Request Mode
☒ Individual Account (B2C)
☐ Corporate Account (B2B)

Total (RM) 322.50

Back

Confirm

Figure 1.10.5 Confirm Payment Request

5. Click Confirm button (Refer Figure 1.10.5) and confirmation to proceed pop up will appear (Refer Figure 1.10.6)

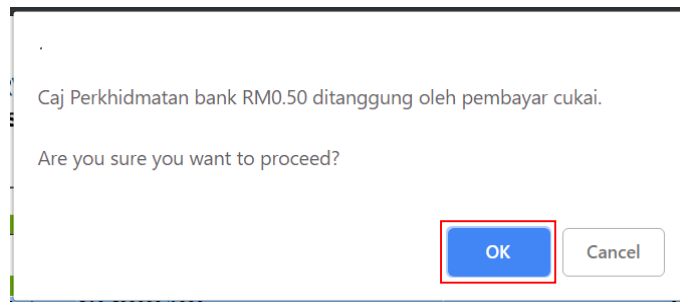


Figure 1.10.6 Proceed confirmation pop up

6. Click Ok button (Refer Figure 1.10.6) and Payment Confirmation page will appear. (Refer Figure 1.10.7)



Jabatan Kastam Diraja Malaysia
Royal Malaysian Customs Department Payment Page



Payment Confirmation

Transaction Date: 15/02/2019

Order No.: 20190331000001

Payment Channel: B2C

Item Summary: 12345QWER

Total Amount: RM 322.50

Bank:* -Select Bank- 7

Customer Email: 8

By clicking on the "Pay via FPX" button , you agree to FPX's [Terms & Conditions](#).

9
Pay via FPX
Back

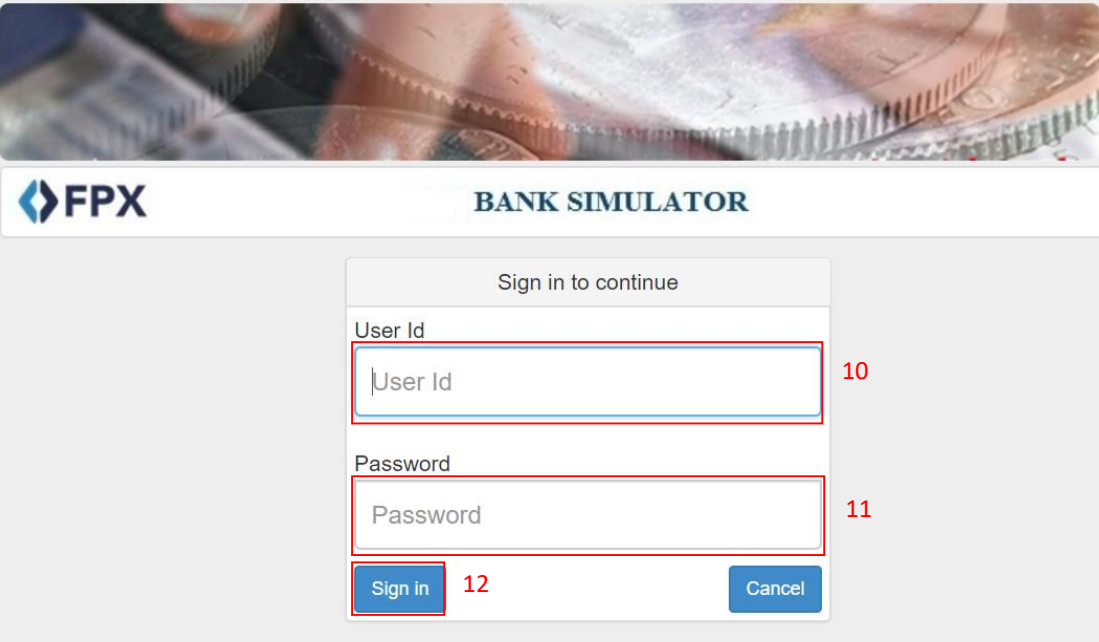


*If popup blocker is active, please disable and press refresh

List of Patricipating bank that offering FPX as per link below:
<http://www.myclear.org.my/business-fpx/banks-tpa.html>

Figure 1.10.7 Payment Confirmation

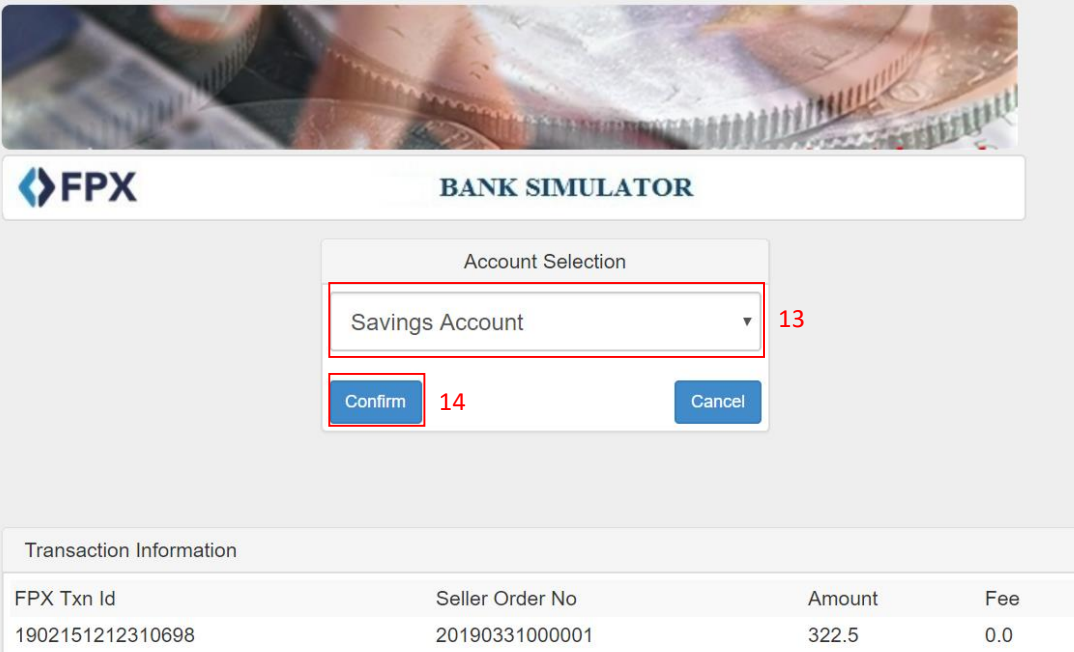
7. Select Bank. (Refer Figure 1.10.7)
8. Enter Customer Email. (Refer Figure 1.10.7)
9. Click Pay Via FPX button (Refer Figure 1.10.7) and FPX Bank simulator page will appear. (Refer Figure 1.10.8)



The image shows the 'Sign in to continue' screen of the FPX Bank Simulator. It features a header with the FPX logo and the text 'BANK SIMULATOR'. Below the header is a sign-in form with two input fields: 'User Id' and 'Password'. The 'User Id' field is highlighted with a red box and labeled '10'. The 'Password' field is highlighted with a red box and labeled '11'. Below the fields are two buttons: 'Sign in' (highlighted with a red box and labeled '12') and 'Cancel'.

Figure 1.10.8 FPX Bank Simulator

10. Key in User Id. (Refer Figure 1.10.8)
11. Key in Password. (Refer Figure 1.10.8)
12. Click Sign In button (Refer Figure 1.10.8) and Transaction information will appear. (Refer Figure 1.10.9)



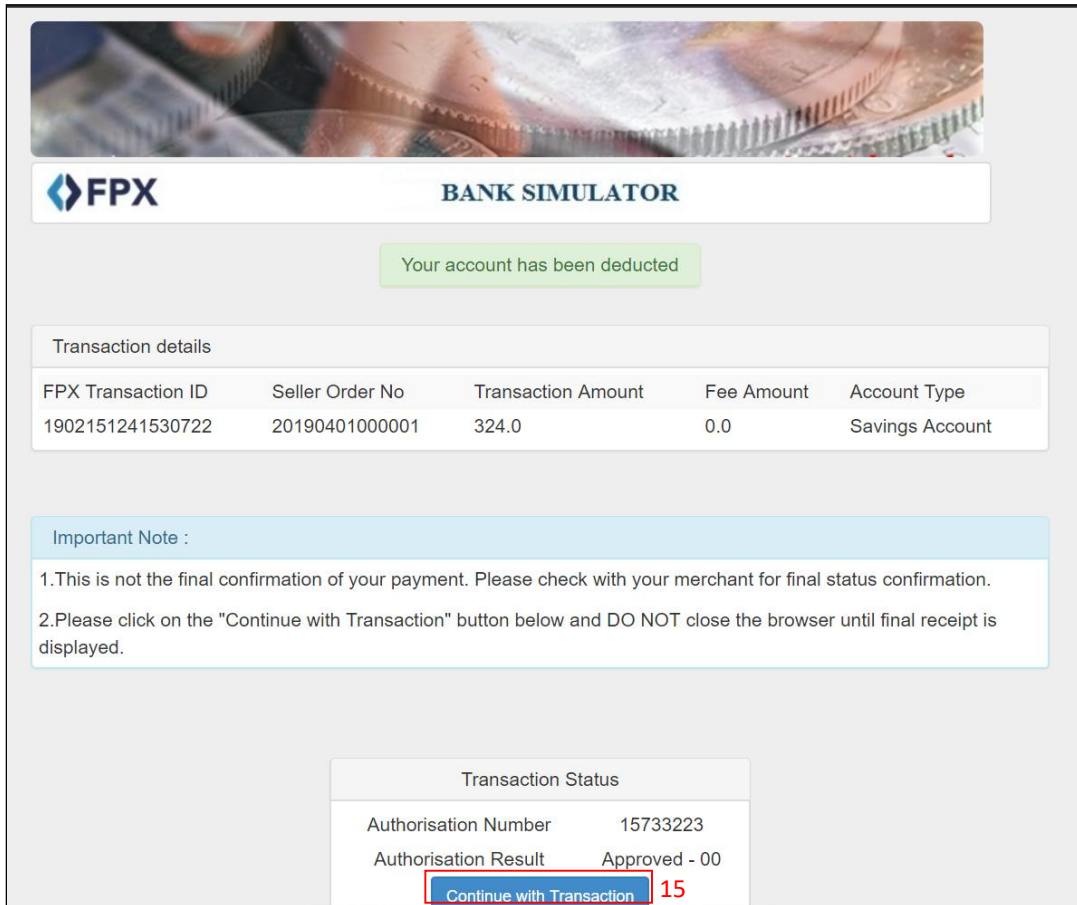
The image shows the 'Account Selection' screen of the FPX Bank Simulator. It features a header with the FPX logo and the text 'BANK SIMULATOR'. Below the header is an 'Account Selection' form with a dropdown menu showing 'Savings Account' (highlighted with a red box and labeled '13'). Below the dropdown are two buttons: 'Confirm' (highlighted with a red box and labeled '14') and 'Cancel'.

Below the account selection form is a section titled 'Transaction Information' containing a table with the following data:

FPX Txn Id	Seller Order No	Amount	Fee
1902151212310698	20190331000001	322.5	0.0

Figure 1.10.9 Transaction information

13. Choose account selection (Refer Figure 1.10.9).
14. Click Confirm button (Refer Figure 1.10.9) and Account has been deducted information will appear (Refer Figure 1.10.10).



FPX BANK SIMULATOR

Your account has been deducted

Transaction details				
FPX Transaction ID	Seller Order No	Transaction Amount	Fee Amount	Account Type
1902151241530722	20190401000001	324.0	0.0	Savings Account

Important Note :

- 1.This is not the final confirmation of your payment. Please check with your merchant for final status confirmation.
- 2.Please click on the "Continue with Transaction" button below and DO NOT close the browser until final receipt is displayed.

Transaction Status	
Authorisation Number	15733223
Authorisation Result	Approved - 00
Continue with Transaction 15	

Figure 1.10.10 Account has deducted

15. Click Continue with Transaction button (Refer Figure 1.10.10) and FPX Transaction Status page will appear (Refer Figure 1.10.11).

If Continue with transaction button is not clicked within 10 seconds it will continue directly to FPX Transaction Status page



Jabatan Kastam Diraja Malaysia
Royal Malaysian Customs Department Payment Page

FPX Transaction Status

Successful Transaction

Seller Order No : 20190331000001
 Order Amount : RM322.50
 FPX Transaction ID : 1902151212310698
 Buyer Bank Name : SBI BANK A
 Buyer Name : Nur@/() .-.,&'~*;;Nik
 Transaction Date : 15/3/2019 12:09:06 PM

16

Figure 1.10.11 FPX Transaction Status

16. Click Continue button (Refer Figure 1.10.11) and Payment Response page will appear. (Refer Figure 1.10.12)

Payment Response

The Payment Request was Completed.

17

Figure 1.10.12 Payment Response

17. Click Ok button (Refer Figure 1.10.12) and Payment page with process completed will appear. (Figure 1.10.13)

Payment

Confirm Payment Request

GM82N Process completed.

No	Request Date	Type	Registration No	Tax (RM)	Penalty (RM)	Total Amount (RM)
1	31/03/2019	SST-02(Service Tax)		258.00	64.50	322.50
Total (RM)						322.50

Request Mode: ☒ Individual Account (B2C) ☐ Corporate Account (B2B)

18

Figure 1.10.13 Payment process completed

18. Click Payment Status (Refer Figure 1.10.13) and Payment Status/ History page will appear (Refer Figure 1.10.14).



Payment
Payment Status/History

Fill in the information below and click Search

Transaction No. :

Transaction Date :

Status : All Status

1 - 1 in 1 are displayed

Select	No	Transaction Code	Request Date/Time	Payment Mode	Transaction Amount	Status
☒	1	20190331000001	31/03/2019 12:02:01	Individual Account (B2C)	322.50	Success

Page 1 Of 1

Figure 1.10.14 Payment Status/History

19. Click Detail button (Refer Figure 1.10.14) and Detail payment will be displayed (Refer Figure 1.10.15).

Payment
Payment Status/History

No	Transaction Code	Type	Form No.	Actual Amount	Paid Amount
1	20190401000001	SST-02(Service Tax)		324.00	324.00

Page 1 Of 1

Figure 1.10.15 Detail Payment

1.11 Cancellation Imported Service

Cancellation of imported service can be made once user already submit return and make payment.

