



MySST User Manual Return & Payment Module (Public Users)

Version 2.2

TABLE OF CONTENTS

LOGIN	3
LOGIN	4
COMPANY INFORMATION	12
COMPANY INFORMATION.....	13
INBOX.....	14
INBOX	15
SALES TAX.....	16
SALES TAX INFORMATION.....	17
1. VIEW SALES TAX.....	17
2. SUBMIT SALES TAX RETURN.....	21
2.1. Add Goods.....	21
2.2. Edit Goods	24
2.3. Save and Submit Sales Tax Return	27
3. TAX RETURN MAINTENANCE	37
3.1. Tax Return (Draft)	37
3.2. Tax Return (Submitted).....	38
3.3. Tax Return (Paid).....	39
4. SALES TAX SUPPLEMENT	40
5. SALES TAX PENALTY	44
6. SALES TAX DEDUCTION (STD) EXEMPTION	46
6.1. STD Exemption (Approved).....	46
6.2. STD Exemption (Registered)	48
6.3. STD Exemption (Submitted).....	50
7. SALES TAX PAYMENT.....	52
6.1. Payment Request	52
6.2. Payment Status/History	60
6.3. Payment Receipt	63
8. SALES TAX REMINDER	66
SERVICE TAX.....	67
SERVICE TAX INFORMATION	68
1. VIEW SERVICE TAX	68
2. SUBMIT SERVICE TAX RETURN	70
2.1. Add Services	70

2.2.	Edit and Delete Services.....	73
2.3.	Save and Submit Service Tax Return.....	77
2.4.	Service Tax Return Pay Now	80
3.	SERVICE TAX RETURN MAINTENANCE	87
3.1.	Tax Return (Draft)	87
3.2.	Tax Return (Submitted).....	90
3.3.	Tax Return (Paid).....	92
4.	SERVICE TAX SUPPLEMENT	94
5.	SERVICE TAX PENALTY.....	98
6.	SERVICE TAX PAYMENT	99
6.1.	Payment Request	99
6.2.	Payment Status/History	106
6.3.	Payment Receipt	108
7.	SERVICE TAX REMINDER	111
	USER ADMINISTRATION.....	112
	AUDIT TRAIL	113



Available Menu in the Return & Payment MySST System

No.	Menu Level 1	Menu Level 2	Menu Level 3	Description /Remark
1	Home			First page you visited after you login.
2	Company Information	Company Profile		To view the company profile and available valid license for this company for Tax Return submission.
3	Inbox			To view letters
4	Sales Tax	Sales Tax License		To view your sales Tax license information and available Tax schedule for submission.
		Tax Return Maintenance	Tax Return (Draft)	To view your saved Draft Status Sales Tax submission
			Tax Return (Submitted)	To view your saved Submitted Status Sales Tax submission that ready for payment.
			Tax Return (Paid)	To view your Paid Status Sales Tax submission.
		Sales Tax Supplement		To view paid sales tax license and make supplement
		Penalty	Penalty Status	To view all Sales Tax penalty status and details (not available for a moment)
		Payment	Payment Request	To select all the Sales Tax submission for online payment.
			Payment Status/History	To view the status and detail of your online payment.
			Payment Receipt	To print the receipt for the payment you have made.
		Reminder		To view all Sales Tax Return Submission Reminder (not available for a moment)
5	Service Tax	Service Tax License		To view your Service Tax license information and available Tax schedule for submission.
		Tax Return Maintenance	Tax Return (Draft)	To view your saved Draft Status Service Tax submission
			Tax Return (Submitted)	To view your saved Submitted Status Service Tax submission that ready for payment.
			Tax Return (Paid)	To view your Paid Status Service Tax submission.
		Service Tax Supplement		To view paid service tax license and make supplement
		Penalty	Penalty Status	To view all Service Tax penalty status and details (not available for a moment)



JABATAN KASTAM DIRAJA MALAYSIA

User Manual

Doc Ref : EITS/CMMI/ENG/RSD/UM

Version : 2-2

Doc ID : SST_UM_v2-2

Page No : 2

No.	Menu Level 1	Menu Level 2	Menu Level 3	Description /Remark
		Payment	Payment Request	To select all the Service Tax submission for online payment.
			Payment Status/History	To view the status and detail of your online payment.
			Payment Receipt	To print the receipt for the payment you have made.
		Reminder		To view all Service Tax Return Submission Reminder (not available for a moment)
6	User Administration	Audit Trail		To audit the user activity
7	Logout			To logout from the system.



JABATAN KASTAM DIRAJA MALAYSIA

User Manual

Doc Ref : EITS/CMMI/ENG/RSD/UM

Version : 2-2

Doc ID : SST_UM_v2-2

Page No : 3

LOGIN

**Description:**

Enter the URL <https://mysst.customs.gov.my/>

Ways to log in to MySST Return & Payment

1. Log in to MySST system and click link to Return & Payment
2. Log in directly to Return & Payment

LOGIN**1. First, log in into MySST and click [Return & Payment] tab**

1.

Figure 1.1: Main Page

1. Open MySST Main Page (<https://www.mysst.customs.gov.my/>)
2. Click [Log in]



Description:

Enter the URL <https://mysst.customs.gov.my/>

Ways to log in to MySST Return & Payment

1. Log in to MySST system and click link to Return & Payment
2. Log in directly to Return & Payment

LOGIN

The screenshot shows the MySST login interface. On the left, three input fields are highlighted with red boxes and numbered: 3. for the SST Number, 4. for the User ID, and 5. for the Password. Below these is a 'Remember me' checkbox and a 'Forgot password?' link. A blue 'Log in' button is highlighted with a red box and numbered 6. Below the button is a 'Back To Home' link. On the right, there are two informational boxes. The top one, titled 'Please follow these steps:', lists five steps: 1. Click Enter To Insert SST Number, 2. Insert SST No and Click Save, 3. Insert User ID, 4. Insert Password, and 5. Click Log In. The bottom box, titled 'Exemption Schedule B:', lists one step: 1. Please insert Registration No. in SST Registration NO. field.

Figure 1.2: Log in

3. Key in valid SST Number
4. Key in User ID
5. Key in password
6. Click [Log in] button to login to MySST system



Description:

Enter the URL <https://mysst.customs.gov.my/>

Ways to log in to MySST Return & Payment

1. Log in to MySST system and click link to Return & Payment
2. Log in directly to Return & Payment

LOGIN

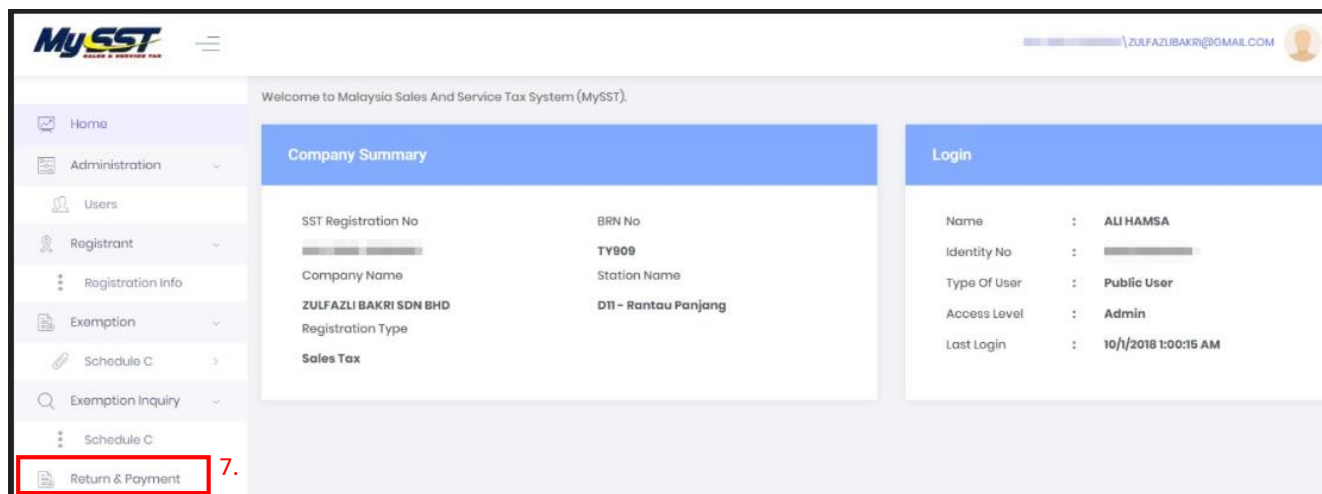


Figure 1.3: Public User Dashboard

7. Click [Return & Payment] tab



Description:

Enter the URL <https://mysst.customs.gov.my/>

Ways to log in to MySST Return & Payment

1. Log in to MySST system and click link to Return & Payment
2. Log in directly to Return & Payment

LOGIN

ROYAL MALAYSIAN CUSTOMS

KASTAM DIRAJA MALAYSIA

Sales And Service Tax System

9.

10.

Figure 1.4: Login Return & Payment

8. User ID and SST Number will be populated automatically
9. Enter password
10. Click [Login] button to access Return & Payment module page

**Description:**

Enter the URL <https://mysst.customs.gov.my/>

Ways to log in to MySST Return & Payment

1. Log in to MySST system and click link to Return & Payment
2. Log in directly to Return & Payment

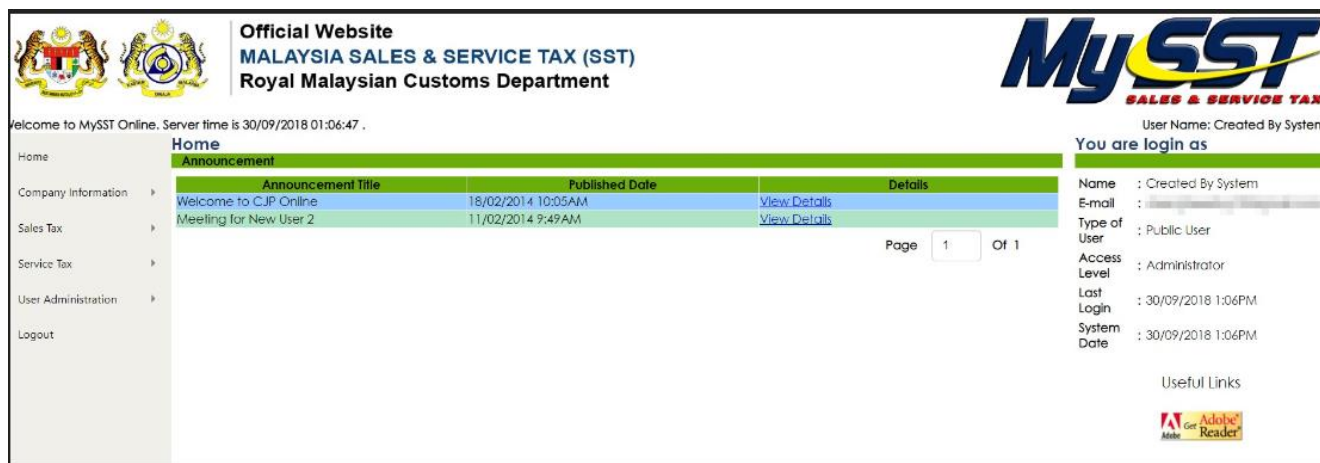
LOGIN

Figure 1.5: Return & Payment Homepage

11. Return & Payment Homepage is displayed

**Description:**

Enter the URL <https://mysst.customs.gov.my/>

Ways to log in to MySST Return & Payment

1. Log in to MySST system and click link to Return & Payment
2. Log in directly to Return & Payment

LOGIN

2. Log in to MySST and click link to Return & Payment

1.

Exemption New Registration Log in

 **Official Website**
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department



 About SST Legislation & Guides Contact Us

Bulletin Board

Latest Announcements [See More](#)

- [24/09/2018] - Taklimat SST Bersama Menteri Kewangan Malaysia, YB Tuan Lim Guan Eng Anjuran JKDM LTA KUALA LUMPUR (FULL HOUSE) [More >](#)
- [24/09/2018] - SST Hand-Holding Programed Organized By JKDM Johor [More >](#)
- [22/09/2018] - Application Form for Customs Ruling [More >](#)
- [22/09/2018] - SST Hand-Holding Programed Organized By JKDM Negeri Sembilan [More >](#)
- [20/09/2018] - SST Hand-Holding Programed Organized By JKDM Selangor [More >](#)
- [08/09/2018] - DIRECTOR GENERAL'S DECISION [More >](#)



Economy Budget

WELCOME NOTE

Figure 1.6: Main Page

1. Open MySST Main Page (<https://www.mysst.customs.gov.my>) and click [Return & Payment]



Description:

Enter the URL <https://mysst.customs.gov.my/>

Ways to log in to MySST Return & Payment

1. Log in to MySST system and click link to Return & Payment
2. Log in directly to Return & Payment

LOGIN

ROYAL MALAYSIAN CUSTOMS



Sales And Service Tax System

2.

3.

4.

5.

Figure 1.7: Login Return & Payment

2. Key in valid SST Number
3. Key in User ID
4. Key in password
5. Click [Log in] button to login to the system

 JABATAN KASTAM DIRAJA MALAYSIA	User Manual	
	Doc Ref : EITS/CMMI/ENG/RSD/UM	Version : 2-2
	Doc ID : SST_UM_v2-2	Page No : 11

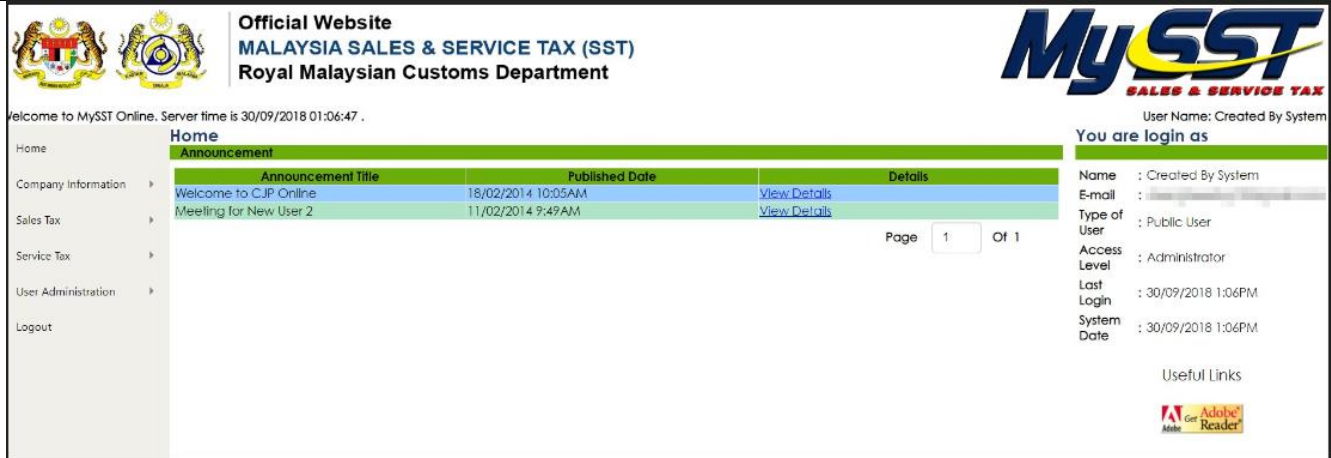
Description:

Enter the URL <https://mysst.customs.gov.my/>

Ways to log in to MySST Return & Payment

1. Log in to MySST system and click link to Return & Payment
2. Log in directly to Return & Payment

LOGIN



Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

Welcome to MySST Online. Server time is 30/09/2018 01:06:47 .

Home
Announcement

Announcement Title	Published Date	Details
Welcome to CJP Online	18/02/2014 10:05AM	View Details
Meeting for New User 2	11/02/2014 9:49AM	View Details

Page 1 Of 1

You are login as

User Name: Created By System

Name : Created By System
E-mail :
Type of User : Public User
Access Level : Administrator
Last Login : 30/09/2018 1:06PM
System Date : 30/09/2018 1:06PM

Useful Links

Adobe Reader

Figure 1.8: Return & Payment Homepage

6. Return & Payment Homepage is displayed



JABATAN KASTAM DIRAJA MALAYSIA

User Manual

Doc Ref : EITS/CMMI/ENG/RSD/UM

Version : 2-2

Doc ID : SST_UM_v2-2

Page No : 12

COMPANY INFORMATION

**Description:**

View detail of company

COMPANY INFORMATION

1. **Company Information**

2. ☒ 1 Sales Tax

3. **View Detail**

Select	No	Licence Type	SST Reg No / Licence Year	Status	Effective Date(from)	Effective Date(to)
☒	1	Sales Tax		Active	01/09/2018	-
☐	2	Service Tax		Active	01/09/2018	-

Page 1 Of 1

Figure 2.0 – Company Profile page

1. Click Menu [**Company Information**] to view [**Company Profile**] which shown list of all Sales Tax or Service Tax account of company. (Figure 2.0)
2. Select the radio button of the license you want to view.
3. Click [**View Detail**] button which shown taxable period of that company account. (Figure 2.0)



JABATAN KASTAM DIRAJA MALAYSIA

User Manual

Doc Ref : EITS/CMMI/ENG/RSD/UM

Version : 2-2

Doc ID : SST_UM_v2-2

Page No : 14

INBOX



Description:

View inbox which include reminder (with attachment & reminder letter)

INBOX



Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department



UAIN1 14-07-2020 12:49:59 TTX03

User: (45199)

User Administration

Inbox

Email Sent Date : -

No.	Status	Email Sent Date/Time	Email	Subject	Attachment
1		14/07/2020 08:44:42	siewhua@chocolategraphics.com	Cheque Rejected (AMISLAMIC BANK BERHAD/000500	B16CJ201800000285_20200714_084442_ChequeReje

Page 1 of 1 100 View 1 - 1

Close Clear Detail Inquiry

Figure 3.0 Inbox

1. Choose Email sent Date
2. Click Inquiry to search data based on selected date.



JABATAN KASTAM DIRAJA MALAYSIA

User Manual

Doc Ref : EITS/CMMI/ENG/RSD/UM

Version : 2-2

Doc ID : SST_UM_v2-2

Page No : 16

SALES TAX



Description:

View detail of Sales Tax

SALES TAX INFORMATION

1. VIEW SALES TAX

1. Click Menu [**Sales Tax**] then click Sub Menu [**Sales Tax License**] to view [**Company Information**] which shown list of all Sales Tax account of company. (Figure 4.1)

Company Information

Company Profile

ROB/ROC	: B56503A		
Company Name	: ABC SDN BHD		
Company Address	: 888, Jln Desa Bukit Antara 2, Taman Antara, 56100 Kuala Lumpur		
Postal Code	: 56100	State	: SABAH
Telephone Number	: 0391001004	Fax Number	: 0392001223
Contact Person Name (1)	: Ng Mi Rong	Email (1)	: rdm78241@biglobe.ne.jp
Contact Person Name (2)	: Ng Kai Dong	Email (2)	: ngkaidong888@gmail.com
Register in MySST Online Date Time	: 12/12/2013 12:11:11		
Effective Date (From)	: 12/12/2013	No. of User Registered	: 5
Effective Date (To)	: 12/12/2014	No. of Registered Licence	: 1

Available Company Licence Profile:

Select	No	Licence Type	SST Reg No	SST SMK No	Status	Effective Date(From)	Effective Date(To)
☒	1	Sales Tax	W10-1808-21100018	A10-CJ-A053091 /1993	Active	09/04/1993	-
☐	2	Sales Tax	--	A10-CJ-A75242 /2007	Active	01/08/2012	-

Page 1 Of 1

View Detail

Figure 4.1 – Company Profile

2. To submit a new taxable period, please select the correct taxable period radio button above by click the [Radio button] under [**Select**] column to choose which Sales Tax to view the detail. (Figure 4.1).
3. Click [View Detail] button to view the Sales Tax License Information which shown taxable period information for company account. (Figure 4.1 and Figure 4.2)



Description:

View detail of Sales Tax

SALES TAX INFORMATION

1. VIEW SALES TAX

Sales Tax

Sales Tax Licence Information

SST SMK No. :
Company Name :
BRN : B75350T
Date Registered : 19/09/2018
Date Approved : 01/09/2018
Effective Date : 01/09/2018
Premise Address :
Tel No. :
Last SST-02 Date :
Exemption Schedule C (Yes/No) :
Status : Active
Cancel Date :
SST Station :
SST Registration No. :
Date Applied : 10/08/2018
Approved By :
Company Address :
Tel No. :
Next SST-02 Date : 31/10/2018
Manufacturing Date :
Financial Year End : 30/09

4.

Available Tax Schedule

Year : 2018

Backward

Forward

1 - 7 in 7 are displayed

Select	No	TAXABLE PERIOD	DUE DATE	RECEIVED DATE	RECEIPT AMT	RECEIPT NO	SST-02 No	STATUS
	1	01/01/2018 to 28/02/2018	31/03/2018	02/10/2018	1,064.00	400046CJ	A10-900080/1809	Paid(Overpaid)
	2	01/03/2018 to 30/04/2018	31/05/2018	25/11/2018	6,344.80	400189CJ	A10-900070/1809	Paid(Overpaid)
	3	01/05/2018 to 30/06/2018	31/07/2018	18/12/2018			A10-500050/1812	Submitted
5.	4	01/07/2018 to 31/08/2018	01/10/2018				A10-900060/1810	Draft
	5	01/09/2018 to 30/09/2018	31/10/2018					
	6	01/10/2018 to 30/11/2018	31/12/2018					
	7	01/12/2018 to 31/01/2019	28/02/2019					

Page 1 Of 1

View Detail

6.

Note: To submit a new taxable period, please select the correct taxable period radio button above and then click the [Next] button. The radio button will be enable on the next day after the end of that taxable period. To view/edit/submit/pay the Taxable period, please click on the SST-02 No. link.

Figure4.2 – Sales Tax License Information

- Click the [Backward] and [Forward] button to navigate through the available Tax Schedule. (Figure 4.2). The radio button will be enable on the next day after the end of that taxable period. To view/edit/submit/pay the taxable period, please click on the SST-02 No. link.
- Click the [Radio button] under [Select] column to choose which Sales Tax Information to view Sales Tax Return(Figure 4.2)
- Click [View Detail] button to view the Sales Tax Return Information. (Figure 4.2 and Figure 4.3)

**Description:****View detail of Sales Tax****SALES TAX INFORMATION****1. VIEW SALES TAX****Sales Tax****Sales Tax Return**

SST Name	:		SST-02 No.	:	A10-900060/1810
SST SMK No.	:		SST Reg. No	:	A10-1808-21000097
Taxable Period	:	From 01/07/2018 To 31/08/2018	Station Name	:	A10 Ipoh
Declared By Name	:	SUE	Due Date	:	01/10/2018
Declared By IC/Passport No:	:	670708015765			
Export / Special Area / Designated Area (18a)	:	0.00	Date Registered(System)	:	03/10/2018 12:52:27
Schedule A (Class Of Person) (18b1)	:	0.00	Date Declare (Received/ Submit)	:	
Schedule B (Manufacturer of specific non taxable goods) (18b2)	:	0.00	Form Status	:	Draft
Total Taxable Sales	:	200,101,613.30	Receipt No	:	
Total Value of Tax Payable	:	10,004,564.22	Receipt Date	:	
Amount of Tax Deducted From Credit Note (13) * Amaun Potongan Cukai Melalui Nota Kredit.	:	0.00 (Nb: Leave it blank if you DO NOT have Credit Note)	Receipt Amount	:	0.00
Total Tax Payable Before Penalty	:	10,004,564.22	Balance	:	0.00
Penalty Rate	:	40.00%	BOD Ref No./ Status	:	
Penalty Amount	:	4,001,825.69	BOD Date	:	
Total Tax Payable Inclusive Penalty	:	14,006,389.91	BOD Total Receipted/ Total	:	0.00/0.0
SST-02 Registered By IC	:		BOD Tax Receipted/ Total:	:	0.00/0.0
Registered Name	:		BOD Penalty Receipted/ Total	:	0.00/0.0
			Supplement SST-02 No	:	
			Total Detail	:	12

<u>Schedule C (Raw Materials / Packaging/ Components).</u>		<u>Part E (Purchase Under The Schedule C, Sales Tax).</u>			
Item 1 and 2 (18b3i)	:	500.00	Item 1 and 2 (19)	:	100.00
Item 3 and 4 (18b3ii)	:	200.00	Item 3 and 4 (20)	:	100.00
Item 5 (18b3iii)	:	100.00	Item 5 (21)	:	10.00

Add Goods Edit Delete

11 - 12 in 12 are displayed

Select	No	Tariff Code	Quantity/ Good Description	Good Sold Amt	Own Use Amt	Work Performed	Total Amt	Tax Rate %	Tax Rate Specific / Total	Total Tax Payable
☐	11	6406.90.2100	STEEL	15,000.00	0.00	0.00	15,000.00	10.00%		1,500.00
☐	12	2710.20.0000	22.00 LTR / PETROLEUM OIL	0.00	0.00	0.00	0.00	0.00%	0.40per LTR / 8.80	8.80



Page 2 Of 2

Back

Print SST-02

Clear

Save

Note: Reset Button is used to reset status from Submitted to Draft. If you reset after due date, you will get penalty on your Tax Return. Not allow to reset if status is Paid or have pending payment request.

Supplementary Tax submission is additional submission for same the taxable period that you have miss out. You can only submit up to 9 times supplementary tax submission of same taxable period. If you accidentally create the supplement, please request Customs to cancel this supplement.

Figure 4.3: Sales Tax Return



Description:

View detail of Sales Tax

SALES TAX INFORMATION

1. VIEW SALES TAX

7. Field "Declared By Name" and "Declared By IC/ Passport No" is mandatory to fill in order to save SST-02.

Note:

Reset Button is used to reset status from Submitted to Draft. If you reset after due date, you will get penalty on your Tax Return. Not allow to reset if status is Paid or have pending payment request.

Supplementary Tax submission is additional submission for same taxable period you have miss out. You can only submit up to 9 times supplementary tax submission of same taxable period. If you accidentally create the supplement, please request Customs to cancel this supplement.

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Goods
- 2.2. Edit Goods
- 2.3. Save and Submit Sales Tax Return
- 2.4. Sales Tax Return Pay Now

SALES TAX INFORMATION**2. SUBMIT SALES TAX RETURN****2.1. Add Goods**

Sales Tax
Sales Tax Return

SST Name :

SST SMK No. :

Taxable Period : From 01/07/2018 To 31/08/2018

Declared By Name :

Declared By IC/Passport No :

Export / Special Area / Designated Area (18a) :

Schedule A (Class Of Person) (18b1) :

Schedule B (Manufacturer of specific non taxable goods) (18b2) :

Total Taxable Sales : 200,101,613.30

Total Value of Tax Payable : 10,004,564.22

Amount of Tax Deducted From Credit Note (13) * *Amaun Potongan Cukai Melalui Nota Kredit.* : (Nb: Leave it blank if you DO NOT have Credit Note)

Total Tax Payable Before Penalty : 10,004,564.22

Penalty Rate : 40.00%

Penalty Amount : 4,001,825.69

Total Tax Payable Inclusive Penalty : 14,006,389.91

SST-02 Registered By IC :

Registered Name :

SST-02 No. : A10-900060/1810

SST Reg. No : A10-1808-21000097

Station Name : A10 Ipoh

Due Date : 01/10/2018

Date Registered(System) : 03/10/2018 12:52:27

Date Declare (Received/ Submit) :

Form Status : Draft

Receipt No :

Receipt Date :

Receipt Amount :

Balance :

BOD Ref No./ Status :

BOD Date :

BOD Total Received/ Total :

BOD Tax Received/ Total :

BOD Penalty Received/ Total :

Supplement SST-02 No :

Total Detail : 12

Schedule C (Raw Materials / Packaging/ Components)

Item 1 and 2 (18b3i) :

Item 3 and 4 (18b3ii) :

Item 5 (18b3iii) :

Part E (Purchase Under The Schedule C, Sales Tax)

Item 1 and 2 (19) :

Item 3 and 4 (20) :

Item 5 (21) :

1.

Add Goods

Edit

Delete

Detail Sales Tax Return

11 - 12 in 12 are displayed

Select	No	Tariff Code	Quantity/ Good Description	Good Sold Amt	Own Use Amt	Work Performed	Total Amt	Tax Rate %	Tax Rate Specific / Total	Total Tax Payable
☐	11	6406.90.2100	STEEL	15,000.00	0.00	0.00	15,000.00	10.00%		1,500.00
☐	12	2710.20.0000	22.00 LTR / PETROLEUM OIL	0.00	0.00	0.00	0.00	0.00%	0.40per LTR / 8.80	8.80

Page 2 Of 2

Back

Print SST-02

Clear

Save

Note: Reset Button is used to reset status from Submitted to Draft. If you reset after due date, you will get penalty on your Tax Return. Not allow to reset if status is Paid or have pending payment request.

Supplementary Tax submission is additional submission for same the taxable period that you have miss out. You can only submit up to 9 times supplementary tax submission of same taxable period. If you accidentally create the supplement, please request Customs to cancel this supplement.

Figure 4.4: Sales Tax Return

1. Click [Add Goods] button to add details to goods information. (Figure 4.4)



Description:

Submit Sales Tax Return and make payment using Pay Now button

- 2.1. Add Goods
- 2.2. Edit Goods
- 2.3. Save and Submit Sales Tax Return
- 2.4. Sales Tax Return Pay Now

SALES TAX INFORMATION

2. SUBMIT SALES TAX RETURN

Search For Tariff Code

Tariff Code Product Description

Fill in the above information and click Search

1 - 10 in 13 are displayed

No	Tariff Code	Description	Tax Type	Tax Rate
1	0101 29.0000		A (Ad-valorem)	0.00%
2	0101 29.0000	OTHER	A (Ad-valorem)	0.00%
3	0102 29.1100		A (Ad-valorem)	0.00%
4	0208 30.1000		A (Ad-valorem)	5.00%
5	0208 30.1000	FOOD	A (Ad-valorem)	5.00%
6	0302 22.0000	SHARK FIN	A (Ad-valorem)	10.00%
7	0304 16.3300	GIANT RIVER PRAWN	A (Ad-valorem)	10.00%
8	2618 30.0000	STEEL	A (Ad-valorem)	0.00%
9	2710 30.0000	PETROLEUM OIL	S (Specific)	0.400000 per LTR
10	2712 30.0000	PETROLEUM JELLY	A (Ad-valorem)	0.00%

Page 1 Of 2

Figure 4.5: Choose Tariff Code

Notes: There are two type of Sales Tax Return:

- i. Sales tax with tariff code of 5% tax rate and with tariff code of 10% tax rate
- ii. Sales tax of petroleum (ad-valorem)

2. Click on the registered tariff code to declare.

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Goods
- 2.2. Edit Goods
- 2.3. Save and Submit Sales Tax Return
- 2.4. Sales Tax Return Pay Now

SALES TAX INFORMATION**2. SUBMIT SALES TAX RETURN**

Sales Tax
Sales Tax Return (Draft)

Detail Sales Tax Return

Tariff Code : 0208401000

Goods Description : FOOD

i. Value of Taxable Good Sold (8) :

ii. Value of Goods For Own Use / Disposed (9) :

iii. Value of Work Performed (8) :

iv. Total Value of Taxable Amount (i+ii+iii) :

v. Tax Rate % : 5.00

vi. Quantity (for petroleum/specific rate only) :

vii. Tax Rate Specific : 0.0000000 per LTR

viii. Total Specific (vi * vii) : 0.00

ix. Total Tax Payable ([iv*v] + viii) :

4.