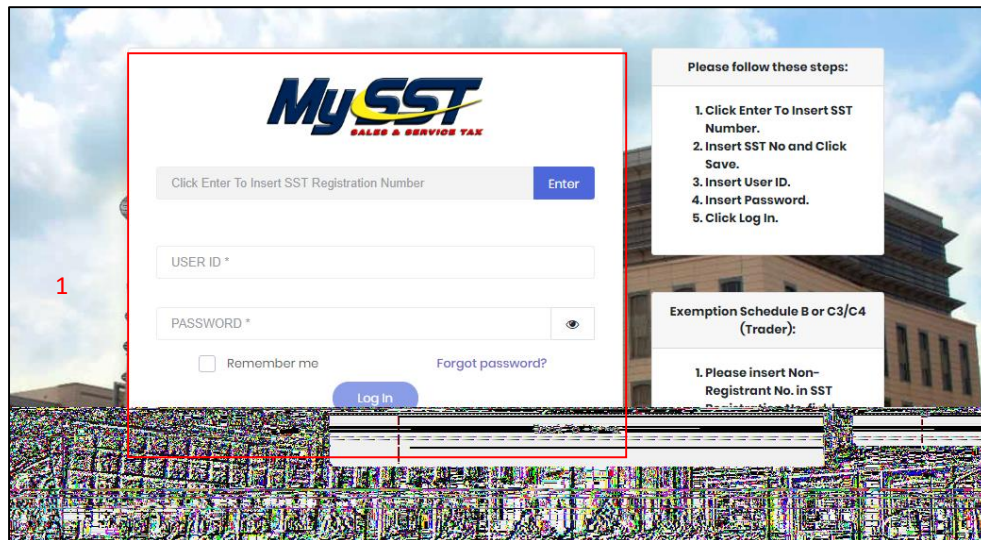


Figure 1.11.1 Login MySST

1. Login to MySST and dashboard user will displayed (Refer Figure 1.11.1).

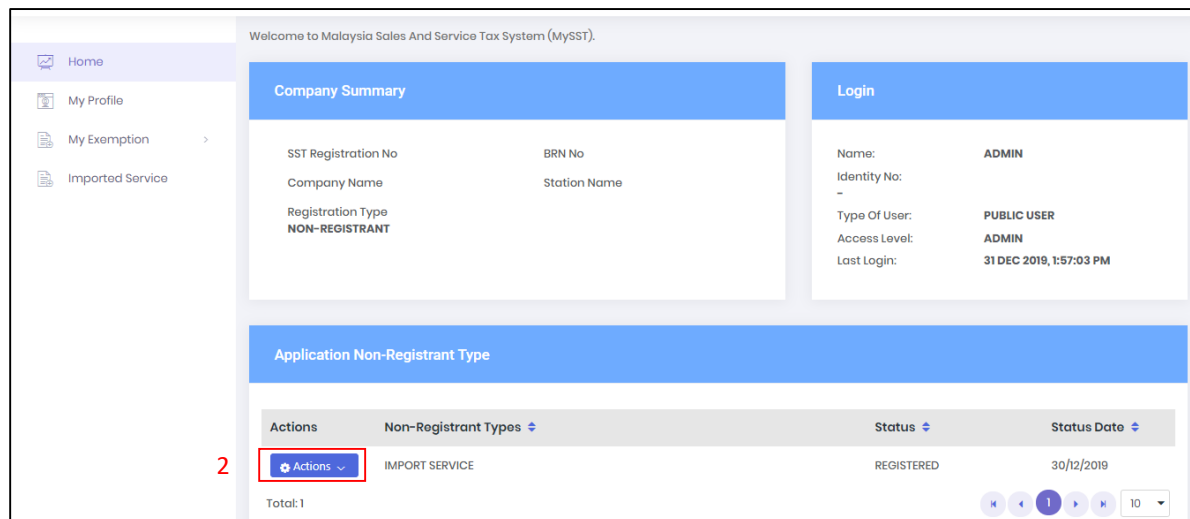
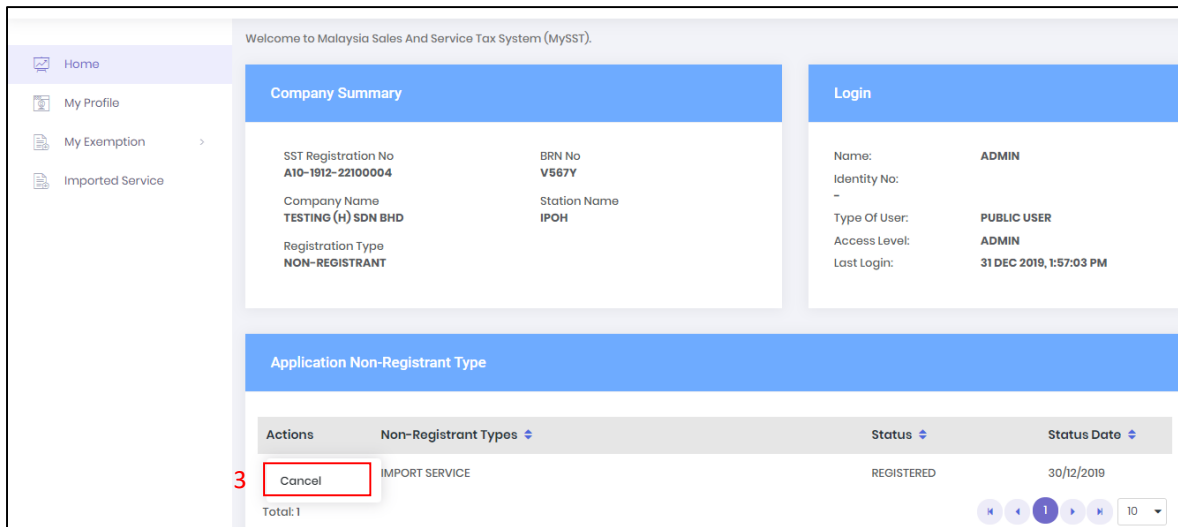


Figure 1.11.2 Dashboard Non-registrant

2. Click Actions button (Refer Figure 1.11.2).



Welcome to Malaysia Sales And Service Tax System (MySST).

Company Summary

SST Registration No: A10-1912-22100004
 BRN No: V567Y
 Company Name: TESTING (H) SDN BHD
 Station Name: IPOH
 Registration Type: NON-REGISTRANT

Login

Name: ADMIN
 Identity No: -
 Type Of User: PUBLIC USER
 Access Level: ADMIN
 Last Login: 31 DEC 2019, 1:57:03 PM

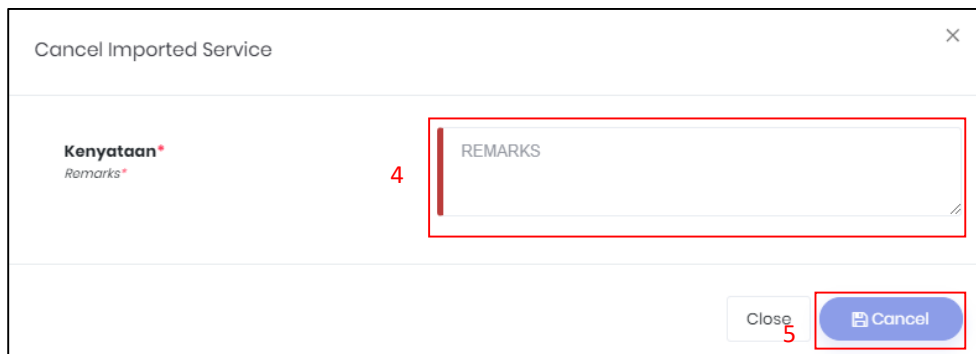
Application Non-Registrant Type

Actions	Non-Registrant Types	Status	Status Date
Cancel	IMPORT SERVICE	REGISTERED	30/12/2019

Total: 1

Figure 1.11.3 Action button: Cancel

- Click Cancel button (Refer Figure 1.11.3).



Cancel Imported Service

Kenyataan*
 Remarks*

REMARKS

Close Cancel

Figure 1.11.4 Pop Up Cancel Imported Service

- Key in Remarks (Refer Figure 1.11.4).
- Click Cancel button (Refer Figure 1.11.4).

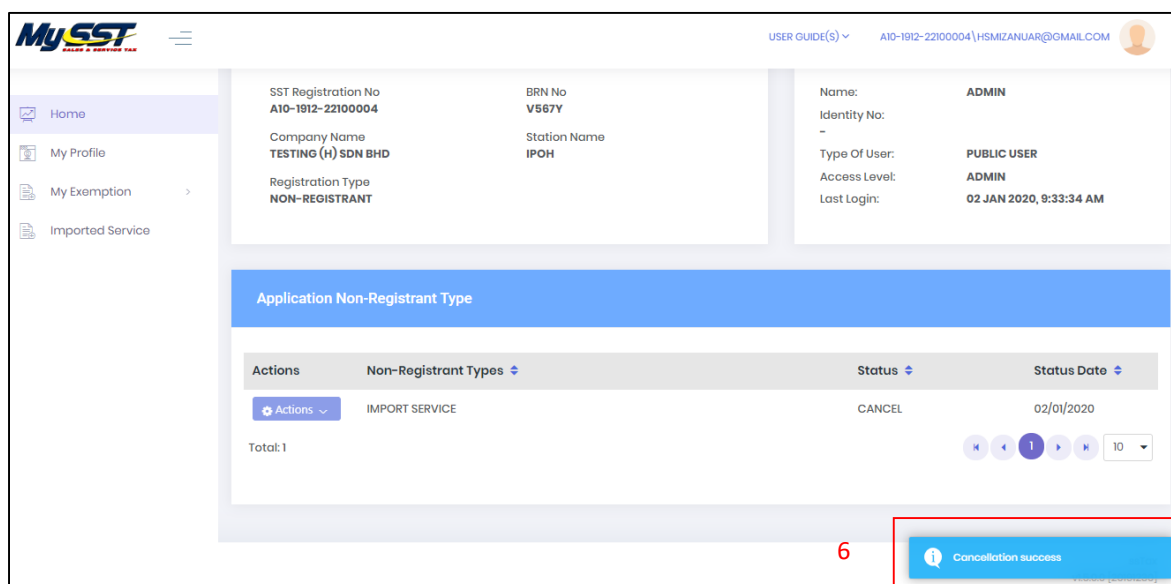


Figure 1.11.5 Cancellation Success Alert

6. Successfully cancelled displayed (Refer Figure 1.11.5).

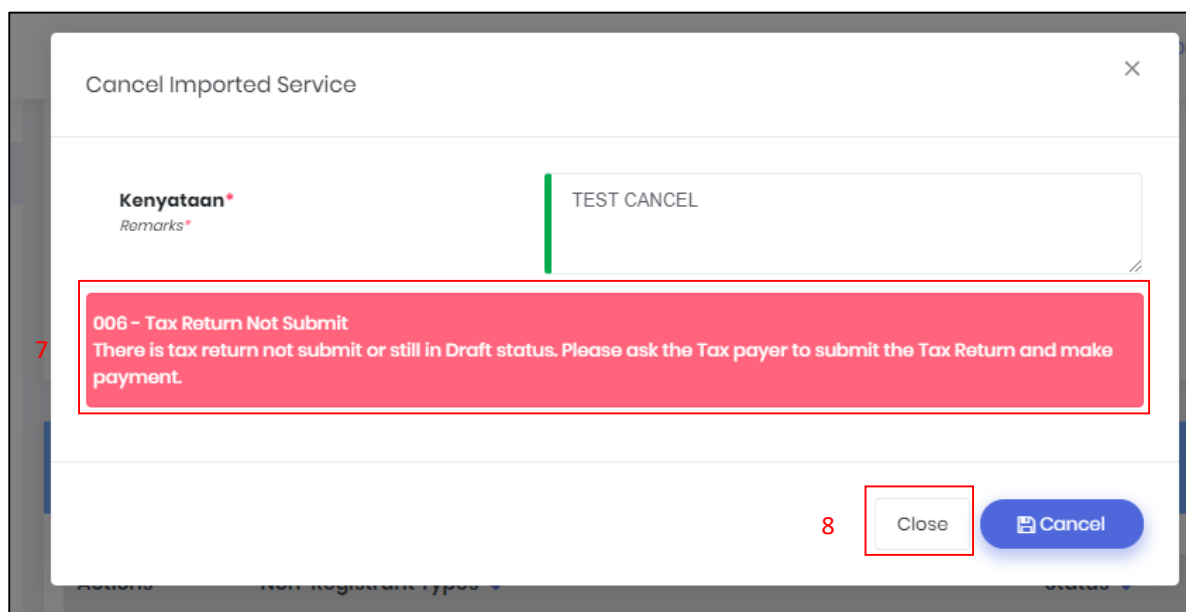


Figure 1.11.6 Cancellation not Success Alert

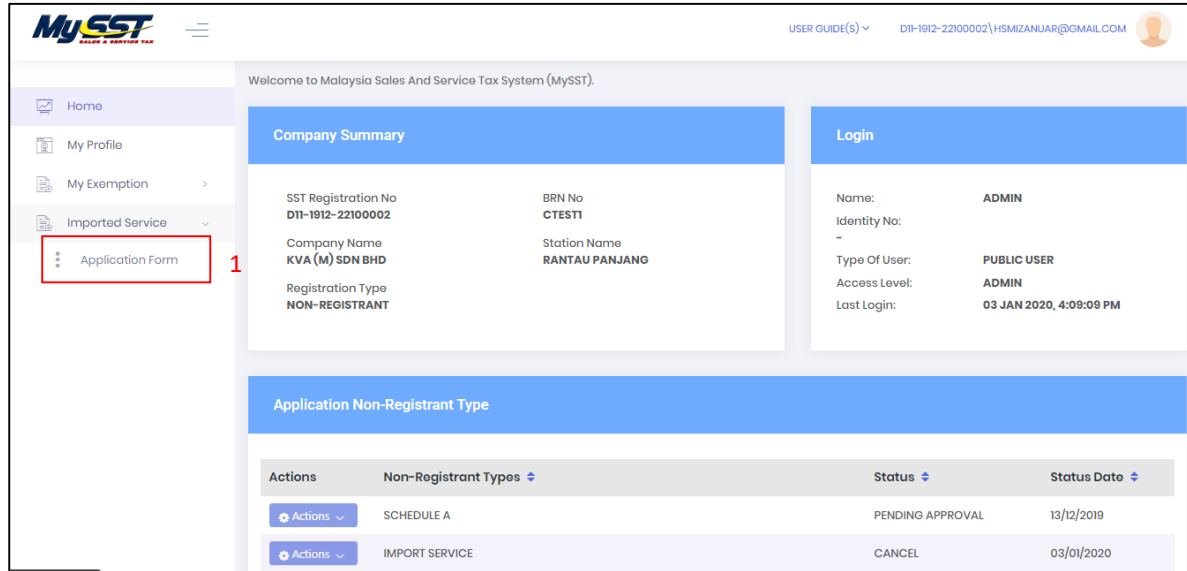
7. In situation where tax return not submit or still in draft, Cancellation alert will appear (Refer Figure 1.11.6).