Detail Sales Tax Return Listing

11 - 12 in 12 are displayed

No	Tariff Code	Quantity/ Good Description	Value of Taxable Goods Sold (8)	Value of Goods Own Use / Disposed (9)	Value of Work Performed (8)	Total Amount	Tax Rate %	Tax Rate Specific / Total	Total Tax Payable
11	6406.90.2100	STEEL	15,000.00	0.00	0.00	15,000.00	10.00%		1,500.00
12	2710.20.0000	22.00 LTR / PETROLEUM OIL	0.00	0.00	0.00	0.00	0.00%	0.40 per LTR / 8.80	8.80

Page 2 Of 2

Total Taxable Sales : 15,000.00
Total Tax Amount : 1,508.80

Figure 4.6 – Sales Tax Return (Draft) Detail

3. Fill in the detail information
4. Click [Add] button to add goods. (Figure 4.6)



Description:

Submit Sales Tax Return and make payment using Pay Now button

- 2.1. Add Goods
- 2.2. Edit Goods
- 2.3. Save and Submit Sales Tax Return
- 2.4. Sales Tax Return Pay Now

SALES TAX INFORMATION

2. SUBMIT SALES TAX RETURN

Sales Tax
Sales Tax Return (Draft)
GMTON RECORD CREATED.

Detail Sales Tax Return

Tariff Code : 0208401000

Goods Description : FOOD

i. Value of Taxable Good Sold (8) : 20

ii. Value of Goods For Own Use / Disposed (9) : 20

iii. Value of Work Performed (8) : 20

iv. Total Value of Taxable Amount (i+ii+iii) : 60.00

v. Tax Rate % : 5.00

vi. Quantity (for petroleum/specific rate only) : Please Select ▼

vii. Tax Rate Specific : 0.0000000 per

viii. Total Specific (vi * vii) : 0.00

ix. Total Tax Payable ([iv*v] + viii) : 3.00

Detail Sales Tax Return Listing

11 - 13 in 13 are displayed

No	Tariff Code	Quantity/ Good Description	Value of Taxable Goods Sold (8)	Value of Goods Own Use / Disposed (9)	Value of Work Performed (8)	Total Amount	Tax Rate %	Tax Rate Specific / Total	Total Tax Payable
11	6406.90.2100	STEEL	15,000.00	0.00	0.00	15,000.00	10.00%		1,500.00
12	2710.20.0000	22.00 LTR / PETROLEUM OIL	0.00	0.00	0.00	0.00	0.00%	0.40 per LTR / 8.80	8.80
13	0208.40.1000	FOOD	20.00	20.00	20.00	60.00	5.00%		3.00

Page 2 Of 2

Total Taxable Sales : 15,060.00
Total Tax Amount : 1,511.80

Figure4.7: Sales Tax Return (Draft) detail

2.2. Edit Goods

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Goods
- 2.2. Edit Goods
- 2.3. Save and Submit Sales Tax Return
- 2.4. Sales Tax Return Pay Now

SALES TAX INFORMATION**2. SUBMIT SALES TAX RETURN****Sales Tax****Sales Tax Return**

SST Name	:		SST-02 No.	:	A10-900060/1810
SST SMK No.	:		SST Reg. No	:	A10-1808-21000097
Taxable Period	:	From 01/07/2018 To 31/08/2018	Station Name	:	A10 Ipoh
Declared By Name	:	SUE	Due Date	:	01/10/2018
Declared By IC/Passport No:	:	670708015765			
Export / Special Area / Designated Area (18a)	:	0.00	Date Registered(System)	:	03/10/2018 12:52:27
Schedule A (Class Of Person) (18b1)	:	0.00	Date Declare (Received/ Submit)	:	
Schedule B (Manufacturer of specific non taxable goods) (18b2)	:	0.00	Form Status	:	Draft
Total Taxable Sales	:	200,101,613.30	Receipt No	:	
Total Value of Tax Payable	:	10,004,564.22	Receipt Date	:	
			Receipt Amount	:	0.00
			Balance	:	0.00
Amount of Tax Deducted From Credit Note (13) * <i>Amaun Potongan Cukai Melalui Nota Kredit.</i>	:	0.00 (Nb: Leave it blank if you DO NOT have Credit Note)	BOD Ref No./ Status	:	
Total Tax Payable Before Penalty	:	10,004,564.22	BOD Date	:	
Penalty Rate	:	40.00%	BOD Total Receipted/ Total	:	0.00/0.0
Penalty Amount	:	4,001,825.69	BOD Tax Receipted/ Total:	:	0.00/0.0
Total Tax Payable Inclusive Penalty	:	14,006,389.91	BOD Penalty Receipted/ Total :	:	0.00/0.0
SST-02 Registered By IC	:		Supplement SST-02 No	:	
Registered Name	:		Total Detail	:	12

Schedule C (Raw Materials / Packaging/ Components).

Item 1 and 2 (18b3i)	:	500.00
Item 3 and 4 (18b3ii)	:	200.00
Item 5 (18b3iii)	:	100.00

Part E (Purchase Under The Schedule C, Sales Tax).

Item 1 and 2 (19)	:	100.00
Item 3 and 4 (20)	:	100.00
Item 5 (21)	:	10.00

Add Goods **Edit** Delete

Detail Sales Tax Return

11 - 12 in 12 are displayed

Select	No	Tariff Code	Quantity/ Good Description	Good Sold Amt	Own Use Amt	Work Performed	Total Amt	Tax Rate %	Tax Rate Specific / Total	Total Tax Payable
☐	11	6406.90.2100	STEEL	15,000.00	0.00	0.00	15,000.00	10.00%		1,500.00
☐	12	2710.20.0000	22.00 LTR / PETROLEUM OIL	0.00	0.00	0.00	0.00	0.00%	0.40per LTR / 8.80	8.80



Page 2 Of 2

Back Print SST-02 Clear Save

Note: Reset Button is used to reset status from Submitted to Draft. If you reset after due date, you will get penalty on your Tax Return. Not allow to reset if status is Paid or have pending payment request.

Supplementary Tax submission is additional submission for same the taxable period that you have miss out. You can only submit up to 9 times supplementary tax submission of same taxable period. If you accidentally create the supplement, please request Customs to cancel this supplement.

Figure4.4: Sales Tax Return



Description:

Submit Sales Tax Return and make payment using Pay Now button

- 2.1. Add Goods
- 2.2. Edit Goods
- 2.3. Save and Submit Sales Tax Return
- 2.4. Sales Tax Return Pay Now

SALES TAX INFORMATION

2. SUBMIT SALES TAX RETURN

1. Click the [Radio button] under [**Select**] column to choose which Sales Tax Return to view (Figure 4.4)
2. Click [Edit] button to update Sales Tax Return (Draft)
3. Update the information and click [Update] button

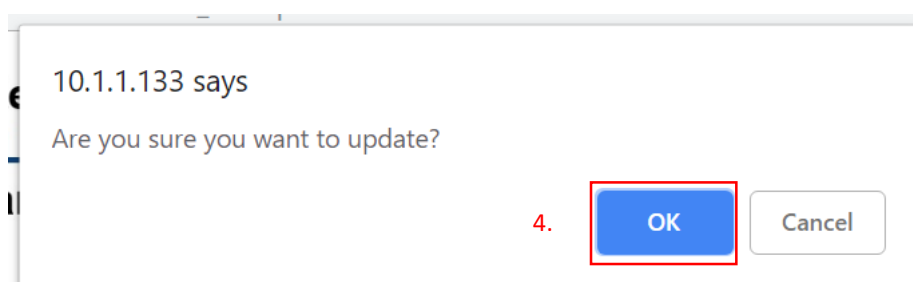


Figure 4.7: update pop up message

4. Click OK button to update goods

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Goods
- 2.2. Edit Goods
- 2.3. Save and Submit Sales Tax Return
- 2.4. Sales Tax Return Pay Now

SALES TAX INFORMATION**2. SUBMIT SALES TAX RETURN****Sales Tax****Sales Tax Return (Draft)**

GM11 IN RECORD UPDATED.

Detail Sales Tax Return

Tariff Code	: 0101290000	View Goods	New Tariff Code
Goods Description	: OTHER		
i. Value of Taxable Good Sold (8)	: 30	v. Tax Rate %	: 0.00
ii. Value of Goods For Own Use / Disposed (9)	: 20	vi. Quantity (for petroleum/specific rate only)	: Please Select
iii. Value of Work Performed (8)	: 20	vii. Tax Rate Specific	: 0.0000000 per
iv. Total Value of Taxable Amount (i+ii+iii)	: 70.00	viii. Total Specific (vi * vii)	: 0.00
		ix. Total Tax Payable ([iv*v] + viii)	: 0.00

Detail Sales Tax Return Listing

11 - 14 in 14 are displayed

No	Tariff Code	Quantity/ Good Description	Value of Taxable Goods Sold (8)	Value of Goods Own Use / Disposed (9)	Value of Work Performed (8)	Total Amount	Tax Rate %	Tax Rate Specific / Total	Total Tax Payable
11	6406.90.2100	STEEL	15,000.00	0.00	0.00	15,000.00	10.00%		1,500.00
12	2710.20.0000	22.00 LTR / PETROLEUM OIL	0.00	0.00	0.00	0.00	0.00%	0.40 per LTR / 8.80	8.80
13	0208.40.1000	FOOD	20.00	20.00	20.00	60.00	5.00%		3.00
14	0101.29.0000	OTHER	30.00	20.00	20.00	70.00	0.00%		0.00



Page 2 Of 2

Total Taxable Sales : 15,130.00

Total Tax Amount : 1,511.80

Figure 4.8: record update

2.3. Save and Submit Sales Tax Return

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Goods
- 2.2. Edit Goods
- 2.3. Save and Submit Sales Tax Return
- 2.4. Sales Tax Return Pay Now

SALES TAX INFORMATION**2. SUBMIT SALES TAX RETURN****Sales Tax****Sales Tax Return**

SST Name	: ABC SDN BHD(B56503A)	SST-02 No.	: A10-500020/1903
SST SMK No.	: A10-CJ-A75242/2007	SST Reg. No	:
Taxable Period	: From 01/08/2009 To 30/09/2009	Station Name	: A10 Ipoh
Declared By Name	: Test User	Due Date	: 28/10/2009
Declared By IC/Passport No.	: 740208145539		
Export / Special Area / Designated Area (18a)	: 0.00	Date Registered(System)	: 05/03/2019 9:50:04
Schedule A (Class Of Person) (18b1)	: 0.00	Date Declare (Received/ Submit)	:
Schedule B (Manufacturer of specific non taxable goods) (18b2)	: 0.00	Form Status	: Draft
Total Taxable Sales	: 130.00	Receipt No	:
Total Value of Tax Payable	: 0.00	Receipt Date	:
Tax Deduction From Credit Note (13a) * Potongan Cukai Melalui Nota Kredit.	: 0.00 (Nb: Leave it blank if you DO NOT have Credit Note)	Receipt Amount	: 0.00
Sales Tax Deduction (13b)	: 0.00	Balance	: 0.00
Previous STD Balance	: 0.00	BOD Ref No./ Status	:
Adjust under STD(13A)	: 0.00	BOD Date	:
Total Tax Payable Before Penalty	: 0.00	BOD Total Received/ Total	: 0.00/0.00
Penalty Rate	: 40.00%	BOD Tax Received/ Total	: 0.00/0.00
Penalty Amount	: 0.00	BOD Penalty Received/ Total	: 0.00/0.00
Total Tax Payable Inclusive Penalty	: 0.00	Supplement SST-02 No	:
SST-02 Registered By IC	: 740208145539	Total Detail	: 2
Registered Name	: Test User		

Schedule C (Raw Materials / Packaging/ Components).

Item 1 and 2 (18b3i)	: 0.00
Item 3 and 4 (18b3ii)	: 0.00
Item 5 (18b3iii)	: 0.00

Part E (Purchase Under The Schedule C, Sales Tax).

Item 1 and 2 (19)	: 0.00
Item 3 and 4 (20)	: 0.00
Item 5 (21)	: 0.00

Detail Sales Tax Return

Add Goods

Edit

Delete

1 - 2 in 2 are displayed

Select	No	Tariff Code	Quantity/ Good Description	Good Sold Amt	Own Use Amt	Work Performed	Total Amt	Tax Rate %	Tax Rate Specific / Total	Total Tax Payable
☒	1	0401.40.2000	ICE CREAM	20.00	20.00	20.00	60.00	0.00%		0.00
☐	2	0712.32.0000	WOOD	30.00	20.00	20.00	70.00	0.00%		0.00

Page 1 Of 1

Back

Print SST-02

Clear

Save

1.

Figure 4.9: Sales Tax Return

1. Click [Save] button. (Refer figure 4.9)



Description:

Submit Sales Tax Return and make payment using Pay Now button

- 2.1. Add Goods
- 2.2. Edit Goods
- 2.3. Save and Submit Sales Tax Return
- 2.4. Sales Tax Return Pay Now

SALES TAX INFORMATION

2. SUBMIT SALES TAX RETURN

10.1.1.133 says

Are you sure you want to save?

2.

OK

Cancel

Figure 4.10: save pop up message

2. Click [OK] button.

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Goods
- 2.2. Edit Goods
- 2.3. Save and Submit Sales Tax Return
- 2.4. Sales Tax Return Pay Now

SALES TAX INFORMATION**2. SUBMIT SALES TAX RETURN****Sales Tax****Sales Tax Return**

GM11N RECORD UPDATED.

SST Name	: ABC SDN BHD(B56503A)	SST-02 No.	: A10-500020/1903
SST SMK No.	: A10-CJ-A75242/2007	SST Reg. No	:
Taxable Period	: From 01/08/2009 To 30/09/2009	Station Name	: A10 Ipoh
Declared By Name	: Test User	Due Date	: 28/10/2009
Declared By IC/Passport No:	740208145539		
Export / Special Area / Designated Area (18a)	: 0.00	Date Registered(System)	: 05/03/2019 9:50:04
Schedule A (Class Of Person) (18b1)	: 0.00	Date Declare (Received/ Submit)	:
Schedule B (Manufacturer of specific non taxable goods) (18b2)	: 0.00	Form Status	: Draft
Total Taxable Sales	: 130.00	Receipt No	:
Total Value of Tax Payable	: 0.00	Receipt Date	:
Tax Deduction From Credit Note (13a) *Potongan Cukai Melalui Nota Kredit. (Nb: Leave it blank if you DO NOT have Credit Note)	: 0.00	Receipt Amount	: 0.00
Sales Tax Deduction (13b)	: 0.00	Balance	: 0.00
Previous STD Balance	: 0.00	BOD Ref No./ Status	:
Adjust under STD(13A)	: 0.00	BOD Date	:
Total Tax Payable Before Penalty	: 0.00	BOD Total Receipted/ Total	: 0.00/0.00
Penalty Rate	: 40.00%	BOD Tax Receipted/ Total	: 0.00/0.00
Penalty Amount	: 0.00	BOD Penalty Receipted/ Total	: 0.00/0.00
Total Tax Payable Inclusive Penalty	: 0.00	Supplement SST-02 No	:
SST-02 Registered By IC	: 740208145539	Total Detail	: 2
Registered Name	: Test User		

Schedule C (Raw Materials / Packaging/ Components)

Item 1 and 2 (18b3i)	: 0.00
Item 3 and 4 (18b3ii)	: 0.00
Item 5 (18b3iii)	: 0.00

Part E (Purchase Under The Schedule C, Sales Tax)

Item 1 and 2 (19)	: 0.00
Item 3 and 4 (20)	: 0.00
Item 5 (21)	: 0.00

Detail Sales Tax Return

1 - 2 in 2 are displayed

Select	No	Tariff Code	Quantity/ Good Description	Good Sold Amt	Own Use Amt	Work Performed	Total Amt	Tax Rate %	Tax Rate Specific / Total	Total Tax Payable
☒	1	0401.40.2000	ICE CREAM	20.00	20.00	20.00	60.00	0.00%		0.00
☐	2	0712.32.0000	WOOD	30.00	20.00	20.00	70.00	0.00%		0.00

Page 1 Of 1

 3.

Figure 4.11: Sales Tax Return record updated.

3. Click [Submit] button



Description:

Submit Sales Tax Return and make payment using Pay Now button

- 2.1. Add Goods
- 2.2. Edit Goods
- 2.3. Save and Submit Sales Tax Return
- 2.4. Sales Tax Return Pay Now

SALES TAX INFORMATION

2. SUBMIT SALES TAX RETURN

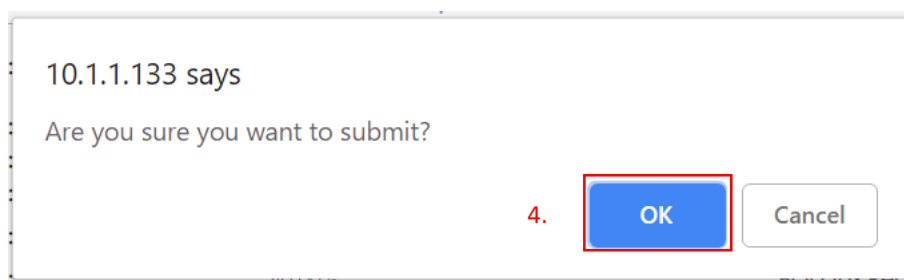


Figure 4.12: Confirmation to submit pop up message.

4. Click [OK] button and sales tax return (view only) page will appear with process completed.

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Goods
- 2.2. Edit Goods
- 2.3. Save and Submit Sales Tax Return
- 2.4. Sales Tax Return Pay Now

SALES TAX INFORMATION**2. SUBMIT SALES TAX RETURN****Sales Tax****Sales Tax Return (View Only)**

GM82N Process completed.

SST Name	: ABC SDN BHD(B56503A)	SST-02 No.	: A10-500020/1903
SST SMK No.	: A10-CJ-A75242/2007	SST Reg. No	:
Taxable Period	: From 01/08/2009 To 30/09/2009	Station Name	: A10 Ipoh
Declared By Name	: Test User	Due Date	: 28/10/2009
Declared By IC/Passport No:	740208145539		
Export / Special Area / Designated Area (18a)	: 0.00	Date Registered(System)	: 05/03/2019 9:50:04
Schedule A (Class Of Person) (18b1)	: 0.00	Date Declare (Received/ Submit)	: 05/03/2019
Schedule B (Manufacturer of specific non taxable goods) (18b2)	: 0.00	Form Status	: Submitted(Nil Return)
Total Taxable Sales	: 130.00	Receipt No	:
Total Value of Tax Payable	: 0.00	Receipt Date	:
Tax Deduction From Credit Note (13a) *Potongan Cukai Melalui Nota Kredit.	: 0.00 (Nb: Leave it blank if you DO NOT have Credit Note)	Receipt Amount	: 0.00
Sales Tax Deduction (13b)	: 0.00	Balance	: 0.00
Previous STD Balance	: 0.00	BOD Ref No./ Status	:
Adjust under STD(13A)	: 0.00	BOD Date	:
Total Tax Payable Before Penalty	: 0.00	BOD Total Received/ Total	: 0.00/0.00
Penalty Rate	: 40.00%	BOD Tax Received/ Total	: 0.00/0.00
Penalty Amount	: 0.00	BOD Penalty Received/ Total	: 0.00/0.00
Total Tax Payable Inclusive Penalty	: 0.00	Supplement SST-02 No	:
SST-02 Registered By IC	: 740208145539	Total Detail	: 2
Registered Name	: Test User		

Schedule C (Raw Materials / Packaging/ Components).

Item 1 and 2 (18b3i)	: 0.00
Item 3 and 4 (18b3ii)	: 0.00
Item 5 (18b3iii)	: 0.00

Part E (Purchase Under The Schedule C, Sales Tax).

Item 1 and 2 (19)	: 0.00
Item 3 and 4 (20)	: 0.00
Item 5 (21)	: 0.00

Detail Sales Tax Return

Nil return submission, no payment is required.

1 - 2 in 2 are displayed

Select	No	Tariff Code	Quantity/ Good Description	Good Sold Amt	Own Use Amt	Work Performed	Total Amt	Tax Rate %	Tax Rate Specific / Total	Total Tax Payable
☐	1	0401.40.2000	ICE CREAM	20.00	20.00	20.00	60.00	0.00%		0.00
☐	2	0712.32.0000	WOOD	30.00	20.00	20.00	70.00	0.00%		0.00

Page 1 Of 1

Back

Print SST-02

5.

Figure 4.13: sales tax return (view only) with process completed.

5. Click [Print SST-02] button and SST-02 form will appear.



JABATAN KASTAM DIRAJA MALAYSIA

User Manual

Doc Ref : EITS/CMMI/ENG/RSD/UM

Version : 2-2

Doc ID : SST_UM_v2-2

Page No : 33

Description:

Submit Sales Tax Return and make payment using Pay Now button

- 2.1. Add Goods
- 2.2. Edit Goods
- 2.3. Save and Submit Sales Tax Return
- 2.4. Sales Tax Return Pay Now

SALES TAX INFORMATION

2. SUBMIT SALES TAX RETURN

SST-02

No. SST-02 :B10-500010/1908

[] Pindaan / Amendment



JABATAN KASTAM DIRAJA MALAYSIA
ROYAL MALAYSIAN CUSTOMS DEPARTMENT
PENYATA CUKAI JUALAN / CUKAI PERKHIDMATAN
SALES TAX / SERVICE TAX RETURN

BELUM BAYAR

Nota Penting (Important Notes)

- 1) Sila isikan borang ini dengan menaip menggunakan HURUF BESAR (Please type in using BLOCK LETTERS)
- 2) Sila rujuk Panduan Mengisi Penyata SST-02 (Please refer to SST-02 Returns Guidelines)
- 3) Ruangan yang bertanda (*) adalah wajib diisi (Column with (*) is a mandatory field)
- 4) Sekiranya tiada nilai utk diikrar, sila isi angka '0' (If nothing to declare, please fill in "0")
- 5) Sila hubungi Pusat Panggilan Kastam ditalian 1-300-88-8500 / 03-78067200 atau emel ccc@customs.gov.my untuk pertanyaan lanjut (Please contact Customs Call Center at 1-300-88-8500 / 03-78067200 or email ccc@customs.gov.my for further enquiry)

BAHAGIAN A: MAKLUMAT PENGILANG BERDAFTAR / ORANG BERDAFTAR

PART A: REGISTERED MANUFACTURER / REGISTERED PERSON PARTICULARS

CUKAI JUALAN / SALES TAX

- 1) No. Pendaftaran SST* (SST Registration No. *)
- 2) Nama Pengilang Berdaftar / Orang berdaftar * LIEW'S MACHINE JOINERY
(Name of Registered Manufacturer / Registered Person)
- 3) Tempoh Bercukai* (Taxable Period*)
dari (from) 01/11/2013
hingga (until) 31/12/2013
- 4) Tarikh Akhir Serahan Penyata dan Bayaran* (Return and Payment Due Date*) 28/01/2014

BAHAGIAN B1: MAKLUMAT JUALAN / PERKHIDMATAN

PART B1: SALES / SERVICE DETAILS

(5) Bil No.	(6) Maklumat Barang Kena Cukai Jenis Perkhidmatan Bercukai Disediakan / Diimport.* Description of Taxable Goods Type of Taxable Service Provided / Imported.*	(7) Kod Tariff Kastam / Kod Jenis Perkhidmatan.* Customs Tariff Code / Service Type Code.*	(8) Nilai Barang-barang Dijual / Nilai Kerja Yang Dilakukan.* Value of Taxable Goods Sold / Value of Work Performed.* RM	(9) Nilai Barang-barang Yang Dipakai Sendiri / Dilupus Nilai Perkhidmatan Yng Diberi Percuma* Value of Goods For Own used / Disposed Values of Free Services* RM	(10) Nilai Perkhidmatan Bercukai* Value of Taxable Service* RM
1	DOOR FRAME	4418.20.0000	1,000.00	20.00	
2	DOOR	4418.20.0000	20,000.00	200.00	
JUMLAH* (TOTAL *)			21,000.00	220.00	
JUMLAH KESELURUHAN* NET TOTAL *					21,220.00

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Goods
- 2.2. Edit Goods
- 2.3. Save and Submit Sales Tax Return
- 2.4. Sales Tax Return Pay Now

SALES TAX INFORMATION**2. SUBMIT SALES TAX RETURN**

BAHAGIAN B2: NILAI CUKAI YANG KENA DIBAYAR ATAS BARANGAN (JUALAN / PELUPUSAN / KEGUNAAN SENDIRI) / PERKHIDMATAN (PERKHIDMATAN DIBERIKAN / KEGUNAAN SENDIRI)
PART B2: VALUE OF TAX PAYABLE FOR GOODS (SALES/ DISPOSED/ OWN USE) / SERVICES (SERVICES PERFORMED /OWN USE)

11)	Jumlah Nilai Jualan dan Cukai Yang Kena dibayar Mengikut Kadar Cukai. <i>Total Value of tax payable as Per Tax Rate</i>			
		Nilai Jualan / perkhidmatan bercukai / Bilangan Kad <i>Value of Taxable Sales / Service / No. of Cards</i>	Kadar Cukai <i>Tax Rate</i>	Nilai Cukai Kena Bayar <i>Value of Tax Payable</i>
	a) Barangan Bercukai Barkadar 5% <i>Taxable Goods at 5% Rate</i>	RM 21,220.00	[5%]	RM 1,061.00
	b) Barangan Bercukai Barkadar 10% <i>Taxable Goods at 10% Rate</i>	RM	[10%]	RM
	c) Perkhidmatan Bercukai selain dari Kumpulan H <i>Taxable Services other than from Group H</i>	RM	[6%]	RM
	d) Perkhidmatan dari Kumpulan H <i>Taxable Services from Group H</i>		UNIT [RM25]	RM
	Jumlah Nilai Cukai Yang Kena Dibayar.* <i>Total Value of Tax Payable.*</i>			RM 1,061.00
12)	<i>12=[11(a) + 11(b)] ATAU / OR [11(c) + 11(d)]</i>			
13)	Amount Potongan cukai <i>Amount of Tax Deduction</i>			
	a) Potongan Cukai Melalui Nota Kredit * <i>Tax Deduction from Credit Note*</i>			RM 0.00
	b) Potongan Cukai Jualan <i>Sales Tax Deduction.*</i>			RM 0.00
	c) Potongan Cukai Perkhidmatan** <i>Service Tax Deduction**</i>			RM 0.00
13A)	Pelarasan di bawah Potongan Cukai Jualan <i>Adjustment under Sales Tax Deduction</i>			RM 0.00
	Jumlah Cukai Yang Kena Dibayar Sebelum Penalti Dikenakan <i>Total Tax Payable Before Penalty Imposed</i>			RM 1,061.00
14)	<i>(14) = (12) - (13)</i>			
15)	Kadar Penalti / Amaun Penalti <i>Penalty Rate / Penalty Amount</i>		40.00%	RM 424.40
	Jumlah Cukai Kena Dibayar Termasuk Penalti <i>Total of Tax Payable Inclusive Penalty</i>			RM 1,485.40
16)	<i>(16) = (14) + (15)</i>			

BAHAGIAN C : BARANG-BARANG DI BAWAH JADUAL KEDUA, PERINTAH CUKAI JUALAN (KADAR CUKAI) 2018
PART C : GOODS UNDER SCHEDULE 2, SALES TAX ORDER (TAX RATE) 2018

17)	Jumlah Nilai Jualan dan Cukai Yang Kena dibayar mengikut kadar cukai. <i>Total Value of Tax Payable as per rate of tax.</i>			
		Kuantiti Jualan <i>Sold Quantity</i>	Nilai Jualan Bercukai <i>Value of Taxable Sales</i>	Nilai Jualan Kena bayar <i>Value of Tax Payable</i>
	Berkadar <i>At Rate</i>	RM	Per Liter.*	RM
	Berkadar <i>At Rate</i>	RM	Per Kilogram.*	RM
	Berkadar <i>At Rate</i>	[%]	ad-volerum.*	RM

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Goods
- 2.2. Edit Goods
- 2.3. Save and Submit Sales Tax Return
- 2.4. Sales Tax Return Pay Now

SALES TAX INFORMATION**2. SUBMIT SALES TAX RETURN**

BAHAGIAN B2: NILAI CUKAI YANG KENA DIBAYAR ATAS BARANGAN (JUALAN / PELUPUSAN / KEGUNAAN SENDIRI) / PERKHIDMATAN (PERKHIDMATAN DIBERIKAN / KEGUNAAN SENDIRI)
PART B2: VALUE OF TAX PAYABLE FOR GOODS (SALES/ DISPOSED/ OWN USE) / SERVICES (SERVICES PERFORMED /OWN USE)