Non-registrant must submit return and make full payment before apply for cancellation or the cancellation application will not be proceed.

8. Click Close button (Refer Figure 1.11.6).

1.12 Reapply Imported Service

Reapply for existing data can be made once user submit application form of imported service.



Welcome to Malaysia Sales And Service Tax System (MySST).

Home

My Profile

My Exemption

Imported Service

Application Form

Company Summary

SST Registration No
D11-1912-22100002

BRN No
CTESTI

Company Name
KVA (M) SDN BHD

Station Name
RANTAU PANJANG

Registration Type
NON-REGISTRANT

Login

Name: ADMIN

Identity No: -

Type Of User: PUBLIC USER

Access Level: ADMIN

Last Login: 03 JAN 2020, 4:09:09 PM

Application Non-Registrant Type

Actions	Non-Registrant Types	Status	Status Date
Actions	SCHEDULE A	PENDING APPROVAL	13/12/2019
Actions	IMPORT SERVICE	CANCEL	03/01/2020

Figure 1.12.1 Cancellation not Success Alert

1. Click Application Form under Imported Service menu (Refer Figure 1.12.1).



Imported Taxable Service Application Form (for Person other than Taxable Person)

1) Nama Pemohon
Applicant Name

HASMIZA TESSSTTTT

Jenis Identiti
Identity Type

IC - NOMBOR KAD PENGENALAN / IDENTITY CARD NO ▼

2) No. Kad Pengenalan
Identity Card No.

720714035567

3) Jawatan
Designation

TESTTTT

4) No. Pendaftaran Syarikat
Business Registration No.

CTEST1

5) Nama Perniagaan
Name of Business

KVA (M) SDN BHD

6) Alamat Perniagaan
Address of Business

NO. 39 JLN METRO PERDANA TIMUR 10

TMN USAHAWAN KEPONG, 7TH MILES, KEPONG

KUALA LUMPUR

Poskod
Postcode

17020

Q X

Bandar
City

PASIR MAS

Negeri
State

KELANTAN

7) No. Telefon
Telephone No.

012576565665

8) Alamat Emel Syarikat
Email Address

hsmizanuar@gmail.com

2

Submit

Figure 1.12.2 Imported Taxable Service Application Form

2. Click Submit button (Refer Figure 1.12.2).

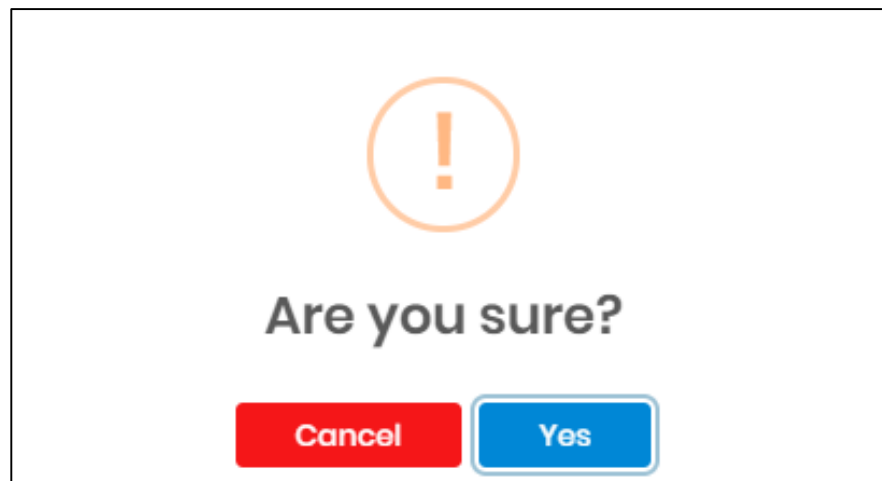


Figure 1.12.3 Pop up Are you sure?

3. Click Yes button (Refer Figure 1.12.3).

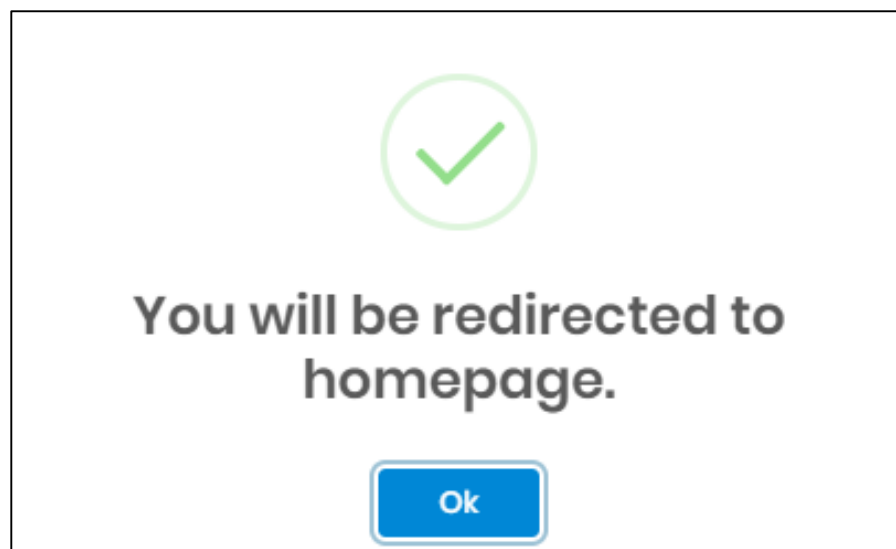


Figure 1.12.4 Pop up You will be redirected to homepage

4. Click Ok button (Refer Figure 1.12.4).



Welcome to Malaysia Sales And Service Tax System (MySST).

Company Summary

SST Registration No
DT1-1912-22100002

BRN No
CTEST1

Company Name
KVA (M) SDN BHD

Station Name
RANTAU PANJANG

Registration Type
NON-REGISTRANT

Login

Name: ADMIN

Identity No: -

Type Of User: PUBLIC USER

Access Level: ADMIN

Last Login: 03 JAN 2020, 4:09:09 PM

Application Non-Registrant Type

Actions	Non-Registrant Types	Status	Status Date
Actions	SCHEDULE A	PENDING APPROVAL	13/12/2019
Actions	IMPORT SERVICE	REGISTERED	03/01/2020

Figure 1.12.5 Imported Taxable Service Application Form

- Home page displayed. Status Imported Service will change from cancel to registered (Refer Figure 1.12.5).

 JABATAN KASTAM DIRAJA MALAYSIA	User Manual	
	Doc Ref : EITS/CMMI/ENG/RSD/UM	Version : 2.1
	Doc ID : SST_IMPORTED_SERVICE_UM_NONREG_v2.1	Page No : 46

2 Non Registrant under Sales Tax Exemption

2.1 Log in to MySST

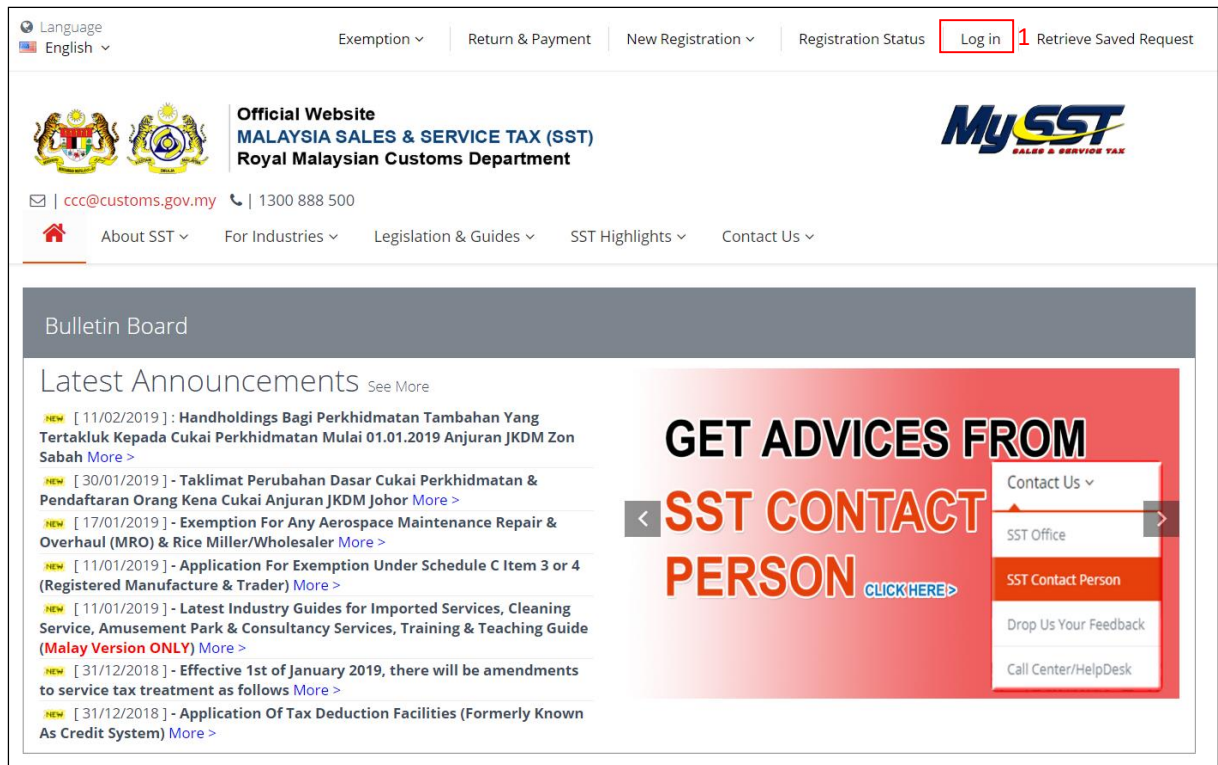


Figure 2.1.1 MySST Landing Page

1. Click Log in and MySST Log In page will appear. (Refer Figure 2.1.1 and Figure 2.1.2)

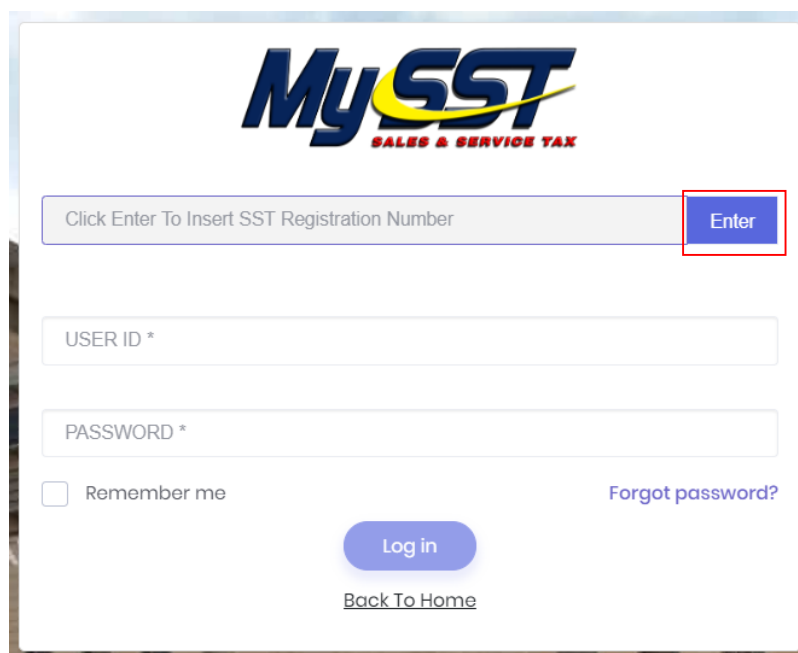


Figure 2.1.2 Log in Page

- Click Enter and Insert SST Registration pop up will appear. (Refer Figure 2.1.2 and Figure 2.1.3)

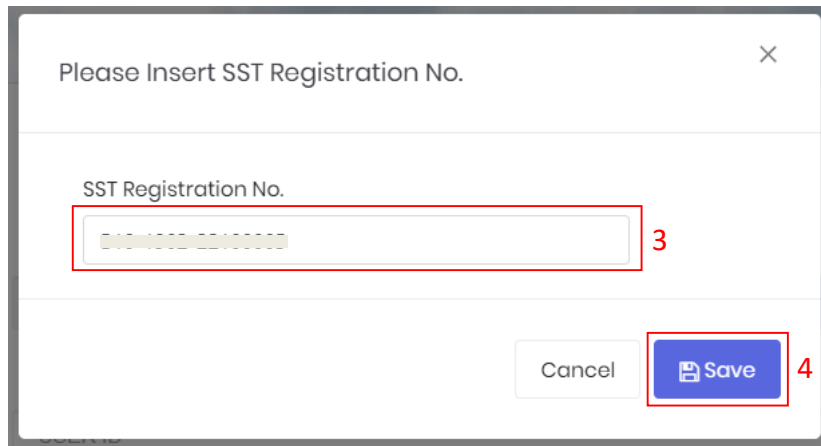


Figure 2.1.3 Insert SST Registration pop up

- Key in SST Registration Number. (Refer Figure 2.1.3)
- Click Save button and MySST Log in page will appear. (Refer Figure 2.1.3 and Figure 2.1.4)