11)	Jumlah Nilai Jualan dan Cukai Yang Kena dibayar Mengikut Kadar Cukai. <i>Total Value of tax payable as Per Tax Rate</i>			
		Nilai Jualan / perkhidmatan bercukai / Bilangan Kad <i>Value of Taxable Sales / Service / No. of Cards</i>	Kadar Cukai <i>Tax Rate</i>	Nilai Cukai Kena Bayar <i>Value of Tax Payable</i>
	a) Barangan Bercukai Barkadar 5% <i>Taxable Goods at 5% Rate</i>	RM 21,220.00	[5%]	RM 1,061.00
	b) Barangan Bercukai Barkadar 10% <i>Taxable Goods at 10% Rate</i>	RM	[10%]	RM
	c) Perkhidmatan Bercukai selain dari Kumpulan H <i>Taxable Services other than from Group H</i>	RM	[6%]	RM
	d) Perkhidmatan dari Kumpulan H <i>Taxable Services from Group H</i>		UNIT [RM25]	RM
	Jumlah Nilai Cukai Yang Kena Dibayar.* <i>Total Value of Tax Payable.*</i>			RM 1,061.00
12)	<i>12=[11(a) + 11(b)] ATAU / OR [11(c) + 11(d)]</i>			
13)	Amount Potongan cukai <i>Amount of Tax Deduction</i>			
	a) Potongan Cukai Melalui Nota Kredit * <i>Tax Deduction from Credit Note*</i>			RM 0.00
	b) Potongan Cukai Jualan <i>Sales Tax Deduction.*</i>			RM 0.00
	c) Potongan Cukai Perkhidmatan** <i>Service Tax Deduction**</i>			RM 0.00
13A)	Pelarasan di bawah Potongan Cukai Jualan <i>Adjustment under Sales Tax Deduction</i>			RM 0.00
	Jumlah Cukai Yang Kena Dibayar Sebelum Penalti Dikenakan <i>Total Tax Payable Before Penalty Imposed</i>			RM 1,061.00
14)	<i>(14) = (12) - (13)</i>			
15)	Kadar Penalti / Amaun Penalti <i>Penalty Rate / Penalty Amount</i>		40.00%	RM 424.40
	Jumlah Cukai Kena Dibayar Termasuk Penalti <i>Total of Tax Payable Inclusive Penalty</i>			RM 1,485.40
16)	<i>(16) = (14) + (15)</i>			

BAHAGIAN C : BARANG-BARANG DI BAWAH JADUAL KEDUA, PERINTAH CUKAI JUALAN (KADAR CUKAI) 2018
PART C : GOODS UNDER SCHEDULE 2, SALES TAX ORDER (TAX RATE) 2018

17)	Jumlah Nilai Jualan dan Cukai Yang Kena dibayar mengikut kadar cukai. <i>Total Value of Tax Payable as per rate of tax.</i>			
		Kuantiti Jualan <i>Sold Quantity</i>	Nilai Jualan Bercukai <i>Value of Taxable Sales</i>	Nilai Jualan Kena bayar <i>Value of Tax Payable</i>
	Berkadar <i>At Rate</i>	RM	Per Liter.*	RM
	Berkadar <i>At Rate</i>	RM	Per Kilogram.*	RM
	Berkadar <i>At Rate</i>	[%]	ad-voluerum.*	RM

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Goods
- 2.2. Edit Goods
- 2.3. Save and Submit Sales Tax Return
- 2.4. Sales Tax Return Pay Now

SALES TAX INFORMATION**2. SUBMIT SALES TAX RETURN****BAHAGIAN F: AKUAN****PART F: DECLARATIONS**

- 22) Dengan ini saya sebagai pegawai yang diberi kuasa dibawah seksyen 89 atau 90 Akta Cukai Jualan 2018/ Seksyen 74 atau 75 Akta Cukai Perkhidmatan 2018 mengesahkan dan memperakui bahawa butir-butir yang dinyatakan dalam penyata ini adalah benar dan lengkap. *
- I as an authorized person under section 89 or 90 of the Sales Tax Act 2018/ section 74 or 75 of the Service Tax Act 2018 hereby certify that the particulars stated in this return are true and complete.*

Tarikh / Date

27/08/2019

Tandatangan Pengikrar
Declarant Signature

- 23) Name Pengikrar
Name of Declarant TEST USER
- 24) No. Kad Pengenalan / Passport
Identity Card / Passport No. 740208145539
- 25) Jawatan Pengikrar.
Designation of Declarant.
- 26) No. Telefon.
Telephone No. 03-61576769

BAHAGIAN G : UNTUK KEGUNAAN PEJABAT**PART G: FOR OFFICE USE ONLY**

27(a) 27/08/2019
Tarikh Penyata Diterima
Date Return Received

27(b) Tarikh Cop Pos
Post Marked Date

27(c) Pegawai Penerima
Receiving Officer

Figure 4.13: SST-02 form

**Description:****Monitor Sales Tax Return**

- 3.1. Tax Return (Draft)
- 3.2. Tax Return (Submitted)
- 3.3. Tax Return (Paid)

SALES TAX INFORMATION**3. TAX RETURN MAINTENANCE****3.1. Tax Return (Draft)**

The screenshot shows the MySST Online interface. On the left is a navigation menu with 'Sales Tax' selected. The main area displays 'Announcement' and 'Tax Return Maintenance'. Under 'Tax Return Maintenance', the 'Tax Return (Draft)' button is highlighted with a red box and labeled '1.'. The right sidebar shows user login information for 'Test User'.

Figure 4.14 Tax Return Draft

1. Click [Tax Return (Draft)] button and Tax Return with draft status will appear based on License No.

The screenshot shows the 'Sales Tax Return (Draft)' page. It includes a dropdown for 'License Available' set to 'A10-CJ-A75242 /2007'. Below is a table with one row of data. The 'Edit' button is highlighted with a red box and labeled '2.', and the 'View SST-02' button is highlighted with a red box and labeled '3.'.

Select	No	Lic No.	SST-02 Reg No.	Registered Date	Taxable Period	Due Date	Status
☒	1	A10-CJ-A75242/2007	A10-500030/1903	05/03/2019	01/12/2009 to 31/01/2010	01/03/2010	Draft

Figure 4.15 Sales Tax Return (Draft)

2. Click [Edit] button to edit Sales Tax Return (draft) and click [Save] button to save the information update.
3. Click [View SST-02] to view details about Sales Tax Return either to [Print SST-02] or [Submit] Sales Tax Return.

**Description:****Monitor Sales Tax Return**

- 3.1. Tax Return (Draft)
- 3.2. Tax Return (Submitted)
- 3.3. Tax Return (Paid)

SALES TAX INFORMATION**3. TAX RETURN MAINTENANCE****3.2. Tax Return (Submitted)**

Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

Welcome to MySST Online. Server time is 05/03/2019 03:17:28 . User Name: Test User

Sales Tax
Sales Tax Return (Draft)

License Available : A10-CJ-A75242 /2007

1 - 1 in 1 are displayed

SST-02 Reg No.	Registered Date	Taxable Period	Due Date	Status
A10-500020/1903	05/03/2019	01/12/2009 to 31/01/2010	01/03/2010	Draft

Page 1 Of 1

1.

Figure 4.16 Tax Return Submitted

1. Click [Tax Return (Submitted)] button to view tax return that has been submitted based on Registration No.

Sales Tax
Sales Tax Return (Submitted)

License Available : A10-CJ-A75242 /2007

1 - 1 in 1 are displayed

Select	No	Lic No.	SST-02 Reg No.	Registered Date	Taxable Period	Due Date	Status
☐	1	A10-CJ-A75242/2007	A10-500020/1903	05/03/2019	01/08/2009 to 30/09/2009	28/10/2009	Submitted

Page 1 Of 1

2.

Figure 4.17 Sales Tax Return (Submitted)

2. Click [View SST-02] to view detail about Sales Tax Return either to [Print SST-02] or [Submit] Sales Tax Return.



Description:

Monitor Sales Tax Return

- 3.1. Tax Return (Draft)
- 3.2. Tax Return (Submitted)
- 3.3. Tax Return (Paid)

SALES TAX INFORMATION

3. TAX RETURN MAINTENANCE

3.3. Tax Return (Paid)

The screenshot shows the 'MySST' portal for the Royal Malaysian Customs Department. The 'Sales Tax' menu is expanded, and 'Tax Return (Paid)' is highlighted with a red box and labeled '1.'. The interface includes a sidebar with navigation options like Home, Company Information, and Sales Tax. The main content area shows a table of tax returns with columns for SST-02 Reg No., Registered Date, Taxable Period, Due Date, and Status. The status 'Submitted' is visible for the first entry.

Figure 4.18 Tax Return Paid

1. Click [Tax Return (Paid)] to view tax return that has been paid based on Registration No.

The screenshot shows the 'Sales Tax Return (Paid)' detail page. It displays a table with one entry for a tax return. The entry has a status of 'Paid'. Below the table, the 'View SST-02' button is highlighted with a red box and labeled '2.'. The interface also shows a license available dropdown and a page indicator 'Page 1 Of 1'.

Figure 4.19 Sales Tax Return (Paid)

2. Click [View SST-02] to view detail about Sales Tax Return either to [Print SST-02] or [Submit] Sales Tax Return either to [Print SST-02] or [Receipt] to preview/print receipt.

Note:

Please ensure that your browser's pop-up blocker is disabled before printing. You are only allow to print 3 times. 1st original, 2nd and 3rd are duplicate. Please choose A4 paper size and make sure the header and footer of browser is removed before you start printing.



Description:

Made supplement for paid Sales Tax

SALES TAX INFORMATION

4. SALES TAX SUPPLEMENT

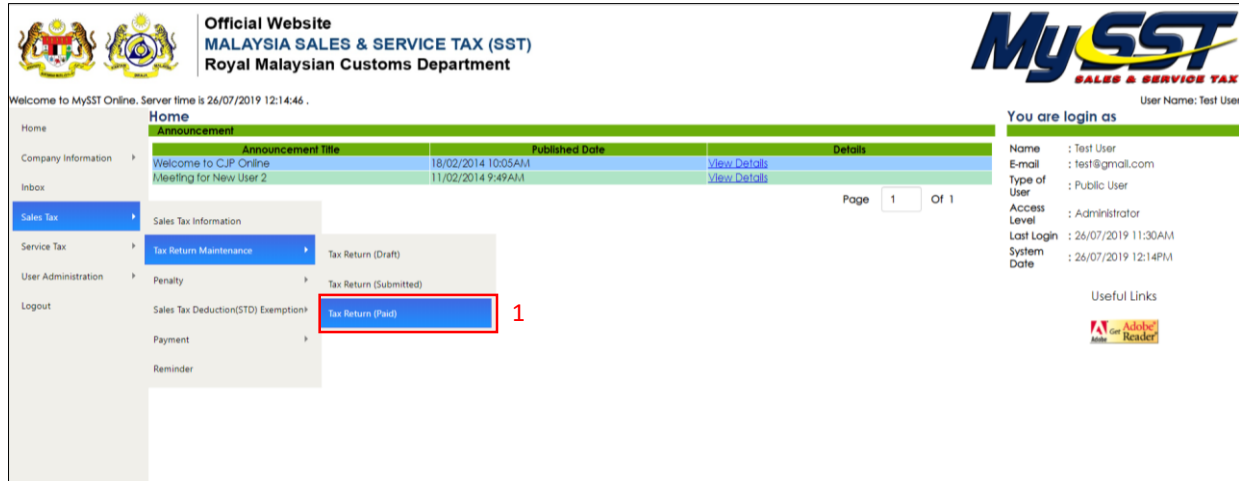


Figure 4.20 Sales Tax Return (Paid)

1. Click [Tax Return (Paid)] to view list of Sales Tax Return (Paid).

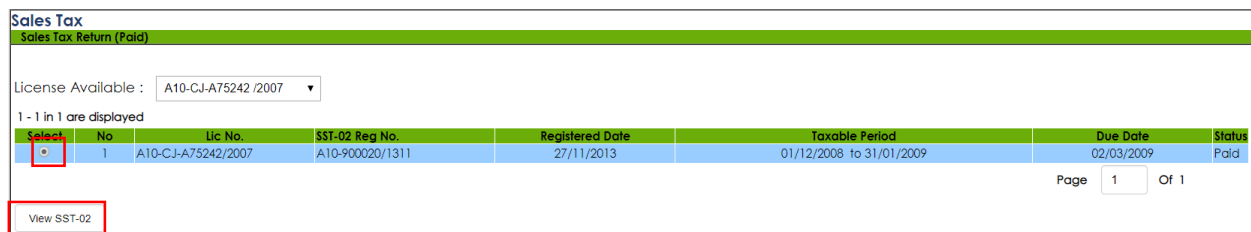


Figure 4.21 View Sales Tax Return

2. Choose and click Sales Tax License.
3. Click [View SST-02] button to view license detail.

**Description:****Made supplement for paid Sales Tax****SALES TAX INFORMATION****4. SALES TAX SUPPLEMENT****Sales Tax****Sales Tax Return (View Only)**

SST Name	: ABC SDN BHD(B56503A)	SST-02 No.	: A10-900020/1311 (Main)
SST SMK No.	: A10-CJ-A75242/2007	SST Reg. No	:
Taxable Period	: From 01/12/2008 To 31/01/2009	Station Name	: A10 Ipoh
Declared By Name	:	Due Date	: 02/03/2009
☒ New IC ☐ Passport No.			
Declared By New IC/Passport No	:		
(Nb: Please enter a valid ID for declaration)			
Export / Special Area / Designated Area (18a)	: 0.00	Date Registered(System)	: 27/11/2013 13:44:02
Schedule A (Class Of Person) (18b1)	: 0.00	Date Declare (Received/ Submit)	: 18/12/2013
Schedule B (Manufacturer of specific non taxable goods) (18b2)	: 0.00	Form Status	: Paid(Overpaid)
Total Taxable Sales	: 900,000,009,999.99	Receipt No	: 000139CJ
Total Value of Tax Payable	: 1,000.00	Receipt Date	: 18/12/2013
Tax Deduction From Credit Note (13a) *Potongan Cukai Melalui Nota Kredit.	: 0.00 (Nb: Leave it blank if you DO NOT have Credit Note)	Receipt Amount	: 1,500.00
Sales Tax Deduction (13b)	: 0.00	Balance	: 0.00
Previous STD Balance	: 0.00	BOD Ref No./ Status	:
Adjust under STD(13A)	: 0.00	BOD Date	:
Total Tax Payable Before Penalty	: 1,000.00	BOD Receipt No.	:
Penalty Rate	: 0.00%	BOD Total Received/ Total	: 0.00/0.00
Penalty Amount	: 0.00	BOD Tax Received/ Total	: 0.00/0.00
Total Tax Payable Inclusive Penalty	: 1,000.00	BOD Penalty Received/ Total	: 0.00/0.00
SST-02 Registered By IC	: 740208145539	Supplement SST-02 No	:
Registered Name	: Test User	Total Detail	: 1

Schedule C (Raw Materials / Packaging/ Components)

Item 1 and 2 (18b3i) : 0.00

Item 3 and 4 (18b3ii) : 0.00

Item 5 (18b3iii) : 0.00

Part E (Purchase Under The Schedule C, Sales Tax)

Item 1 and 2 (19) : 0.00

Item 3 and 4 (20) : 0.00

Item 5 (21) : 0.00

1 - 1 in 1 are displayed

Select	No	Tariff Code	Quantity/ Good Description	Good Sold Amt	Own Use Amt	Work Performed	Total Amt	Tax Rate %	Tax Rate Specific / Total	Total Tax Payable
☒	1	8714.19.9000	8	10,000.00	0.00	899,999,999,999.99	900,000,009,999.99	10.00%		1,000.00

Page 1 Of 1

Back

Print SST-02

Receipt

Supplement

Figure 4.22 Request Supplement

- Click [Supplement] button to request for supplement.



Description:

Made supplement for paid Sales Tax

SALES TAX INFORMATION

4. SALES TAX SUPPLEMENT

10.1.1.133 says

Warning: Are you sure you want to create Supplementary Tax Return(SST-02)(01/12/2008 to 31/01/2009) for existing Taxable Period? (If you would like to submit a new/next tax return period, please click Cancel and then click [Back] button to select the correct Tax Return Period to submit.)

5.

Total Taxable Sales :
Total Value of Tax Payable :
Tax Deduction From Credit Note (13a) * Potongan Cukai Melalui Nota Kredit : 0.00
Sales Tax Deduction (13b) :
Previous STD Balance :
Adjust under STD(13A) :
Total Tax Payable Before Penalty :
Penalty Rate :
Penalty Amount :
Total Tax Payable Inclusive Penalty : 1,000.00
SST-02 Registered By IC : 740208145539
Registered Name : Test User

000139CJ
18/12/2013
1,500.00
0.00
Status :
No. :
Accepted/ Total : 0.00/0.00
Accepted/ Total : 0.00/0.00
Received/ Total : 0.00/0.00
Supplement SST-02 No :
Total Detail : 1

Schedule C. (Raw Materials / Packaging / Components).

Item 1 and 2 (18b3i) : 0.00
Item 3 and 4 (18b3ii) : 0.00
Item 5 (18b3iii) : 0.00

Part E. (Purchase Under The Schedule C. Sales Tax)

Item 1 and 2 (19) : 0.00
Item 3 and 4 (20) : 0.00
Item 5 (21) : 0.00

Detail Sales Tax Return

1 - 1 in 1 are displayed

Select	No	Tariff Code	Quantity/ Good Description	Good Sold Amt	Own Use Amt	Work Performed	Total Amt	Tax Rate %	Tax Rate Specific / Total	Total Tax Payable
☐	1	8714.19.9000	B	10,000.00	0.00	899,999,999,999.99	900,000,009,999.99	10.00%		1,000.00

Page 1 Of 1

Figure 4.23 Confirm Request Supplement

- Click [OK] button to confirm to make supplementary.

**Description:****Made supplement for paid Sales Tax****SALES TAX INFORMATION****4. SALES TAX SUPPLEMENT****Sales Tax****Sales Tax Return**

SST Name	: ABC SDN BHD(B56503A)	SST-02 No.	: This field will be automatic generated
SST SMK No.	: A10-CJ-A75242/2007	SST Reg. No	:
Taxable Period	: From 01/12/2008 To 31/01/2009	Station Name	: A10 Ipoh
Declared By Name	: Test User	Due Date	: 02/03/2009
	☐ New IC ☐ Passport No.		
Declared By New IC/Passport No	: 740208145539		
	(Nb: Please enter a valid ID for declaration)		
Export / Special Area / Designated Area (18a)	:	Date Registered(System)	:
Schedule A (Class Of Person) (18b1)	:	Date Declare (Received/ Submit)	:
Schedule B (Manufacturer of specific non taxable goods) (18b2)	:	Form Status	: Draft
Total Taxable Sales	: 0.00	Receipt No	:
Total Value of Tax Payable	: 0.00	Receipt Date	:
Tax Deduction From Credit Note (13a) * Potongan Cukai Melalui Nota Kredit.	: (Nb: Leave it blank if you DO NOT have Credit Note)	Receipt Amount	: 0.00
Sales Tax Deduction (13b)	: 0.00	Balance	: 0.00
Previous STD Balance	: 0.00	BOD Ref No./ Status	: REGISTER
Adjust under STD(13A)	: 0.00	BOD Date	:
Total Tax Payable Before Penalty	: 0.00	BOD Receipt No.	:
Penalty Rate	: 40.00%	BOD Total Received/ Total	: 0.00/
Penalty Amount	: 0.00	BOD Tax Received/ Total	: 0.00/0.00
Total Tax Payable Inclusive Penalty	:	BOD Penalty Received/ Total	: 0.00/0.00
SST-02 Registered By IC	: philip	6. Supplement SST-02 No	: A10-900020/131
Registered Name	: Test User	Total Detail	: 0
Schedule C (Raw Materials / Packaging/ Components)		Part E (Purchase Under The Schedule C. Sales Tax)	
Item 1 and 2 (18b3i)	:	Item 1 and 2 (19)	:
Item 3 and 4 (18b3ii)	:	Item 3 and 4 (20)	:
Item 5 (18b3iii)	:	Item 5 (21)	:
Detail Sales Tax Return			
Add Goods			
Back Clear			

Figure 4.24 Sales Tax Return

6. Sales Tax Return page will appear and supplement number will be shown once supplement has been made.

Note:

Supplementary Tax, [Supplement] button only appear on Paid Tax Return. Supplementary Tax Submission is additional submission for same taxable period that you have miss out. You can only submit up to 9 times supplementary tax submission of same taxable period. If you accidentally create the supplement, please request Customs to cancel this supplement.

**Description:****Monitor Penalty Status****5.1. Penalty Status****SALES TAX INFORMATION****5. SALES TAX PENALTY**

Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

Welcome to MySST Online. Server time is 05/03/2019 03:33:42 .

User Name: Test User

Home
Company Information
Inbox
Sales Tax
Service Tax
User Administration
Logout

Sales Tax
Sales Tax Return (Paid)
License Available : A10-CJ-A053091 /1993

SST-02 Reg No.	Registered Date	Taxable Period	Due Date	Status
1993 A10-900010/1403	11/03/2014	01/04/2005 to 31/05/2005	28/06/2005	Paid

Page 1 Of 1

Penalty
Penalty Status

Figure 4.25 Sales Tax Penalty

1. Click [Penalty Status] to view sales tax penalty status

Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

Welcome to MySST Online. Server time is 27/08/2019 11:53:29 .

User Name: Test User

Home
Company Information
Inbox
Sales Tax
Service Tax
User Administration
Logout

Penalty
Penalty Status
License Available : B10-CJ-A002502/1972

1 - 3 in 3 are displayed

Select	No	BOD NO	BOD Date	Total Tax Payable	Total Penalty	Total Tax Paid	Total Penalty Paid	Total Debt	Receipt Date/ Receipt No	Receipt Amount	BOD Status	No of Item
☒	1	B10-CJ-00023/1810	30/10/2018	6,345.00	3,172.50	0.00	0.00	9,517.50		0.00	Registered	1
☐	2	B10-CJ-00018/1810	30/10/2018	14,226.99	5,690.80	0.00	0.00	19,917.79		0.00	Registered	1
☐	3	B10-CJ-00017/1810	30/10/2018	14,226.99	5,690.80	0.00	0.00	19,917.79		0.00	Registered	1

Page 1 Of 1

Detail

Figure 4.26.1 Sales Tax Penalty Status

2. Choose and click penalty to view
3. Click [Detail] to view detail about penalty



JABATAN KASTAM DIRAJA MALAYSIA

User Manual

Doc Ref : EITS/CMMI/ENG/RSD/UM

Version : 2-2

Doc ID : SST_UM_v2-2

Page No : 45

Description:

Monitor Penalty Status

5.1. Penalty Status

SALES TAX INFORMATION

5. SALES TAX PENALTY

The screenshot displays the MySST Online portal interface. At the top, it features the official website header for Malaysia Sales & Service Tax (SST) under the Royal Malaysian Customs Department, alongside the MySST logo. A welcome message and server time are shown. The user is logged in as 'Test User'. A left-hand navigation menu includes links for Home, Company Information, Inbox, Sales Tax, Service Tax, User Administration, and Logout. The main content area is titled 'Penalty' and 'Penalty Detail'. It contains a table with the following data:

No	BOD No	Serial No	Tax Amount	Penalty Amount	Amount Payable	Revenue Code	Penalty Revenue Code	Form Type	SST-02 NO
1	810-CJ-00023/1810	01	6,345.00	3,172.50	9,517.50	406	723	CJ3	810-110001/1212

Below the table, there is a 'Back' button and a pagination indicator showing 'Page 1 Of 1'.

Figure 4.26.2 Sales Tax Penalty Detail

**Description:****Monitor STD Exemption**

- 6.1. STD Exemption (Approved)
- 6.2. STD Exemption (Registered)
- 6.3. STD Exemption (Submitted)

SALES TAX INFORMATION**6. SALES TAX DEDUCTION (STD) EXEMPTION****6.1. STD Exemption (Approved)**

Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

Welcome to MySST Online. Server time is 05/03/2019 03:50:22 . User Name: Test User

Home
Company Information
Inbox
Sales Tax
Service Tax
User Administration
Logout

Installment
Installment Detail

No	Schedule Date	Tax Amount	Penalty Amount	Amount Payable	Revenue Code	Penalty Revenue Code	Receipt No	Receipt Amt	Receipt Date / Time
1	23/04/2011	0.00	0.00	0.00	628				0:0
		0.00	0.00	0.00	628				0:0
		76.00	0.00	176.00	628				0:0
		76.00	0.00	176.00	628				0:0
		96.00	80.00	176.00	628				0:0

Page 1 Of 1

Sales Tax Deduction(STD) Exemption
STD Exemption (Approved) 1.
Payment
SST02 Exemption (Registered)
Reminder
SST02 Exemption (Submitted)

Figure 4.27 Sales Tax Deduction (STD) Exemption

1. Click STD Exemption (Approved) and Sales Tax Deduction Application STD (Approved) will appear.

Sales Tax
Sales Tax Deduction Application STD (Approved)

License Available : B10-CJ-12000123/2012

1 - 1 in 1 are displayed

Select	No	Lic No.	STD Reg No.	Application Date	Taxable Period	Approval Date/ Time/ By	Status	Credit Balance
☒	1	B16-CJ-00000274/2018	B16-1902-42000009	14/02/2019	01/01/2019 to 28/02/2019	14/02/2019	STD Approved	8,183.37

Page 1 Of 1

View STD 2.

Figure 4.28 Sales Tax Deduction Application STD (Approved)

2. Click [View STD] button to view detail about approved STD.

**Description:****Monitor STD Exemption**

- 6.1. STD Exemption (Approved)
- 6.2. STD Exemption (Registered)
- 6.3. STD Exemption (Submitted)

SALES TAX INFORMATION**6. SALES TAX DEDUCTION (STD) EXEMPTION****Sales Tax****Sales Tax Deduction Application STD (View Only)**

SST Holder Name : PROREKA SPRINTEX SDN. BHD.(B610952H) STD Reg. Number : B16-1902-42000009
SST SMK No. (CJ) : B16-CJ-00000274/2018 CJ2 Station : B16 Subang (OPA)
Taxable Schedule : From 01/01/2019 To 28/02/2019 Application Date : 14/02/2019
Total Deduction Amount : 8,183.37 Date Approved : 14/02/2019 15:03:16
Total Detail : 4 Status : STD Approved
STD Registered By IC :
Registered Name : Credit Balance : 8,183.37

Detail Sales Tax Deduction Application STD

1 - 4 in 4 are displayed

Select	No	Tariff Code	Good Description	Price	Deduct Percentage	Supplier Name	Tax Rate %	Purchase Date	Amount Deducted
☐	1	4016.10.1000	clothes	95,903.00	4.00%	iyat	10.00%	14/02/2019	3,836.12
☐	2	0307.11.2000	chilled	98,502.30	4.00%	iyat	10.00%	14/02/2019	3,940.09
☐	3	3706.10.1000	book	9,852.30	4.00%	fiqa	10.00%	14/02/2019	394.09
☐	4	0406.20.1000	weight	653.60	2.00%	fiqa	5.00%	14/02/2019	13.07

[Back](#)

Figure 4.29 Sales Tax Deduction Application STD (View Only)



Description:

Monitor STD Exemption

- 6.1. STD Exemption (Approved)
- 6.2. STD Exemption (Registered)
- 6.3. STD Exemption (Submitted)

SALES TAX INFORMATION

6. SALES TAX DEDUCTION (STD) EXEMPTION

6.2. STD Exemption (Registered)

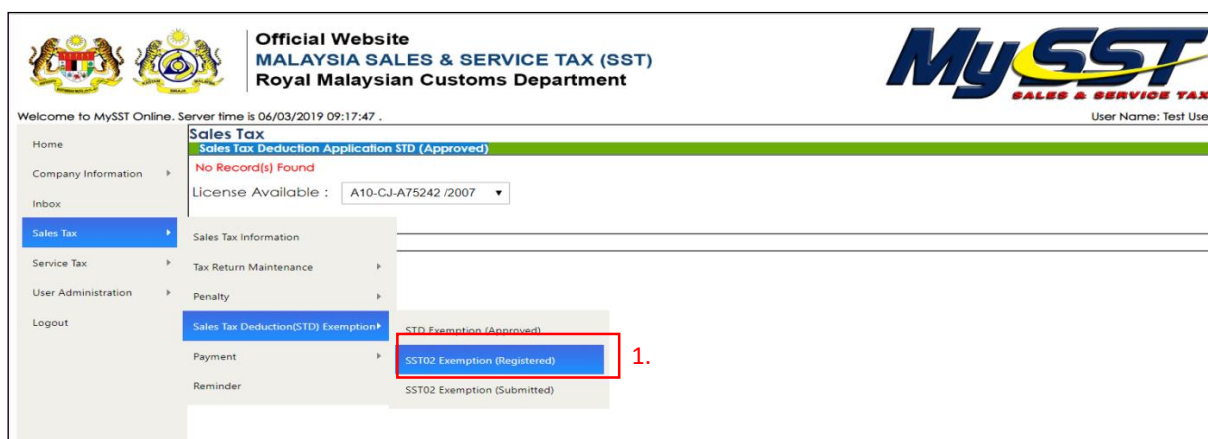


Figure 4.30 Sales Tax Deduction (STD) Exemption

1. Click [SST02 Exemption (Registered)] and Sales Tax Deduction Application STD (Registered) will appear

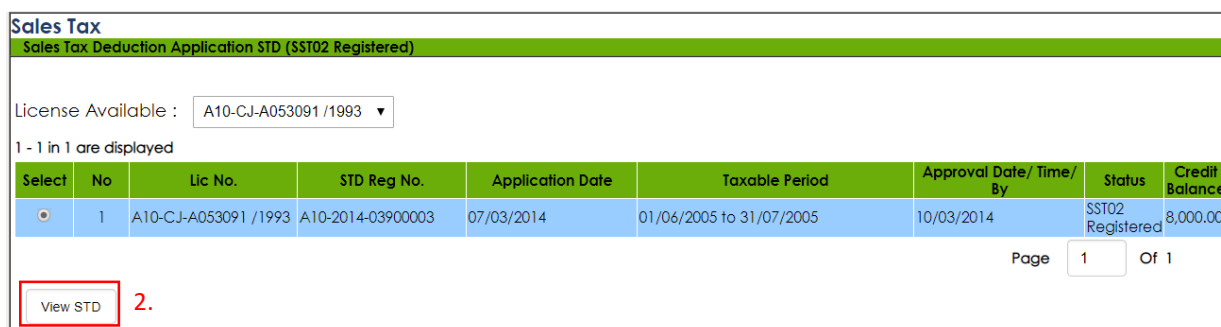


Figure 4.31 Sales Tax Deduction Application STD (Registered)