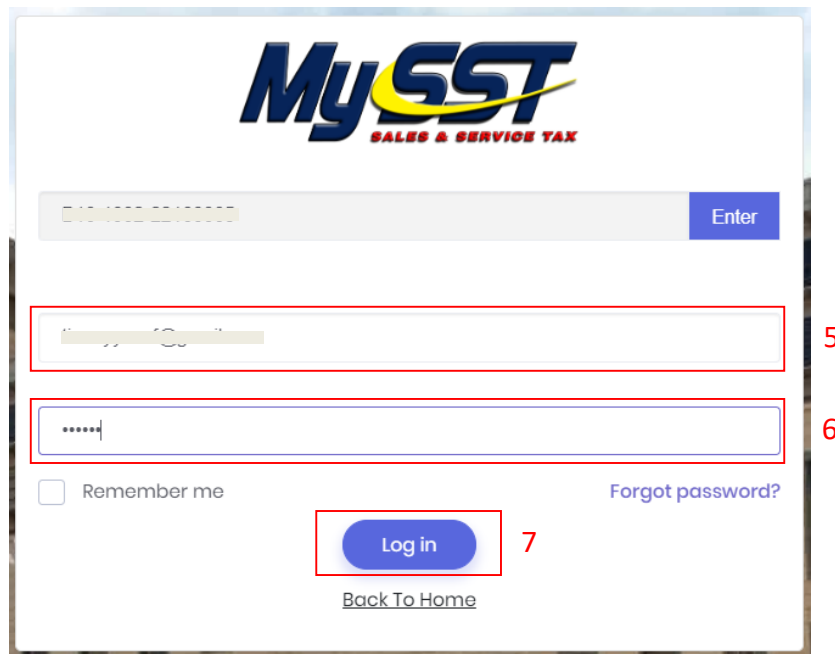
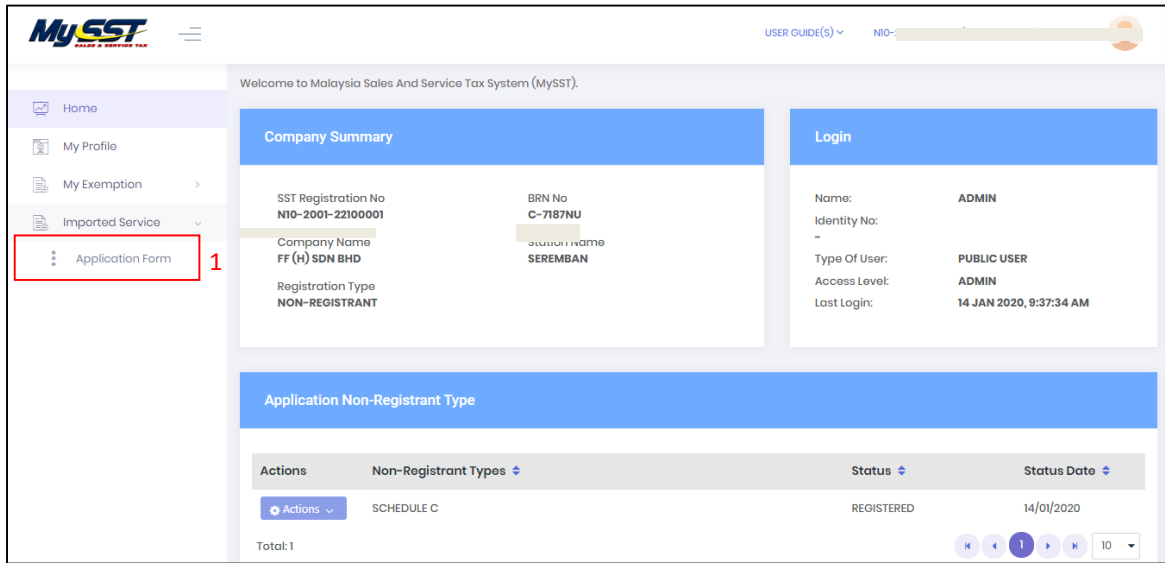


Figure 2.1.4 Log In Page

- Key in User Id. (Refer Figure 2.1.4)
- Key in password. (Refer Figure 2.1.4)
- Click Log In button and MySST homepage will appear. (Refer Figure 2.2.1)

2.2 Application for Imported Service



Welcome to Malaysia Sales And Service Tax System (MySST).

Company Summary

SST Registration No: N10-2001-22100001
BRN No: C-7187NU
Company Name: FF (H) SDN BHD
Registration Type: NON-REGISTRANT

Login

Name: ADMIN
Identity No: -
Type Of User: PUBLIC USER
Access Level: ADMIN
Last Login: 14 JAN 2020, 9:37:34 AM

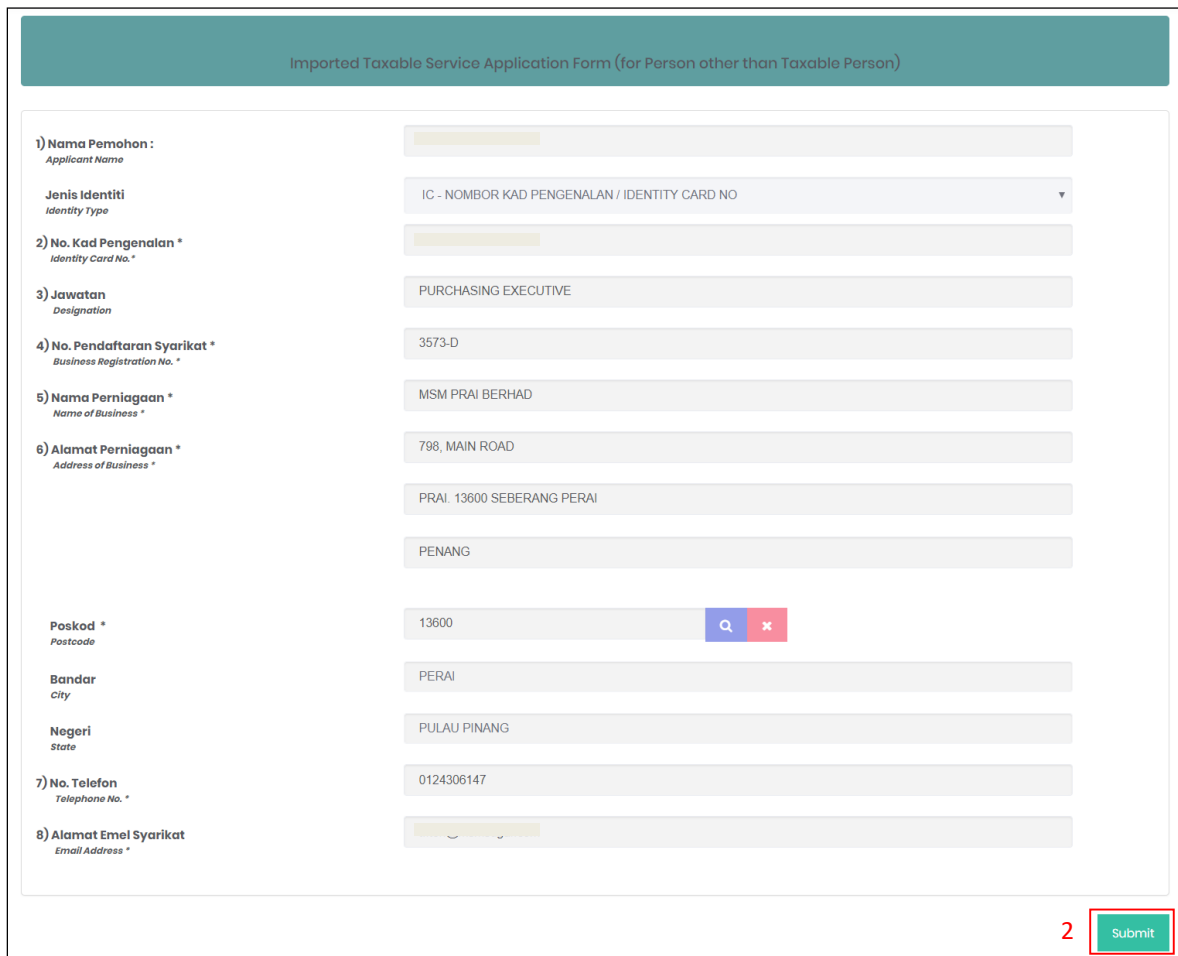
Application Non-Registrant Type

Actions	Non-Registrant Types	Status	Status Date
Actions	SCHEDULE C	REGISTERED	14/01/2020

Total: 1

Figure 2.2.1 MySST Home Page

1. Click Application Form and Imported Taxable Service Application form will appear. (Refer Figure 2.2.2)



Imported Taxable Service Application Form (for Person other than Taxable Person)

1) Nama Pemohon :
Applicant Name

Jenis Identiti
Identity Type

2) No. Kad Pengenalan *
Identity Card No. *

3) Jawatan
Designation

4) No. Pendaftaran Syarikat *
Business Registration No. *

5) Nama Perniagaan *
Name of Business *

6) Alamat Perniagaan *
Address of Business *

Poskod *
Postcode

Bandar
City

Negeri
State

7) No. Telefon
Telephone No. *

8) Alamat Emel Syarikat
Email Address *

Submit

Figure 2.2.2 Imported Taxable Service Application Form

2. Click Submit button and confirmation to submit pop up will appear. (Refer Figure 2.2.3)

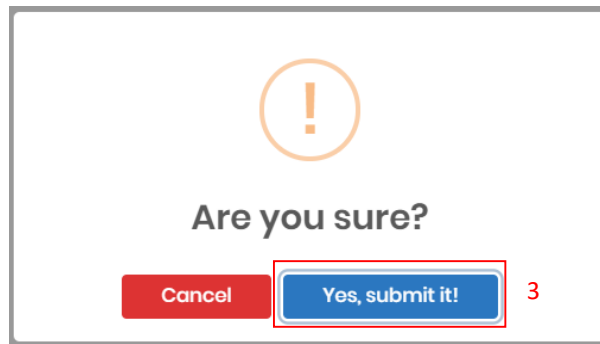


Figure 2.2.3 Submit confirmation pop up

3. Click Yes, submit it! Button and redirected to home page information pop up will appear. (Refer Figure 2.2.4)

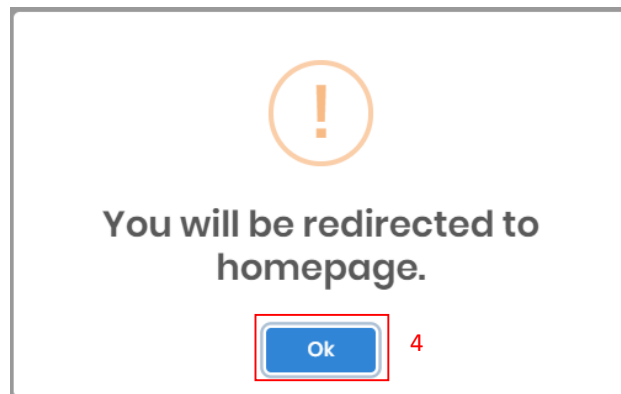


Figure 2.2.4 Redirected to homepage information pop up

4. Click Ok button and MySST homepage will appear. (Refer Figure 2.2.5)

2.3 Log In Return & Payment Homepage

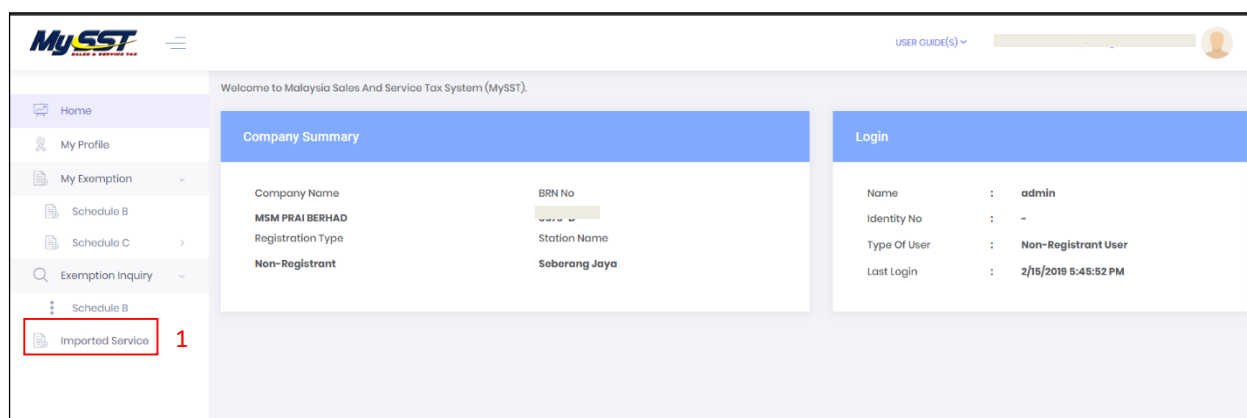


Figure 2.3.1 MySST homepage

1. Click Imported Service and Return & Payment system Log In page will appear. (Refer Figure 2.3.1)



Figure 2.3.2 Log In CJP

2. Key In Password. (Refer Figure 2.3.2)
3. Click Login button and Return & Payment system homepage will appear. (Refer Figure 2.3.2)