2. Click [View STD] to view detail about Applied STD.



Description:

Monitor STD Exemption

- 6.1. STD Exemption (Approved)
- 6.2. STD Exemption (Registered)
- 6.3. STD Exemption (Submitted)

SALES TAX INFORMATION

6. SALES TAX DEDUCTION (STD) EXEMPTION

Sales Tax										
Sales Tax Deduction Application STD (Applied)										
SST Holder Name		: ABC SDN BHD(B56503A)				STD Reg. Number		: A10-2014-03900003		
SST SMK No. (CJ)		: A10-CJ-A053091 /1993				CJ2 Station		: A10 Ipoh		
Taxable Schedule		: From 01/06/2005 To 31/07/2005				Application Date		: 07/03/2014		
Total Deduction Amount		: 8,000.00				Date Approved		: 10/03/2014 11:36:07		
Total Detail		: 1				Status		: SST02 Registered		
STD Registered By IC		: 740208145539				Credit Balance		: 8,000.00		
Registered Name		: Test User								
Detail Sales Tax Deduction Application STD										
1 - 1 in 1 are displayed										
Select	No	Tariff Code	Good Description	Price	Deduct Percentage	Supplier Name	Tax Rate %	Purchase Date	Amount Deducted	
☐	1	0403.10.9200	Knife	100,000.00	8.00%		10.00%	07/03/2014	8,000.00	
Back										

Figure 4.32 Sales Tax Deduction Application STD (Applied)



Description:

Monitor STD Exemption

- 6.1. STD Exemption (Approved)
- 6.2. STD Exemption (Registered)
- 6.3. STD Exemption (Submitted)

SALES TAX INFORMATION

6. SALES TAX DEDUCTION (STD) EXEMPTION

6.3. STD Exemption (Submitted)

Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

MySST
SALES & SERVICE TAX

Welcome to MySST Online. Server time is 06/03/2019 10:24:03. User Name: Test User

Home
Company Information
Inbox
Sales Tax
Service Tax
User Administration
Logout

Sales Tax Deduction Application STD (Applied)

SST Holder Name : ABC SDN BHD(B56503A)
SST SMK No. (CJ) : A10-CJ-A053091 /1993
STD Reg. Number : A10-2014-03900003
CJ2 Station : A10 Ipoh
Application Date : 07/03/2014
Date Approved : 10/03/2014 11:36:07
Status : SST02 Registered
Credit Balance : 8,000.00

Sales Tax Information : 01/06/2005 To 31/07/2005
Sales Tax : 8,000.00
Tax Return Maintenance : 1
Penalty : 3145539
Tax Return : 1

Sales Tax Deduction(STD) Exemption
STD Exemption (Approved)
SST02 Exemption (Registered)
SST02 Exemption (Submitted) 1.

Price	Deduct Percentage	Supplier Name	Tax Rate %	Purchase Date	Amount Deducted
100,000.00	8.00%		10.00%	07/03/2014	8,000.00

Back

Figure 4.33 Sales Tax Deduction (STD) Exemption

1. Click [SST02 Exemption (Submitted)] to view SST02 STD exemption status that has been submitted.

Sales Tax
Sales Tax Deduction Application STD Status (SST02 Submitted)

License Available : A10-CJ-A053091 /1993

1 - 4 in 4 are displayed

Select	No	Lic No.	STD Reg No.	Application Date	Taxable Period	Approval Date/ Time/ By	Status	Credit Balance
☒	1	A10-CJ-A053091 /1993	A10-2014-03900002	06/03/2014	01/04/2005 to 31/05/2005	06/03/2014	SST02 Submitted	4,000.00
☐	2	A10-CJ-A053091 /1993	A10-2014-03900006	10/03/2014	01/08/2005 to 30/09/2005		Rejected	8,000.00
☐	3	A10-CJ-A053091 /1993	A10-2014-03900007	10/03/2014	01/08/2005 to 30/09/2005	10/03/2014	SST02 Submitted	8,000.00
☐	4	A10-CJ-A053091 /1993	A10-2014-03900008	11/03/2014	01/10/2005 to 30/11/2005	11/03/2014	SST02 Submitted	8,000.00

Page 1 Of 1

View STD

Figure 4.34 Sales Tax Deduction Application STD Status (SST02 Submitted)

2. Click [radio] button to choose which STD to view
3. Click [View STD] button



Description:

Monitor STD Exemption

- 6.1. STD Exemption (Approved)
- 6.2. STD Exemption (Registered)
- 6.3. STD Exemption (Submitted)

SALES TAX INFORMATION

6. SALES TAX DEDUCTION (STD) EXEMPTION

Sales Tax
Sales Tax Deduction Application STD (View Only)

SST Holder Name : ABC SDN BHD(B56503A)

SST SMK No. (CJ) : A10-CJ-A053091 /1993

Taxable Schedule : From 01/04/2005 To 31/05/2005

Total Deduction Amount : 4,000.00

Total Detail : 1

STD Registered By IC : 740208145539

Registered Name : Test User

STD Reg. Number : A10-2014-03900002

CJ2 Station : A10 Ipoh

Application Date : 06/03/2014

Date Approved : 06/03/2014 15:22:18

Status : SST02 Submitted

Credit Balance : 4,000.00

Detail Sales Tax Deduction Application STD

1 - 1 in 1 are displayed

Select	No	Tariff Code	Good Description	Price	Deduct Percentage	Supplier Name	Tax Rate %	Purchase Date	Amount Deducted
☐	1	0403.10.9200	Knife	50,000.00	8.00%		10.00%	06/03/2014	4,000.00

Back

Figure 4.35 Sales Tax Deduction Application STD (View Only)

**Description:**

Request and view payment, and view payment receipt

- 7.1. Payment Request
- 7.2. Payment Status/History
- 7.3. Payment Receipt

SALES TAX INFORMATION**7. SALES TAX PAYMENT****6.1. Payment Request**

Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

Welcome to MySST Online. Server time is 06/03/2019 10:35:04. User Name: Test User

Sales Tax
Sales Tax Deduction Application STD (View Only)

SST Holder Name : ABC SDN BHD(B56503A)
SST SMK No. (CJ) : A10-CJ-A053091 /1993

STD Reg. Number : A10-2014-03900002
CJ2 Station : A10 Ipoh
Application Date : 06/03/2014
Date Approved : 06/03/2014 15:22:18
Status : SST02 Submitted

Sales Tax Information : 01/04/2005 To 31/05/2005
Amount : 4,000.00

Tax Return Maintenance : 3145539
Penalty : 0.00

Credit Balance : 4,000.00

Sales Tax Deduction(STD) Exemption : Detail Sales Tax Deduction Application STD

Price	Deduct Percentage	Supplier Name	Tax Rate %	Purchase Date	Amount Deducted
50,000.00	8.00%		10.00%	06/03/2014	4,000.00

Payment Request 1.

Payment Status/History

Payment Receipt

Back

Figure 4.36 Sales Tax Payment

1. Click [Payment Request] and payment request page will appear.

Payment
Payment Request

☐ Select/Unselect All

Payment Option	No	Request Date	Type of Payment	Registration No	Tax (RM)	Penalty (RM)	Total Amount (RM)
2.	1	03/04/2019	SST-02(Sales Tax)	B16-500020/1904	20,013.90	8,005.56	28,019.46

3. Continue

Figure 4.37 Payment Request

2. Click [Radio] button to choose which sales tax to proceed with payment
3. Click [Continue] button to continue with payment.

Note:

1. You can only select 100 payment requests at a time to make the online payment transaction. If you have more than 100 payment requests in your list, the earliest 100 payment requests will appear on top and once it is paid, the subsequent batch of payment requests (another 100) will appear.

**Description:****Request and view payment, and view payment receipt**

- 7.1. Payment Request
- 7.2. Payment Status/History
- 7.3. Payment Receipt

SALES TAX INFORMATION**7. SALES TAX PAYMENT**

Payment
Confirm Payment Request

No	Request Date	Type	Registration No	Tax (RM)	Penalty (RM)	Total Amount (RM)
1	03/04/2019	SST-02(Sales Tax)	816-500020/1904	20,013.90	8,005.56	28,019.46

Request Mode: ☒ Individual Account (B2C) ☐ Corporate Account (B2B)

Total (RM) 28,019.46

Back Confirm 4.

Figure 4.38 Confirm Payment Request

4. Click [Confirm] button to confirm make payment.

Pop message confirmation to proceed payment will appear.

Note:

F5/ [Refresh] button has been disable on this page. If you do not see/ accidentally close the online payment pop-up screen after the confirmation, please Cancel the transaction at [Payment Status] screen and redo the transaction again. Please add exception for this site. For Internet Explorer browser, please select Always Allow for this site.

Attention:

1. For Corporate Account payment (B2B), you will need to inform your authorizer to approve your payment.
2. For Corporate Account payment (B2B), minimum payment is RM2 to maximum of RM10 million and Individual (B2C) minimum payment is RM1 to maximum of RM 30,000. If your total paid amount exceeded the maximum limit, please pay by cheque at Customs payment counter.
3. If you have made your payment Successfully through your online banking and the status have not reflected in our system as Paid, please Do Not Cancel your transaction and retry again to avoid double paid. Please wait for 30 minutes for system update.

Urgent Note:

For B2B payment, please make sure your Authorizer is ready to approve your payment. Authorization Pending status transaction will only be cancelled by online payment system (FPX/ Paynet) after 5 days if no response from your Online Banking system due to any reasons maybe do not have sufficient fund, authorizer not available or unable to approve your transaction, account inactive and etc.



Description:

Request and view payment, and view payment receipt

- 7.1. Payment Request
- 7.2. Payment Status/History
- 7.3. Payment Receipt

SALES TAX INFORMATION

7. SALES TAX PAYMENT

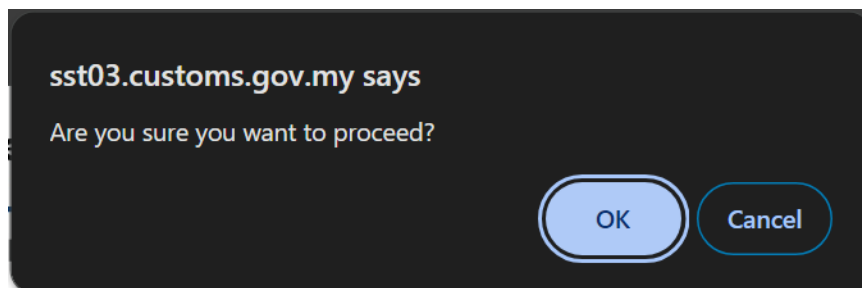


Figure 4.39 Confirm Payment Request pop up message

5. Click [OK] button to proceed with payment

FPX payment confirmation page will appear.

**Description:**

Request and view payment, and view payment receipt

- 7.1. Payment Request
- 7.2. Payment Status/History
- 7.3. Payment Receipt

SALES TAX INFORMATION**7. SALES TAX PAYMENT****Jabatan Kastam Diraja Malaysia**
Royal Malaysian Customs Department Payment Page**Payment Confirmation**

Transaction Date: 06/03/2019
Order No.: 20190306000005
Payment Channel: B2C
Item Summary: B701839U
Total Amount: RM 28019.46
Bank:*
Customer Email:

6.

7.

By clicking on the "Pay via FPX" button , you agree to FPX's Terms & Conditions.

8.

**If popup blocker is active, please disable and press refresh*

List of Participating bank that offering FPX as per link below:

<http://www.myclear.org.my/business-fpx/banks-tpa.html>

Figure 4.40 FPX Confirm Payment

6. Choose [Bank] to pay sales tax.
7. Key in [Customer Email]
8. Click [Pay via FPX] button to proceed with payment

FPX bank simulator will appear



Description:

Request and view payment, and view payment receipt

- 7.1. Payment Request
- 7.2. Payment Status/History
- 7.3. Payment Receipt

SALES TAX INFORMATION

7. SALES TAX PAYMENT

The screenshot shows the FPX Bank Simulator interface. At the top, there is a header with the FPX logo and the text 'BANK SIMULATOR'. Below this, a 'Sign in to continue' dialog box is displayed. The dialog box contains two input fields: 'User Id' and 'Password'. The 'User Id' field is highlighted with a red box and the number 9. The 'Password' field is highlighted with a red box and the number 10. Below the input fields, there are two buttons: 'Sign in' and 'Cancel'. The 'Sign in' button is highlighted with a red box and the number 11.

Figure 4.41 FPX Bank Simulator

9. Key in [User Id]
10. Key in [Password]
11. Click [Sign in] button to continue process



Description:

Request and view payment, and view payment receipt

- 7.1. Payment Request
- 7.2. Payment Status/History
- 7.3. Payment Receipt

SALES TAX INFORMATION

7. SALES TAX PAYMENT

The screenshot displays the FPX Bank Simulator interface. At the top, there is a header with the FPX logo and the text "BANK SIMULATOR". Below this, a section titled "Account Selection" contains a dropdown menu with "Savings Account" selected. A red box highlights the dropdown menu, and a red number "12." is placed to its left. Below the dropdown menu, there are two buttons: "Confirm" and "Cancel". A red box highlights the "Confirm" button, and a red number "13." is placed to its left. At the bottom of the interface, there is a section titled "Transaction Information" which contains a table with the following data:

FPX Txn Id	Seller Order No	Amount	Fee
1903061135260567	20190306000005	28019.46	0.0

Figure 4.42 FPX Bank Simulator

12. Select account from dropdown list and
13. Click [confirm] button to proceed.

**Description:**

Request and view payment, and view payment receipt

- 7.1. Payment Request
- 7.2. Payment Status/History
- 7.3. Payment Receipt

SALES TAX INFORMATION**7. SALES TAX PAYMENT**

 **BANK SIMULATOR**

Your account has been deducted

Transaction details

FPX Transaction ID	Seller Order No	Transaction Amount	Fee Amount	Account Type
1903061135260567	20190306000005	28019.46	0.0	Savings Account

Important Note :

1.This is not the final confirmation of your payment. Please check with your merchant for final status confirmation.

2.Please click on the "Continue with Transaction" button below and DO NOT close the browser until final receipt is displayed.

Transaction Status

Authorisation Number15733223

Authorisation ResultApproved - 00

14. [Continue with Transaction](#)

Figure 4.43 FPX Bank Simulator

14. Click [Continue with Transaction] button to proceed

Note:

1. This is not the final confirmation of your payment. Please check with your merchant for final status confirmation.
2. Please click on the "Continue with Transaction" button below and Do Not close the browser until final receipt is displayed.

**Description:**

Request and view payment, and view payment receipt

- 7.1. Payment Request
- 7.2. Payment Status/History
- 7.3. Payment Receipt

SALES TAX INFORMATION**7. SALES TAX PAYMENT**

FPX Transaction Status

Successful Transaction

Seller Order No : 20190306000005
Order Amount : RM28019.46
FPX Transaction ID : 1903061135260567
Buyer Bank Name : SBI BANK A
Buyer Name : Nur@/() .-_,&'~*;;Nik
Transaction Date : 6/3/2019 11:31:59 AM

15. Continue Print

Figure 4.44 FPX Transaction Status

15. Click [Continue] button to complete payment and Successful FPX Transaction status displayed.

The Payment Request was Completed.