2.4 Add Service Tax for Imported Service

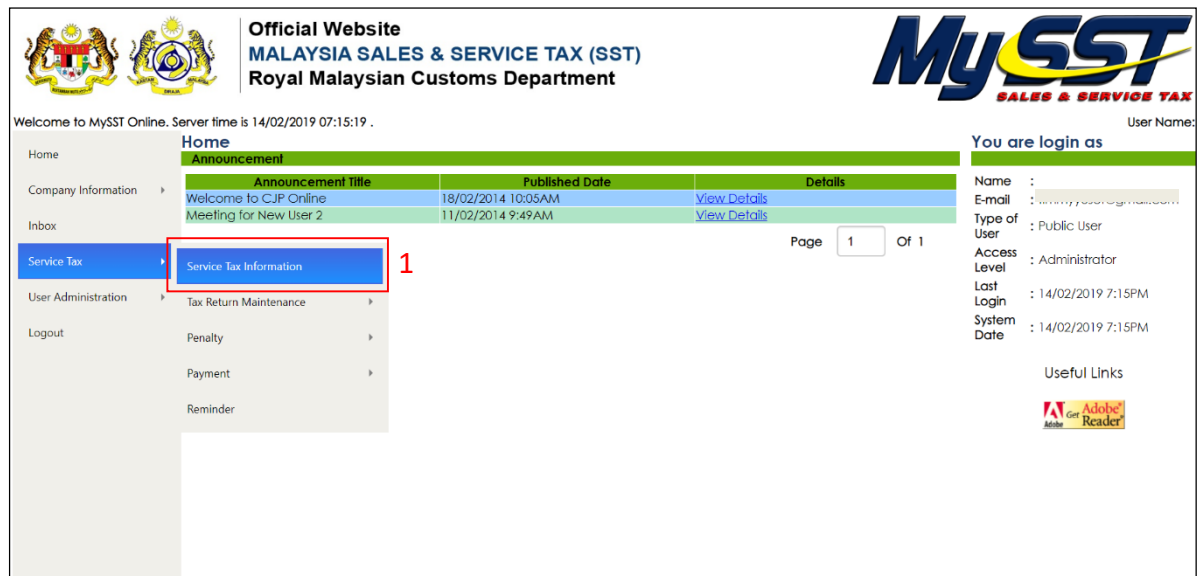


Figure 2.4.1 Return & Payment System Homepage

1. Click Service Tax Information and Service Tax Licence Information Page will appear. (Refer Figure 2.4.2)

Service Tax

Service Tax Licence Information

Non Registrant SMK No. :	Station Name :	B10 Port Klang
Business Name :	Non Registrant No. :	
BRN :		
Registered Date :	Application Date :	01/02/2019
Approval Date :	Approved By :	
Effective Date :		
Correspondence Address :	Business Address :	NO 67 JALAN PERWIRA
Tel No. :		
Trade Name :		
Services :	Business Start Date :	
Status :	Business End Date :	
Cancel Date :	Financial Year End :	0

Available Tax Schedule Year : 2019 Backward Forward

1 - 10 in 12 are displayed

Select	No	TAXABLE PERIOD	DUE DATE	RECEIVED DATE	RECEIPT AMT	RECEIPT NO	SST-02 No	STATUS
☐	1	01/01/2019 to 31/01/2019	28/02/2019					
☐	2	01/02/2019 to 28/02/2019	01/04/2019					
☐	3	01/03/2019 to 31/03/2019	30/04/2019					
☐	4	01/04/2019 to 30/04/2019	31/05/2019					
☐	5	01/05/2019 to 31/05/2019	01/07/2019					
☐	6	01/06/2019 to 30/06/2019	31/07/2019					
☐	7	01/07/2019 to 31/07/2019	31/08/2019					
☐	8	01/08/2019 to 31/08/2019	30/09/2019					
☐	9	01/09/2019 to 30/09/2019	31/10/2019					
☐	10	01/10/2019 to 31/10/2019	30/11/2019					

Page 1 Of 2

View Detail 2

Figure 2.4.2 Service Tax Licence Information

2. Click View Detail button and Service Tax Return Page will Appear. (Refer Figure 2.4.3)



Service Tax
Service Tax Return

SST Name : AJMAN SDN BHD(12345QWER)
Non Registrant SMK No. :
Taxable Period : From 01/01/2019 To 31/01/2019
Declared By Name : Ahmad Bin Ali
Declared By IC/Passport No : 860204105634
Total Taxable Services Value : 0.00
Total Value of Tax Computed : 0.00
Total Value of Tax Collected /Payable (12) : 0.00
Total Service Tax Deduction (13c) : 0.00
Total Tax Payable Before Penalty Imposed(14) : 0.00
Total Penalty Amount(15) : 0.00
Total Tax Payable Inclusive Penalty(16) : 0.00
SST-02 Registered By ID :
Registered Name :
Total Detail : 0

SST-02 No. : This field will be automatic generated
Non Registrant No. :
Station Name : 810 Port Klang
Due Date : 28/02/2019
Date Registered (System) :
Date Declare (Received/ Submit) :
Form Status : Draft
Receipt No :
Receipt Date :
Receipt Amount : 0.00
Penalty Receipt Amount : 0.00
BOD Ref No/ Status : REGISTER
BOD Date :
BOD Total Received/ Total : 0.00/0.00
BOD Tax Received/ Total : 0.00/0.00
BOD Penalty Received/ Total : 0.00/0.00
Supplement SST-02 No :
Detail Service Tax Return

Add Edit Delete

1 - 1 in 1 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIMPORT							0.00			

Page 1 Of 1

Back Clear Save

Figure 2.4.3 Service Tax Return

- Key in Declared by Name. (Refer Figure 2.4.3)
- Key in Declared by IC/ Passport number. (Refer Figure 2.4.3)
- Click Add button and Service Tax Return (Draft) will appear. (Refer Figure 2.4.4)

Service Tax
Service Tax Return (Draft)

Detail Service Tax Return

Service Type : 687 PERKHIDMATAN BERCUKAI DIIMPORT

i. Value of Imported Service : 0.00
ii. Values of Free Services (9) :
iii. Total Taxable Value (i + ii) : 0.00
iv. Tax Amount Computed (iii * viii) : 0.00
v. Tax Amount Collected (Leave it blank or 0 if want to be calculated automatically. Must be greater or equal than iv) : 0.00
vi. Service Tax Deduction** (13c) :
vii. Total Tax Payable Before Penalty Imposed (v - vi) : 0.00

viii. Tax Rate % : 6.00
ix. Penalty Rate % : 0.00
x. Total Penalty (vii * ix) : 0.00
xi. Tax Amount Payable (vii + x) : 0.00
xii. Total Value of Exempted Taxable Services (18c) :

Back Clear Confirm

Figure 2.4.4 Service Tax Return (Draft)

- Key in Value of Imported Service. (Refer Figure 2.4.4)
- Key in Tax Amount Collected. (Refer Figure 2.4.4)
- Click Confirm button and GM10N RECORD CREATED will appear. (Refer Figure 2.4.5)



Service Tax
Service Tax Return (Draft)
GM10N RECORD CREATED.

Detail Service Tax Return

Service Type : 687 PERKHIDMATAN BERCUKAI DIIMPORT

i. Value of Imported Service : 4,300.00

ii. Values of Free Services (9) : 0.00

iii. Total Taxable Value (i + ii) : 4,300.00

iv. Tax Amount Computed (iii * viii) : 258.00

v. Tax Amount Collected (Leave it blank or 0 if want to be calculated automatically. Must be greater or equal than iv) : 258.00

vi. Service Tax Deduction** (13c) : 0.00

vii. Total Tax Payable Before Penalty Imposed (v - vi) : 258.00

viii. Tax Rate % : 6.00

ix. Penalty Rate % : 0.00

x. Total Penalty (vii * ix) : 0.00

xi. Tax Amount Payable (vii + x) : 258.00

xii. Total Value of Exempted Taxable Services (18c) : 0

Back Clear Confirm **Next** 9

Figure 2.4.5 Record created

9. Click Next Button and Service Tax Return page will appear. (Refer Figure 2.4.6)

Service Tax
Service Tax Return

SST Name : A1MAN SDN BHD(12345QWERT)

Non Registrant SMK No. : 1

Taxable Period : From 01/01/2019 To 31/01/2019

Declared By Name : Ahmad Bin Ali

Declared By IC/Passport No : 860204105634

SST-02 No. : 1

Non Registrant No. : 1

Station Name : B10 Port Klang

Due Date : 28/02/2019

Date Registered (System) : 14/02/2019

Date Declare (Received/ Submit) : 28/02/2019

Form Status : Draft

Receipt No : 1

Receipt Date : 28/02/2019

Receipt Amount : 0.00

Penalty Receipt Amount : 0.00

BOD Ref No/ Status : 1

BOD Date : 28/02/2019

BOD Total Received/ Total : 0.00/0.00

BOD Tax Received/ Total : 0.00/0.00

BOD Penalty Received/ Total : 0.00/0.00

Supplement SST-02 No : 1

Total Detail : 1

Add Edit Delete

1 - 1 in 1 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIMPORT	6.00%	4,300.00	0.00		258.00	0.00	258.00	0.00/ 0.00	258.00	258.00

Page 1 Of 1

Back Print SST-02A Clear **Save** 10

Figure 2.4.6 Service Tax Return

10. Click Save button and pop up confirmation to save will appear. (Refer Figure 2.4.7)

Are you sure you want to save?

11 **OK** Cancel

Figure 2.4.7 Save confirmation pop up

11. Click Ok button and Service Tax Return page with record updated will appear. (Refer Figure 2.4.8)



Service Tax
Service Tax Return
GMTIN RECORD UPDATED.

SST Name : AIMAN SDN BHD(12345QWER)
Non Registrant SMK No. :
Taxable Period : From 01/01/2019 To 31/01/2019
Declared By Name : Ahmad Bin Ali
Declared By IC/Passport No : 860204105634
Total Taxable Services Value : 4,300.00
Total Value of Tax Computed : 258.00
Total Value of Tax Collected /Payable (12) : 258.00
Total Service Tax Deduction (13c) : 0.00
Total Tax Payable Before Penalty Imposed(14) : 258.00
Total Penalty Amount(15) : 0.00
Total Tax Payable Inclusive Penalty(16) : 258.00
SST-02 Registered By ID :
Registered Name :
Total Detail : 1

SST-02 No. :
Non Registrant No. :
Station Name : B10 Port Klang
Due Date : 28/02/2019
Date Registered (System) : 14/02/2019
Date Declare (Received/ Submit) :
Form Status : Draft
Receipt No :
Receipt Date :
Receipt Amount : 0.00
Penalty Receipt Amount : 0.00
BOD Ref No/ Status :
BOD Date :
BOD Total Received/ Total : 0.00/0.00
BOD Tax Received/ Total : 0.00/0.00
BOD Penalty Received/ Total : 0.00/0.00
Supplement SST-02 No :

Detail Service Tax Return

Add Edit Delete

1 - 1 in 1 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIMPORT	6.00%	4,300.00	0.00		258.00	0.00	258.00	0.00/ 0.00	258.00	258.00

Page 1 Of 1

Back Print SST-02A Clear Save **Submit** 12

Figure 2.4.8 Service Tax Return with record updated

12. Click Submit button and submit confirmation pop up will appear. (Refer Figure 1.5.9)

Are you sure you want to submit?

13 **OK** Cancel

Figure 2.4.9 Submit confirmation pop up

13. Click Ok button and Service Tax Return (view only) with Process completed will appear. (Refer Figure 2.4.10)



JABATAN KASTAM DIRAJA MALAYSIA

User Manual

Doc Ref : EITS/CMMI/ENG/RSD/UM

Version : 2.1

Doc ID : SST_IMPORTED_SERVICE_UM_NONREG_v2.1

Page No : 55

Service Tax
Service Tax Return (View Only)
GM82N Process completed.

SST Name	: AJIJAN SDN BHD(12345QWER)	SST-02 No.	: B10-500010/2003
Non Registrant SMK No.	: B10-00000000/0000	Non Registrant No.	: B10-00000000
Taxable Period	: From 01/01/2019 to 31/01/2019	Station Name	: B10 Port Klang
Declared By Name	: Ahmad Bin Ali	Due Date	: 28/02/2019
Declared By IC/Passport No	: 860204105634	Date Registered (System)	: 14/02/2019
Total Taxable Services Value	: 4,300.00	Date Declare (Received/ Submit)	: 14/02/2019
Total Value of Tax Computed	: 516.00	Form Status	: Submitted
Total Value of Tax Collected / Payable (12)	: 258.00	Receipt No	:
Total Service Tax Deduction (13c)	: 0.00	Receipt Date	:
Total Tax Payable Before Penalty Imposed(14)	: 258.00	Receipt Amount	: 0.00
Total Penalty Amount(15)	: 0.00	Penalty Receipt Amount	: 0.00
Total Tax Payable Inclusive Penalty(16)	: 258.00	BOD Ref No/ Status	:
SST-02 Registered By ID	:	BOD Date	:
Registered Name	:	BOD Total Received/ Total	: 0.00/0.00
Total Detail	: 1	BOD Tax Received/ Total	: 0.00/0.00
		BOD Penalty Received/ Total	: 0.00/0.00
		Supplement SST-02 No	:

Detail Service Tax Return

1 - 1 in 1 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Total Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIMPORT	6.00%	4,300.00	0.00		258.00	0.00	258.00	0.00/ 0.00	258.00	258.00

Page 1 Of 1

Back Print SST-02A **14** Now Reset to Draft

Figure 2.4.10 Service Tax Return (view only)

14. Click Print SST-02A and SST-02A form will appear. (Refer Figure 2.4.11)

SST-02A

No. **SST-02A** :W10-500010/2003
[] Pindaan / Amendment

JABATAN KASTAM DIRAJA MALAYSIA
ROYAL MALAYSIAN CUSTOMS DEPARTMENT

BELUM BAYAR

PENGISYTIHARAN PERKHIDMATAN BERCUKAI DIIMPORT OLEH ORANG SELAIN ORANG KENA CUKAI
IMPORTED TAXABLE SERVICES DECLARATION BY PERSON OTHER THAN TAXABLE PERSON

Nota Penting (Important Notes)
1) Sila isikan borang ini dengan menaip menggunakan HURUF BESAR sahaja(Please type in using BLOCK LETTERS only)
2) Sila rujuk Panduan Mengisi Pengisytiharaan SST-02A (Please refer to SST-02A Declaration Guidelines)
3) Ruangan yang bertanda (*) adalah wajib diisi (Column with (*) is a mandatory field)
4) Sekiranya tiada nilai utk diikrar, sila isi angka '0' (if nothing to declare, please fill in '0')
5) Sila hubungi Pusat Panggilan Kastam ditalian 1-300-88-8500 / 03-78067200 atau emel ccc@customs.gov.my untuk pertanyaan lanjut (Please contact Customs Call Center at 1-300-88-8500 / 03-78067200 or email ccc@customs.gov.my for further enquiry)

BAHAGIAN A: BUTIRAN ORANG SELAIN ORANG KENA CUKAI
PART A: DETAILS OF PERSON OTHER THAN TAXABLE PERSON

1) No Pendaftaran Perniagaan.* Business Registration No.* B109
ATAU / OR

2) No. Kad Pengenalan Identity Card No.*

3) Name perniagaan.* Name of Business.* TESTING SDN BHD

4) Alamat Perniagaan.* Business Address.* NO. 40 JLN METRO PERDANA TIMUR 20 TMN USAHAWAN KEPONG, 7TH MILES, KEPONG KUALA LUMPUR

Bandar (Town) Poskod (Postcode) 50000 Negeri (State) W.PERSEKUTUAN

5) No. Telefon.* Telephone No.* 01234567891

6) Alamat Email.* Email Address.*

Figure 2.4.11 SST-02A form (BELUM BAYAR)

2.5 Reset to draft Imported Service

Service Tax
Service Tax Return (View Only)
GM82N Process completed.

SST Name	: AILMAN SDN BHD(12345QWER)	SST-02 No.	:
Non Registrant SMK No.	:	Non Registrant No.	:
Taxable Period	: From 01/01/2019 To 31/01/2019	Station Name	: B10 Port Klang
Declared By Name	: Ahmad Bin Ali	Due Date	: 28/02/2019
Declared By IC/Passport No	: 860204105634	Date Registered (System)	: 14/02/2019
Total Taxable Services Value	: 4,300.00	Date Declare (Received/ Submit)	: 14/02/2019
Total Value of Tax Computed	: 516.00	Form Status	: Submitted
Total Value of Tax Collected /Payable (12)	: 258.00	Receipt No	:
Total Service Tax Deduction (13c)	: 0.00	Receipt Date	:
Total Tax Payable Before Penalty Imposed(14)	: 258.00	Receipt Amount	: 0.00
Total Penalty Amount(15)	: 0.00	Penalty Receipt Amount	: 0.00
Total Tax Payable Inclusive Penalty(16)	: 258.00	BOD Ref No/ Status	:
SST-02 Registered By ID	:	BOD Date	:
Registered Name	:	BOD Total Received/ Total	: 0.00/0.00
Total Detail	: 1	BOD Tax Received/ Total	: 0.00/0.00
		BOD Penalty Received/ Total	: 0.00/0.00
		Supplement SST-02 No	:

Detail Service Tax Return

1 - 1 in 1 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIMPORT	6.00%	4,300.00	0.00		258.00	0.00	258.00	0.00/ 0.00	258.00	258.00

Page 1 Of 1

Back Print SST-02A Pay Now Reset to Draft 1

Figure 2.5.1 Service Tax Return (view only)

- Click Reset to Draft button and confirmation pop up to reset to draft will appear. (Refer Figure 2.5.2)

Are you sure you want to reset status to draft?

2

OK

Cancel

Figure 2.5.2 Reset to Draft confirmation pop up

- Click Ok button and Service Tax Return page will appear with process completed. (Refer Figure 2.5.3)



2.6 Edit Imported Service

Service Tax
Service Tax Return
GM82N Process completed.

SST Name : AILMAN SDN BHD(12345QWER)
Non Registrant SMK No. :
Taxable Period : From 01/01/2019 To 31/01/2019
Declared By Name : Ahmad Bin Ali
Declared By IC/Passport No : 860204105634
Total Taxable Services Value : 4,300.00
Total Value of Tax Computed : 516.00
Total Value of Tax Collected / Payable (12) : 258.00
Total Service Tax Deduction (13c) : 0.00
Total Tax Payable Before Penalty Imposed(14) : 258.00
Total Penalty Amount(15) : 0.00
Total Tax Payable Inclusive Penalty(16) : 258.00
SST-02 Registered By ID :
Registered Name :
Total Detail : 1

SST-02 No. :
Non Registrant No. :
Station Name : B10 Port Klang
Due Date : 28/02/2019
Date Registered (System) : 14/02/2019
Date Declare (Received/ Submit) :
Form Status : Draft
Receipt No :
Receipt Date :
Receipt Amount : 0.00
Penalty Receipt Amount : 0.00
BOD Ref No/ Status :
BOD Date :
BOD Total Received/ Total : 0.00/0.00
BOD Tax Received/ Total : 0.00/0.00
BOD Penalty Received/ Total : 0.00/0.00
Supplement SST-02 No :

Add Edit **1** Delete New Service Type Remove Service Type

1 - 1 in 1 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIMPORT	6.00%	4,300.00	0.00		258.00	0.00	258.00	0.00/0.00	258.00	258.00

Page 1 Of 1

Back Print SST-02A Clear Save

Figure 2.6.1 Service Tax Return Process Complete

1. Click Edit Button and Service Tax Return (Draft) will appear. (Refer Figure 2.6.2)

Service Tax
Service Tax Return (Draft)

Detail Service Tax Return

Service Type : 687 PERKHIDMATAN BERCUKAI DIIMPORT

i. Value of Imported Service : 4,300.00 **2**
viii. Tax Rate % : 6.00
ii. Values of Free Services (9) :
ix. Penalty Rate % : 0.00
iii. Total Taxable Value (i + ii) : 4,300.00
x. Total Penalty (vii * ix) : 0.00
iv. Tax Amount Computed (iii * viii) : 258.00
xi. Tax Amount Payable (vii + x) : 258.00
v. Tax Amount Collected (Leave it blank or 0 if want to be calculated automatically. Must be greater or equal than iv) : 258.00 **3**
vi. Service Tax Deduction** (13c) :
xii. Total Value of Exempted Taxable Services (18c) : 0.00
vii. Total Tax Payable Before Penalty Imposed (v - vi) : 258.00

Back Clear **Confirm** **4**

** Service Tax Deduction previously known as Contra Tax :- Registered person is allowed to deduct service tax in his return for any cancellation and termination of services or any other reasons such as overcharging, misstatements and discounts. Please contact Customs for more information.

Figure 2.6.2 Service Tax Return (Draft)

2. Key in value of Imported Service. (Refer Figure 2.6.2)
3. Key in Tax Amount Collected. (Refer Figure 2.6.2)
4. Click Confirm button and update confirmation pop up will appear. (Refer Figure 2.6.3)

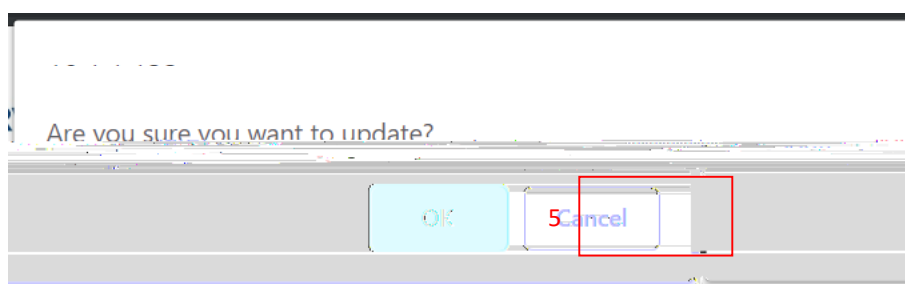


Figure 2.6.3 Update confirmation pop up

5. Click Ok button and Service Tax Return (Draft) will appear with record updated. (Refer Figure 2.6.4)

Service Tax			
Service Tax Return (Draft)			
GMT IN RECORD UPDATED.			
Service Type		Detail Service Tax Return	
:	687	PERKHIDMATAN BERCUKAI DIIMPORT	
i. Value of Imported Service	:	4,300.00	viii. Tax Rate % : 6.00
ii. Values of Free Services (9)	:		ix. Penalty Rate % : 0.00
iii. Total Taxable Value (i + ii)	:	4,300.00	x. Total Penalty (vii * ix) : 0.00
iv. Tax Amount Computed (iii * viii)	:	258.00	xi. Tax Amount Payable (vii + x) : 258.00
v. Tax Amount Collected (Leave it blank or 0 if want to be calculated automatically. Must be greater or equal than iv)	:	258.00	
vi. Service Tax Deduction** (13c)	:		xii. Total Value of Exempted Taxable Services (18c) : 0.00
Kemudahan Potongan Cukai Perkhidmatan			
vii. Total Tax Payable Before Penalty Imposed (v - vi)	:	258.00	
Back Clear Confirm Next 6			

Figure 2.6.4 Service Tax Return (Draft) with record updated

6. Click Next button and Service Tax Return Page will appear. (Refer Figure 2.6.5)



2.7 Delete Imported Service data

Service Tax
Service Tax Return

SST Name : AJMAN SDN BHD(12345QWWE)
Non Registrant SMK No. :
Taxable Period : From 01/01/2019 To 31/01/2019
Declared By Name : Ahmad Bin Ali
Declared By IC/Passport No : 860204105634
Total Taxable Services Value : 4,300.00
Total Value of Tax Computed : 258.00
Total Value of Tax Collected /Payable (12) : 258.00
Total Service Tax Deduction (13c) : 0.00
Total Tax Payable Before Penalty Imposed(14) : 258.00
Total Penalty Amount(15) : 0.00
Total Tax Payable Inclusive Penalty(16) : 258.00
SST-02 Registered By ID :
Registered Name :
Total Detail : 1

SST-02 No. :
Non Registrant No. :
Station Name : B10 Port Klang
Due Date : 28/02/2019
Date Registered (System) : 14/02/2019
Date Declare (Received/ Submit) :
Form Status : Draft
Receipt No :
Receipt Date :
Receipt Amount : 0.00
Penalty Receipt Amount : 0.00
BOD Ref No/ Status :
BOD Date :
BOD Total Received/ Total : 0.00/0.00
BOD Tax Received/ Total : 0.00/0.00
BOD Penalty Received/ Total : 0.00/0.00
Supplement SST-02 No :

Detail Service Tax Return

Add Edit **Delete** 1

1 - 1 in 1 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIMPORT	6.00%	4,300.00	0.00		258.00	0.00	258.00	0.00/ 0.00	258.00	258.00

Page 1 Of 1

Back Print SST-02A Clear Save

Figure 2.7.1 Service Tax Return

1. Click Delete button and Service Tax Return (Draft) will appear. (Refer Figure 2.7.2)

Service Tax
Service Tax Return (Draft)

Detail Service Tax Return

Service Type : 687 PERKHIDMATAN BERCUKAI DIIMPORT

i. Value of Imported Service : 4,300.00
viii. Tax Rate % : 6.00
ii. Values of Free Services (9) :
ix. Penalty Rate % : 0.00
iii. Total Taxable Value (i + ii) : 4,300.00
x. Total Penalty (viii * ix) : 0.00
iv. Tax Amount Computed (iii * viii) : 258.00
xi. Tax Amount Payable (viii + x) : 258.00
v. Tax Amount Collected (Leave it blank or 0 if want to be calculated automatically. Must be greater or equal than iv) : 258.00
vi. Service Tax Deduction** (13c) :
xii. Total Value of Exempted Taxable Services (18c) : 0.00
vii. Total Tax Payable Before Penalty Imposed (v - vi) : 258.00

Back **Confirm** 2

Figure 2.7.2 Service Tax Return (Draft)

2. Click Confirm button and confirmation to delete pop up will appear. (Refer Figure 2.7.3)

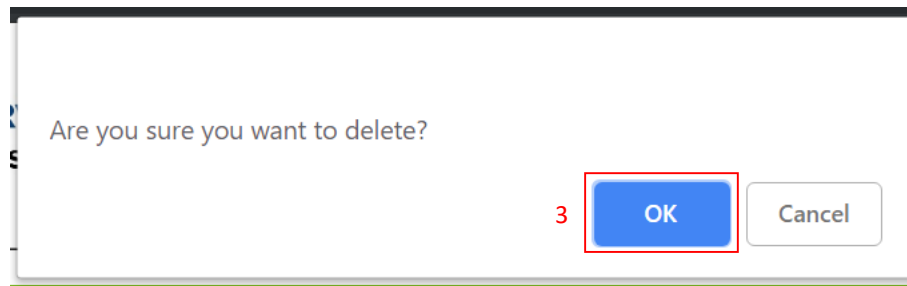


Figure 2.7.3 Delete confirmation pop up

3. Click Ok button and Service Tax Return page will appear. (Refer Figure 2.7.4)

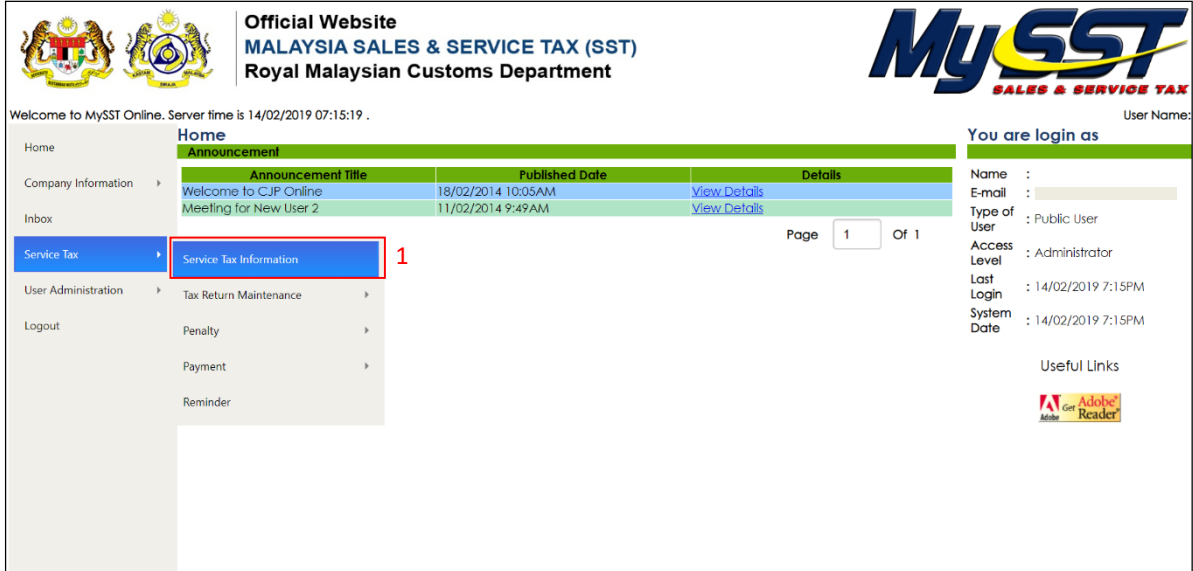
Once user deleted data Service Tax Return data will be deleted (Refer Figure 2.7.4)

Service Tax												
Service Tax Return												
SST Name : AILMAN SDN BHD(12345QWER)				SST-02 No. :								
Non Registrant SMK No. :				Non Registrant No. :								
Taxable Period : From 01/01/2019 To 31/01/2019				Station Name : 810 Port Klang								
Declared By Name : Ahmad Bin Ali				Due Date : 28/02/2019								
Declared By IC/Passport No : 860204105634				Date Registered (System) : 14/02/2019								
Total Taxable Services Value : 0.00				Date Declare (Received/ Submit) :								
Total Value of Tax Computed : 258.00				Form Status : Draft								
Total Value of Tax Collected /Payable (12) : 0.00				Receipt No :								
Total Service Tax Deduction (13c) : 0.00				Receipt Date :								
Total Tax Payable Before Penalty Imposed(14) : 0.00				Receipt Amount :				0.00				
Total Penalty Amount(15) : 0.00				Penalty Receipt Amount :				0.00				
Total Tax Payable Inclusive Penalty(16) : 0.00				BOD Ref No/ Status :								
SST-02 Registered By ID :				BOD Date :								
Registered Name :				BOD Total Receipted/ Total :				0.00/0.00				
Total Detail :				BOD Tax Receipted/ Total :				0.00/0.00				
				BOD Penalty Receipted/ Total :				0.00/0.00				
				Supplement SST-02 No :								
Detail Service Tax Return												
Add Edit Delete												
1 - 1 in 1 are displayed												
Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIIMPORT							0.00			
Page 1 Of 1												
Back Print SST-02A Clear Save												

Figure 2.7.4 Service Tax Return deleted imported service data

2.8 Pay Service Tax for Imported Service

Payment can be made once user already add service tax for Imported Service and submit the service tax form.



Welcome to MySST Online. Server time is 14/02/2019 07:15:19 .

Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

MySST
SALES & SERVICE TAX

User Name: _____

You are login as

Name : _____
E-mail : _____
Type of User : Public User
Access Level : Administrator
Last Login : 14/02/2019 7:15PM
System Date : 14/02/2019 7:15PM

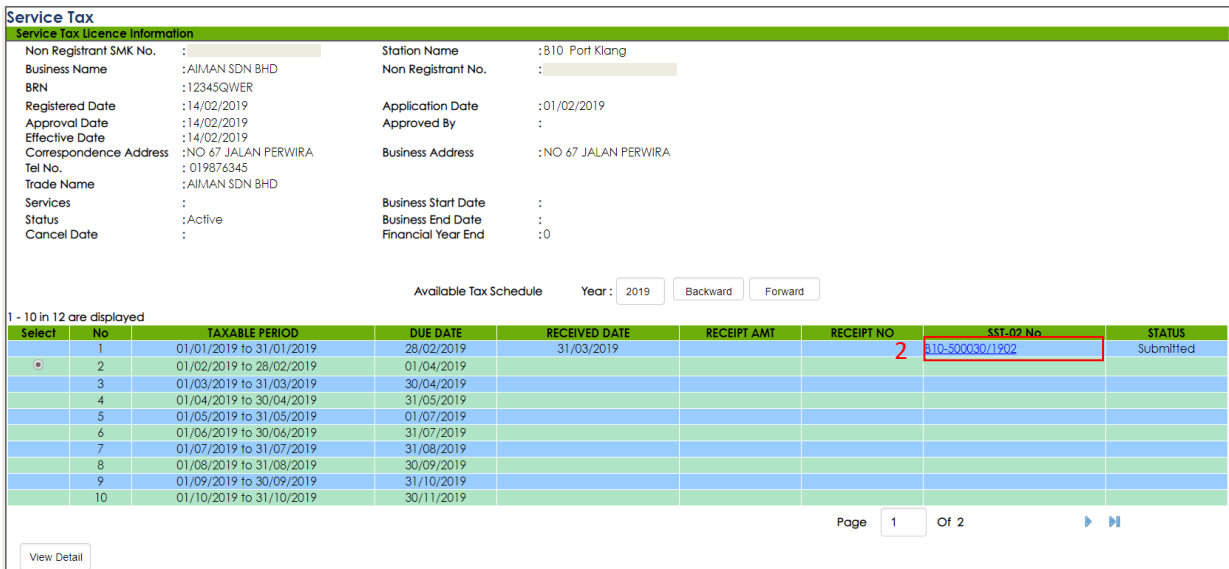
Useful Links


Home
Announcement
Company Information
Inbox
Service Tax (1) → Service Tax Information
User Administration → Tax Return Maintenance
Logout → Penalty
Payment
Reminder

Page 1 Of 1

Figure 2.8.1 Return and Payment system homepage

1. Click Service Tax Information and Service Tax Licence Information Page will appear. (Refer Figure 2.8.2)



Service Tax
Service Tax Licence Information

Non Registrant SMK No. : _____ Station Name : 810 Port Klang
Business Name : AILMAN SDN BHD Non Registrant No. : _____
BRN : 12345QWER
Registered Date : 14/02/2019 Application Date : 01/02/2019
Approval Date : 14/02/2019 Approved By : _____
Effective Date : 14/02/2019
Correspondence Address : NO 67 JALAN PERWIRA Business Address : NO 67 JALAN PERWIRA
Tel No. : 019876345
Trade Name : AILMAN SDN BHD
Services : _____ Business Start Date : _____
Status : Active Business End Date : _____
Cancel Date : _____ Financial Year End : 0

Available Tax Schedule Year : 2019 Backward Forward

1 - 10 in 12 are displayed

Select	No	TAXABLE PERIOD	DUE DATE	RECEIVED DATE	RECEIPT AMT	RECEIPT NO	SST-02 No	STATUS
1	1	01/01/2019 to 31/01/2019	28/02/2019	31/03/2019		2	810-500030/1902	Submitted
2	2	01/02/2019 to 28/02/2019	01/04/2019					
3	3	01/03/2019 to 31/03/2019	30/04/2019					
4	4	01/04/2019 to 30/04/2019	31/05/2019					
5	5	01/05/2019 to 31/05/2019	01/07/2019					
6	6	01/06/2019 to 30/06/2019	31/07/2019					
7	7	01/07/2019 to 31/07/2019	31/08/2019					
8	8	01/08/2019 to 31/08/2019	30/09/2019					
9	9	01/09/2019 to 30/09/2019	31/10/2019					
10	10	01/10/2019 to 31/10/2019	30/11/2019					

Page 1 Of 2

View Detail

Figure 2.8.2 Service Tax Licence Information

2. Click SST-02 Number and Service Tax Return (Submitted) will appear. (Refer Figure 2.8.3)



Service Tax
Service Tax Return (Submitted)

SST Name	: AIMAN SDN BHD(12345QWER)	SST-02 No.	:
Non Registrant SMK No.	:	Non Registrant No.	:
Taxable Period	: From 01/01/2019 To 31/01/2019	Station Name	: B10 Port Klang
Declared By Name	: Ahmad Bin Ali	Due Date	: 28/02/2019
Declared By IC/Passport No	: 860204105634	Date Registered (System)	: 14/02/2019
Total Taxable Services Value	: 4,300.00	Date Declare (Received/ Submit)	: 31/03/2019
Total Value of Tax Computed	: 516.00	Form Status	: Submitted
Total Value of Tax Collected /Payable (12)	: 258.00	Receipt No	:
Total Service Tax Deduction (13c)	: 0.00	Receipt Date	:
Total Tax Payable Before Penalty Imposed(14)	: 258.00	Receipt Amount	: 0.00
Total Penalty Amount(15)	: 64.50	Penalty Receipt Amount	: 0.00
Total Tax Payable Inclusive Penalty(16)	: 322.50	BOD Ref No/ Status	:
SST-02 Registered By ID	:	BOD Date	:
Registered Name	:	BOD Total Received/ Total	: 0.00/0.00
Total Detail	: 1	BOD Tax Received/ Total	: 0.00/0.00
		BOD Penalty Received/ Total	: 0.00/0.00
		Supplement SST-02 No	:

1 - 1 in 1 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIMPORT	6.00%	4,300.00	0.00		258.00	0.00	258.00	25.00/ 64.50	258.00	322.50

Page 1 Of 1

Back Print SST-02A **Pay Now** 3 Reset to Draft

Figure 2.8.3 Service Tax Return (Submitted)

3. Click Pay Now Button and Payment (Payment Request) page will appear. (Refer Figure 2.8.4)

Payment
Payment Request

☐ Select/Unselect All

Payment Option	No	Request Date	Type of Payment	Registration No	Tax (RM)	Penalty (RM)	Total Amount (RM)
☒	1	31/03/2019	SST-02(Service Tax)		258.00	64.50	322.50

Continue 4

Attention:
1. You can only select 100 payment requests at a time to make the online payment transaction. If you have more than 100 payment requests in your list, the earliest 100 payment requests will appear on top and once it is paid, the subsequent batch of payment requests (another 100) will appear.
2. Click Toggle All to check all the payment requests that you would like to made payment.

You can Pay with

FPX CIMB Clicks RHB Now MCA21C Connect
alliance online BANK ISLAM HANDBANK UOB

Figure 2.8.4 Continue Payment

4. Click Continue and Confirm Payment Request will appear. (Refer Figure 2.8.5)

Payment
Confirm Payment Request

No	Request Date	Type	Registration No	Tax (RM)	Penalty (RM)	Total Amount (RM)
1	31/03/2019	SST-02(Service Tax)		258.00	64.50	322.50

Request Mode ☒ Individual Account (B2C) ☐ Corporate Account (B2B) Total (RM) 322.50

Back **Confirm** 5

Figure 2.8.5 Confirm Payment Request

5. Click Confirm button and confirmation to proceed pop up will appear (Refer Figure 2.8.6)

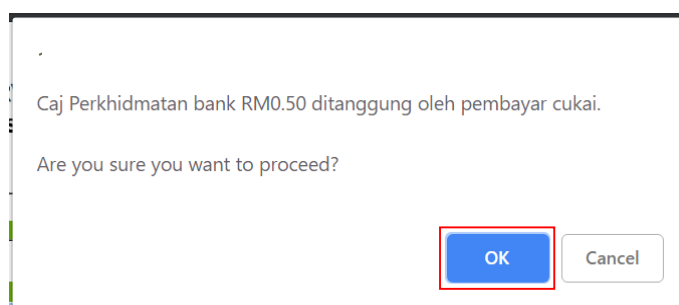
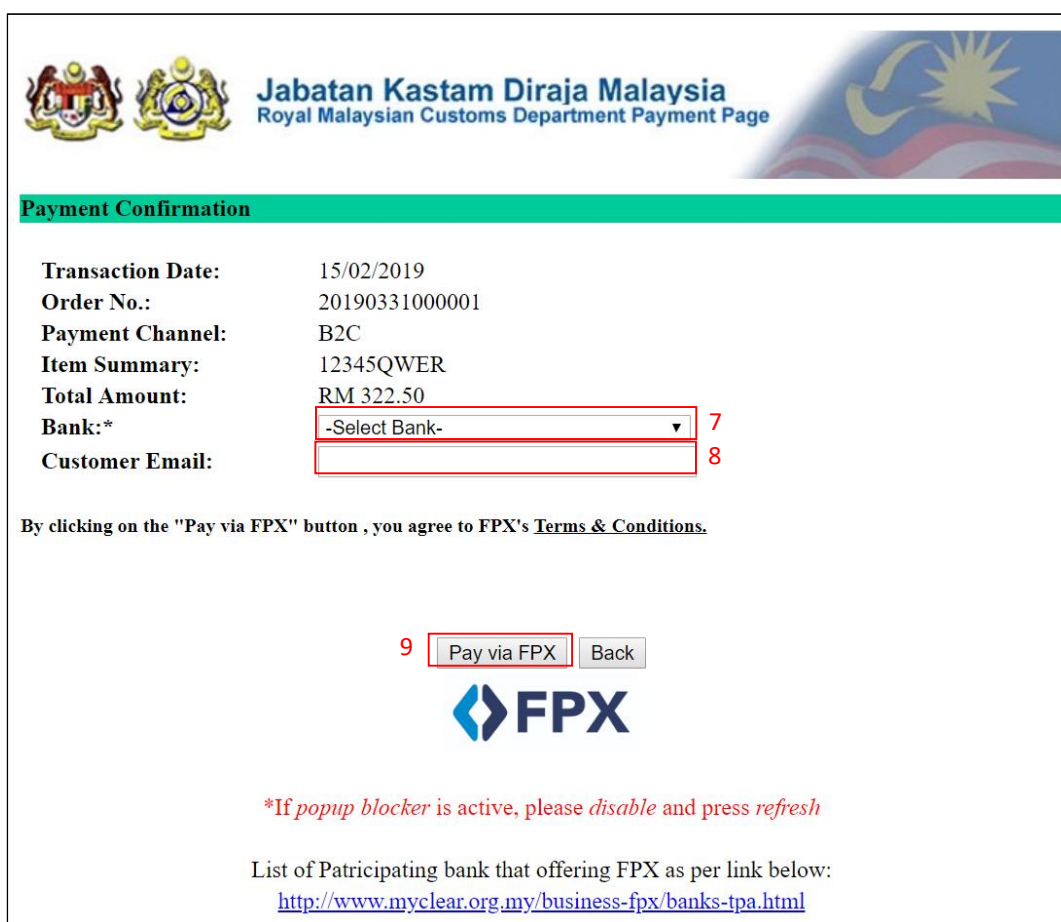


Figure 2.8.6 Proceed confirmation pop up

6. Click Ok button and Payment Confirmation page will appear. (Refer Figure 2.8.7)



Payment Confirmation

Transaction Date: 15/02/2019
Order No.: 20190331000001
Payment Channel: B2C
Item Summary: 12345QWER
Total Amount: RM 322.50
Bank: * -Select Bank- 7
Customer Email: 8

By clicking on the "Pay via FPX" button , you agree to FPX's [Terms & Conditions](#).

9 Pay via FPX Back



**If popup blocker is active, please disable and press refresh*

List of Patricipating bank that offering FPX as per link below:
<http://www.myclear.org.my/business-fpx/banks-tpa.html>

Figure 2.8.7 Payment Confirmation

7. Select Bank. (Refer Figure 2.8.7)
8. Enter Customer Email. (Refer Figure 2.8.7)
9. Click Pay Via FPX button and FPX Bank simulator page will appear. (Refer Figure 2.8.8)



FPX BANK SIMULATOR

Sign in to continue

User Id

10

Password

11

Sign in 12 Cancel

Figure 2.8.8 FPX Bank Simulator

10. Key in User Id. (Refer Figure 2.8.8)

11. Key in Password. (Refer Figure 2.8.8)

12. Click Sign In button and Transaction information will appear. (Refer Figure 2.8.9)

FPX BANK SIMULATOR

Account Selection

Savings Account 13

Confirm 14 Cancel

Transaction Information

FPX Txn Id	Seller Order No	Amount	Fee
1902151212310698	20190331000001	322.5	0.0

Figure 2.8.9 Transaction information

13. Choose account selection. (Refer Figure 2.8.9)

14. Click Confirm button and Account has been deducted information will appear. (Refer Figure 2.8.10)



The screenshot displays the FPX Bank Simulator interface. At the top, there is a header with the FPX logo and the text "BANK SIMULATOR". Below this, a green message box states "Your account has been deducted". A table titled "Transaction details" provides the following information:

FPX Transaction ID	Seller Order No	Transaction Amount	Fee Amount	Account Type
1902151241530722	20190401000001	324.0	0.0	Savings Account

Below the table, an "Important Note" section contains two instructions:

- 1.This is not the final confirmation of your payment. Please check with your merchant for final status confirmation.
- 2.Please click on the "Continue with Transaction" button below and DO NOT close the browser until final receipt is displayed.

At the bottom, a "Transaction Status" box shows:

Authorisation Number	15733223
Authorisation Result	Approved - 00
Continue with Transaction 15	

Figure 2.8.10 Account has deducted

15. Click Continue with Transaction button and FPX Transaction Status page will appear. (Refer Figure 2.8.11)

If Continue button is not clicked within 10 seconds it will continue directly to FPX Transaction Status page



Jabatan Kastam Diraja Malaysia
Royal Malaysian Customs Department Payment Page

FPX Transaction Status

Successful Transaction

Seller Order No : 20190331000001
 Order Amount : RM322.50
 FPX Transaction ID : 1902151212310698
 Buyer Bank Name : SBI BANK A
 Buyer Name : Nur@/() -_&'~*;;Nik
 Transaction Date : 15/3/2019 12:09:06 PM

16

Figure 2.8.11 FPX Transaction Status

16. Click Continue button and Payment Response page will appear. (Refer Figure 2.8.12)

Payment Response

The Payment Request was Completed.

17

Figure 2.8.12 Payment Response

17. Click Ok button and Payment page with process completed will appear. (Figure 2.8.13)

Payment

Confirm Payment Request

GM82N Process completed.

No	Request Date	Type	Registration No	Tax (RM)	Penalty (RM)	Total Amount (RM)
1	31/03/2019	SST-02(Service Tax)		258.00	64.50	322.50

Request Mode ☒ Individual Account (B2C) ☐ Corporate Account (B2B)

Total (RM) 322.50

18

Figure 2.8.13 Payment process completed

18. Click Payment Status and Payment Status/ History page will appear. (Refer Figure 2.8.14)



Payment

Payment Status/History

Fill in the information below and click Search

Transaction No. :

Transaction Date :

Status :

1 - 1 in 1 are displayed

Select	No	Transaction Code	Request Date/Time	Payment Mode	Transaction Amount	Status
☒	1	20190331000001	31/03/2019 12:02:01	Individual Account (B2C)	322.50	Success

Page 1 Of 1

Detail

Cancel Trx

Figure 2.8.14 Payment Status/History

19. Click Detail button and Detail payment will be displayed. (Refer Figure 2.8.15)

Payment

Payment Status/History

No	Transaction Code	Type	Form No.	Actual Amount	Paid Amount
1	20190401000001	SST-02(Service Tax)		324.00	324.00

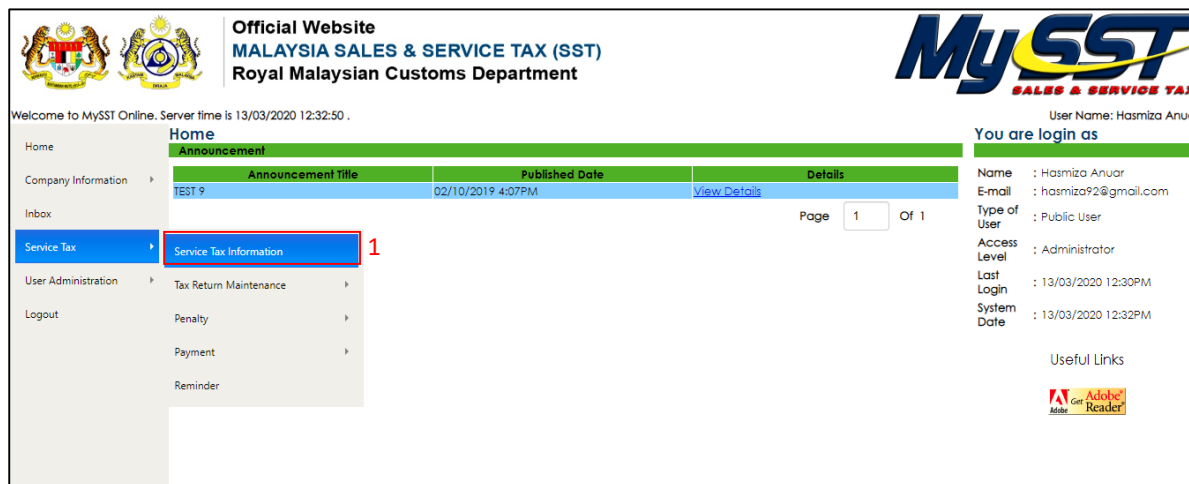
Page 1 Of 1

Back

Figure 2.8.15 Detail Payment

3 Penalty and Bill of Demand (BOD)

3.1 Check Penalty and BOD



Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

Welcome to MySST Online. Server time is 13/03/2020 12:32:50.

User Name: Hasmita Anuar

You are login as

Name : Hasmita Anuar
E-mail : hasmita92@gmail.com
Type of User : Public User
Access Level : Administrator
Last Login : 13/03/2020 12:30PM
System Date : 13/03/2020 12:32PM

Useful Links

Adobe Get Adobe Reader

Home

Announcement

Company Information

Inbox

Service Tax

User Administration

Logout

Service Tax Information

Announcement Title

Published Date

Details

TEST 9

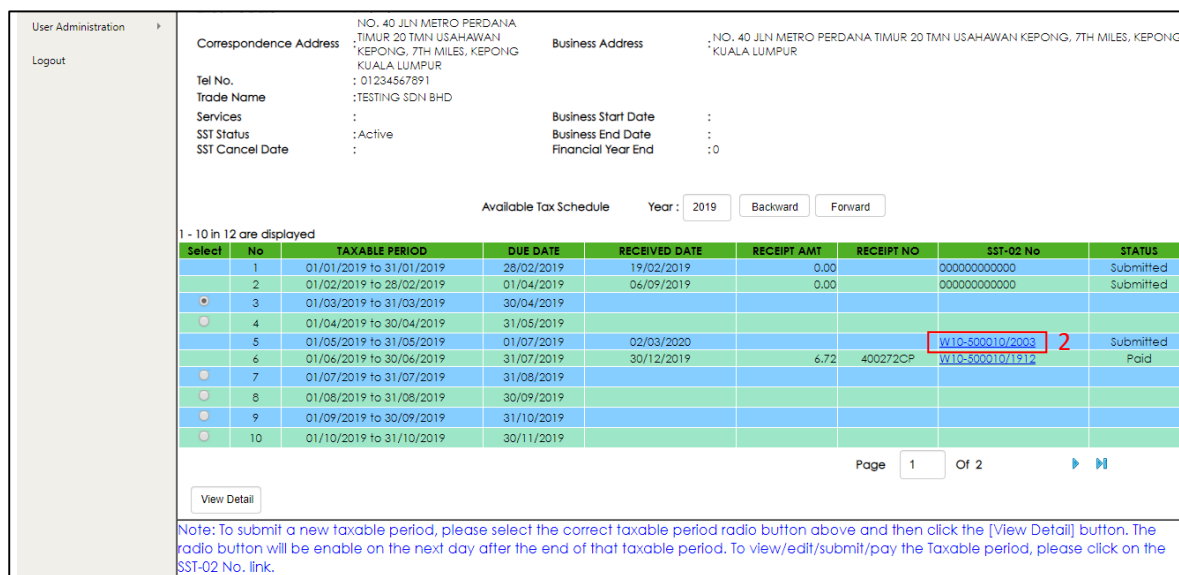
02/10/2019 4:07PM

View Details

Page 1 Of 1

Figure 3.1.1 Home page Return and Payment

1. Click Service Tax and click Service Tax Information. (Refer Figure 3.1)



User Administration

Logout

Correspondence Address

Business Address

Tel No.

Trade Name

Services

SST Status

SST Cancel Date

Business Start Date

Business End Date

Financial Year End

Available Tax Schedule

Year : 2019

Backward

Forward

1 - 10 in 12 are displayed

Select	No	TAXABLE PERIOD	DUE DATE	RECEIVED DATE	RECEIPT AMT	RECEIPT NO	SST-02 No	STATUS
☐	1	01/01/2019 to 31/01/2019	28/02/2019	19/02/2019	0.00		000000000000	Submitted
☐	2	01/02/2019 to 28/02/2019	01/04/2019	06/09/2019	0.00		000000000000	Submitted
☐	3	01/03/2019 to 31/03/2019	30/04/2019					
☐	4	01/04/2019 to 30/04/2019	31/05/2019					
☐	5	01/05/2019 to 31/05/2019	01/07/2019	02/03/2020			W10-500010/2003	Submitted
☐	6	01/06/2019 to 30/06/2019	31/07/2019	30/12/2019	6.72	400272CP	W10-500010/1812	Paid
☐	7	01/07/2019 to 31/07/2019	31/08/2019					
☐	8	01/08/2019 to 31/08/2019	30/09/2019					
☐	9	01/09/2019 to 30/09/2019	31/10/2019					
☐	10	01/10/2019 to 31/10/2019	30/11/2019					

Page 1 Of 2

View Detail

Note: To submit a new taxable period, please select the correct taxable period radio button above and then click the [View Detail] button. The radio button will be enable on the next day after the end of that taxable period. To view/edit/submit/pay the Taxable period, please click on the SST-02 No. link.

Figure 3.1.2 Service Tax Information

2. Click SST-02 No link. (Refer Figure 3.2)



SST Name	: TESTING SDN BHD(B109)	SST-02A No.	: W10-500010/2003
Non Registrant SMK No.	: 19	Non Registrant No.	:
Taxable Period	: From 01/05/2019 To 31/05/2019	Station Name	: W10 Kuala Lumpur
Declared By Name	: TEST	Due Date	: 01/07/2019
	☒ New IC ☐ Passport No.		
Declared By New IC/Passport No	:	Last Date Submitted (Return)	: 02/03/2020
	(Eg:74021988888)		
	(Nb: Please enter a valid ID for declaration)	Date Declare (Received)	: 02/03/2020
Total Taxable Services Value	: 1,000.00	Form Status	: Submitted
Total Value of Tax Computed	: 60.00		
Total Value of Tax Collected /Payable (12)	: 60.00	Receipt No	:
Total Tax Deduction from Credit Note (13a)	: 0.00	Receipt Date	:
Total Service Tax Deduction (13c)	: 0.00	Receipt Amount	: 0.00
Total Tax Payable Before Penalty Imposed(14)	: 60.00	Penalty Receipt Amount	: 0.00
Total Penalty Amount(15)	: 24.00	BOD Ref No/ Status	:
Total Tax Payable Inclusive Penalty(16)	: 84.00	BOD Date	:
SST-02 Registered By ID	:	BOD Receipt No. / Date	:
Registered Name	:	BOD Total Received/ Total	: 0.00/0.00
Total Detail	: 1	BOD Tax Received/ Total	: 0.00/0.00
		BOD Penalty Received/ Total	: 0.00/0.00
		Supplement SST-02 No	:

Penalty Rate(%) : 40.00 3

Detail Service Tax Return

1 - 1 in 1 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Tax Deduction/ Credit Note	Total Tax Before Penalty	Penalty Rate(%) /Amt	Collected Tax	Tot Amt Payable
☒	1	687 - PERKHIDMATAN BERCUKAI DIIMPORT	6.00%	1,000.00	0.00		60.00	0.00 / 0.00	60.00	40.00/ 24.00	60.00	84.00

Page 1 Of 1

Figure 3.1.3 Service Tax Information: Penalty

3. Service Tax Information will displayed with penalty rate after due date. (Refer Figure 3.3)