16. OK

Figure 4.45 Payment Response

16. Click [OK] button to back to system

Payment

Confirm Payment Request

17. GM82N Process completed.

No	Request Date	Type	Registration No	Tax (RM)	Penalty (RM)	Total Amount (RM)
1	03/04/2019	SST-02(Sales Tax)	B16-500020/1904	20,013.90	8,005.56	28,019.46

Request Mode ☒ Individual Account (B2C) ☐ Corporate Account (B2B)

Total (RM) 28,019.46

Payment Status Payment Receipt

Figure 4.46 Payment completed

17. Click [Payment Status] to view detail of Payment Status/ History or [Payment Receipt] to preview/print receipt.

**Description:**

Request and view payment, and view payment receipt

- 7.1. Payment Request
- 7.2. Payment Status/History
- 7.3. Payment Receipt

SALES TAX INFORMATION**7. SALES TAX PAYMENT****6.2. Payment Status/History**

Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

Welcome to MySST Online. Server time is 06/03/2019 11:27:38 . User Name:

Home
Company Information
Inbox
Sales Tax
User Administration
Logout

Payment
Confirm Payment Request
GM82N Process completed.

No	Request Date	Type	Registration No	Tax (RM)	Penalty (RM)	Total Amount (RM)
1	03/04/2019	SST-02(Sales Tax)	B16-500020/1904	20,013.90	8,005.56	28,019.46

Individual Account (B2C) Corporate Account (B2B) Total (RM) 28,019.46

Payment Request
Payment Status/History
Payment Receipt

1. If you have made your payment, please do not cancel your transaction.

2. If you have made your payment, please do not cancel your transaction.

3. If you have made your payment, please do not cancel your transaction.

Figure 4.47 Sales Tax Payment

1. Click [Payment Status/History] and sales tax payment status/history page will appear.



Description:

Request and view payment, and view payment receipt

- 7.1. Payment Request
- 7.2. Payment Status/History
- 7.3. Payment Receipt

SALES TAX INFORMATION

7. SALES TAX PAYMENT

Payment

Payment Status/History

Fill in the information below and click Search

Transaction No.

Transaction Date

Status

1 - 10 in 37 are displayed

Select	No	Transaction Code	Request Date/Time	Payment Mode	Transaction Amount	Status
☐	1	20190314000017	14/03/2019 11:40:43	Corporate Account (B2B)	36,258.74	Send To Online Payment
☐	2	20190314000016	14/03/2019 11:20:56	Corporate Account (B2B)	67.20	Authorization Pending
☐	3	20190313000015	13/03/2019 17:53:00	Corporate Account (B2B)	67.20	Rejected
☐	4	20190313000014	13/03/2019 17:50:29	Corporate Account (B2B)	36,258.74	Rejected
☐	5	20190313000013	13/03/2019 17:28:51	Individual Account (B2C)	826.00	Rejected
☐	6	20181220000052	20/12/2018 10:52:22	Corporate Account (B2B)	36,258.74	Rejected
☐	7	20181218000039	18/12/2018 15:37:56	Individual Account (B2C)	67.20	Payment Request Cancelled
☐	8	20181218000036	18/12/2018 10:56:01	Individual Account (B2C)	1,554.00	Success
☐	9	20181125000223	25/11/2018 12:25:18	Individual Account (B2C)	6,344.80	Success
☐	10	20181125000222	25/11/2018 12:17:12	Corporate Account (B2B)	139,986.00	Payment Request Cancelled

Page 1 Of 4

Figure 4.48 Sales Tax Payment Status/History

2. Key in [Transaction No.]
3. Key in [Transaction Date]
4. Choose [Status] from dropdown list
5. Click [Search] button to search specific Sales Tax.
6. Click [Radio] button to choose Sales Tax Payment to view detail
7. Click [Detail] button to view detail Sales Tax payment status

**Description:**

Request and view payment, and view payment receipt

- 7.1. Payment Request
- 7.2. Payment Status/History
- 7.3. Payment Receipt

SALES TAX INFORMATION**7. SALES TAX PAYMENT**

Payment					
Payment Status/History					
No	Transaction Code	Type	Form No.	Actual Amount	Paid Amount
1	20190403000004	SST-02(Sales Tax)	B16-500020/1904	28,019.46	28,019.46
				Page 1	Of 1

8.

Back

Figure 4.49 Sales Tax Payment Status/History

8. Click [Back] button to back to previous page

Note:

[Cancel Trx] button is used to cancel this Payment Request transaction with the status "Send to Online Payment". Please make sure your online payment was unsuccessful before cancelling this payment request transaction. Tax Return status will change to "Submitted" and you can make payment again.

****If your status is "Authorization Pending" and you wish to cancel this transaction so that you can redo payment or you want to reset status to draft for amendment, please inform the Authorizer to login to cancel your transaction at your online banking system or inform your bank to cancel this transaction.**

Urgent Note:

For B2B user, Authorization Pending .transaction will only be cancelled by online payment (FPX/Paynet) after 5 days if no response from your online banking system.

To avoid Penalty, please pay by cheque at Customs CPC before the due date.



Description:

Request and view payment, and view payment receipt

- 7.1. Payment Request
- 7.2. Payment Status/History
- 7.3. Payment Receipt

SALES TAX INFORMATION

7. SALES TAX PAYMENT

6.3. Payment Receipt

Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

MySST
SALES & SERVICE TAX

Welcome to MySST Online. Server time is 06/03/2019 11:53:26 . User Name:

Payment
Payment Status/History

No	Transaction Code	Type	Form No.	Actual Amount	Paid Amount
1	20190403000004	SST-02(Sales Tax)	B16-500020/1904	28,019.46	28,019.46

Page 1 Of 1

Sales Tax Information
Tax Return Maintenance
Penalty
Sales Tax Deduction(STD) Exemption
Payment
Reminder

Payment Request
Payment Status/History
Payment Receipt

1. Payment Receipt

Figure 4.50 Sales Tax Payment

1. Click [Payment Receipt] and payment receipt page will appear.

Payment
Payment Receipt

Select	No	Form No	Request Type	Receipt Date/Time	Receipt No	Amount	Status	Payment Status
☐	1	B16-500020/1904	CJ3	06/03/2019 11:36:11	400022CJ	28,019.46	Printed (0)	Success

Page 1 Of 1

2. Print
3. Preview

Figure 4.51 Payment Receipt

2. Click [Print] button to print receipt.
3. Click [Preview] button to view receipt preview.



Doc Ref : EITS/CMMI/ENG/RSD/UM

Version : 2-2

Doc ID : SST_UM_v2-2

Page No : 64

- 7.1. Payment Request
- 7.2. Payment Status/History
- 7.3. Payment Receipt

7. SALES TAX PAYMENT

Please ensure that your browser's pop-up blocker is disabled before printing. You are only allow to print 3 times. 1st original, 2nd and 3rd are duplicate. Please choose A4 paper size and make sure the header and footer of browser is removed before you start printing.

***If Payment Status is Rejected, it mean your cheque payment is rejected.*

Print

Total: 1 page

Save

Cancel

Destination

Save as PDF

Change...

Pages

All

e.g. 1-5, 8, 11-13

Layout

Portrait

More settings

36/20191011133CJPSysFormFundTransferFormCJP_PaymentReceipt_Print.aspx?Mode=Print&qfORMA=B1620190400003&qfREGTYPE...

KERAJAAN MALAYSIA
Jabatan Kastam Diraja Malaysia
Resit Rasmi / Official Receipt
ASAL / ORIGINAL
No Resit/Receipt No: 36ST 400022CJ
Tarikh/Date: 06/03/2019
Masa/Time: 11:36:11
Kod Cukai/Stasiun Code: B16 Subang (CPA)

201906060606W_F_...
Nama Perniagaan UE POWER ELECTRICAL ENGINEERING SDN
Business Name
Alamat Perniagaan NO. 7, JALAN BP 5/1, BANDAR BUKIT PUCHONG
Business Address PUCHONG
Nama Perdagangan UE POWER ELECTRICAL ENGINEERING SDN
Trade Name
No. Pendaftaran Perniagaan 8701839U
atau No. Kad Pengenalan
Business Registration No. or Identity Card No.
No. Pendaftaran SST B16-1808-21001747
SST Registration No.
No. SSK SMK B16-CJ-00000286/2018
SMK SST No.

Perihal Transaksi/ Transaction Details	Cara Bayaran/ Method Of Payment	No Rujukan/ Registration No	Amaun(RM) Amount(RM)
Cukai Jualan	FPX - B2C	B16-5000201904	RM 28,019.48 =

Ringgit Malaysia! Dua Puluh Lapan Ribu Sembilan Belas Dan Empat Puluh Enam Sen Sahaja
Malaysian Ringgit

No Kebenaran: BPKS(B.15)248-11(6)
12:02:56/ 06/03/2019

http://10.1.133CJPSysFormFundTransferFormCJP_PaymentReceipt_Print.aspx?Mode=Print&qfORMA=B1620190400003&qfREGTYPE=CJL... 1/1

Figure 4.52 Payment Receipt (print)

**Description:****Request and view payment, and view payment receipt**

- 7.1. Payment Request
- 7.2. Payment Status/History
- 7.3. Payment Receipt

SALES TAX INFORMATION**7. SALES TAX PAYMENT**

KERAJAAN MALAYSIA
Jabatan Kastam Diraja Malaysia
Bukan Resit Rasmi/Not Official Receipt
PREVIEW COPY

No Resit/Receipt No: 400022CJ

Tarikh/Date: 06-03-2019

Masa/Time: 11:36:11

Kod Stesen/Station Code: B16, Subang (OPA)



/2/0/1/9/0/0/0/0/0/0/6/ / /

Name Perniagaan

Business Name

UE POWER ELECTRICAL ENGINEERING SDN

Alamat Perniagaan

Business Address

NO. 7, JALAN BP 5/1, BANDAR BUKIT PUCHONG
PUCHONG

Nama Perdagangan

Trade Name

UE POWER ELECTRICAL ENGINEERING SDN

No. Pendaftaran Perniagaan
atau No. Kad Pengenalan

Business Registration No. or Identity Card No

B701839U

No. Pendaftaran SST

SST Registration No.

B16-1808-21001747

No. SST SMK

SMK SST No.

B16-CJ-00000286/2018

Perihal Transaksi/ Transaction Details	Cara Bayaran/ Method Of Payment	No Rujukan/ Registration No	Amaun(RM) Amount(RM)
Cukai Jualan	FPX - B2C	B16-500020/1904	RM 28,019.46 **

Ringgit Malaysia/: Dua Puluh Lapan Ribu Sembilan Belas Dan Empat Puluh Enam Sen
Sahaja

Malaysian Ringgit

No Kebenaran: BPKS(8.15)248-11(6)

Figure 4.53 Payment Receipt (preview)



Description:

Reminder for Sales Tax

SALES TAX INFORMATION

8. SALES TAX REMINDER

Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

Welcome to MySST Online. Server time is 06/03/2019 12:04:27 . User Name:

Home
Company Information
Inbox
Sales Tax
User Administration
Logout

Payment
Payment Receipt

Select	No	Form No	Request Type	Receipt Date/Time	Receipt No	Amount	Status	Payment Status
			CJ3	06/03/2019 11:36:11	400022CJ	28,019.46 Printed (1)		Success

Page 1 Of 1

your browser's pop-up blocker is disabled before printing. You are only allow to print 3 times. 1st original, 2nd e choose A4 Paper Size and make sure the header and footer of browser is removed before you start printing.
ed, it mean your cheque payment is rejected.

Reminder

Figure 4.54 Sales Tax Reminder

1. Click [Reminder] and Sales Tax Reminder page will appear.

Sales Tax
Reminder

1 - 1 in 1 are displayed

No	SST SMK No.	Taxable Period	Due Date	1st Reminder	2nd Reminder
1	B16-CJ-00000286/2018	01/09/2018 to 31/10/2018	30/11/2018	19/02/2019	

Page 1 Of 1

Figure 4.55 Sales Tax Reminder



JABATAN KASTAM DIRAJA MALAYSIA

User Manual

Doc Ref : EITS/CMMI/ENG/RSD/UM

Version : 2-2

Doc ID : SST_UM_v2-2

Page No : 67

SERVICE TAX

**Description:**

View detail of Service Tax

SERVICE TAX INFORMATION**1. VIEW SERVICE TAX**

1. Click Menu [**Home**] -> [**Service Tax**] -> [**Service Tax Information**] (Figure 1.0)

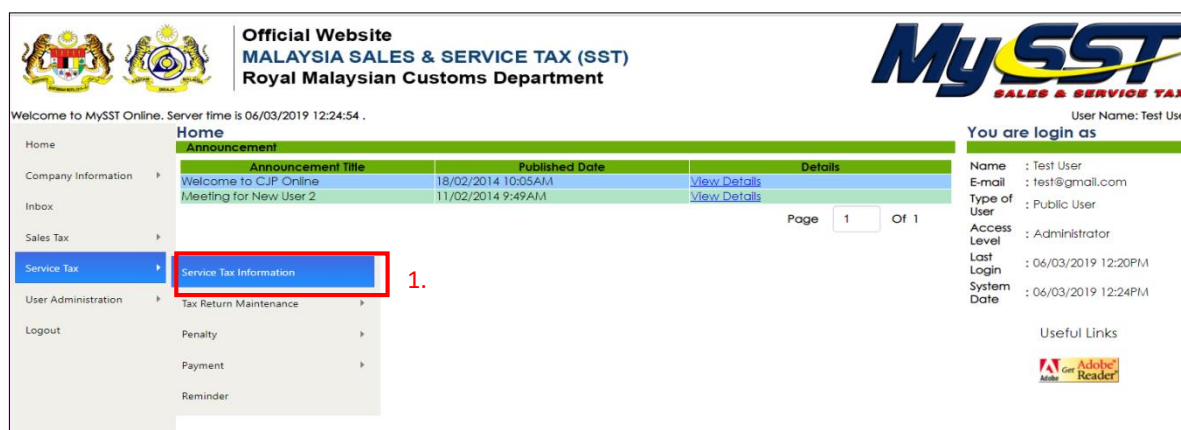


Figure 5.0: Home

Service Tax

Service Tax Licence Information

SST SMK No.	: W10-CP-00000082/2018	Station Name	: W10 Kuala Lumpur
Business Name	: PRINTPACK ADVERTISING SDN BHD	SST Registration No.	: W10-1808-31000282
BRN	: 868306K		
Registered Date	: 10/08/2018	Application Date	: 10/08/2018
Approval Date	: 15/08/2018	Approved By	:
Effective Date	: 01/09/2018		
Correspondence Address	: 61, JALAN DAGANG 8 TAMAN DAGANG JAYA AMPANG	Business Address	: 61, JALAN DAGANG 8 TAMAN DAGANG JAYA AMPANG
Tel No.	: 0342931912		
Trade Name	: PRINTPACK ADVERTISING SDN BHD		
Services	:	Business Start Date	: 01/04/2015
SST Status	: Active	Business End Date	:
SST Cancel Date	:	Financial Year End	: 31/03

Available Tax Schedule Year : 2018 Backward Forward

1 - 4 in 4 are displayed

Select	No	TAXABLE PERIOD	DUE DATE	RECEIVED DATE	RECEIPT AMT	RECEIPT NO	SST-02 No	STATUS
	1	01/07/2018 to 31/08/2018	01/10/2018	12/02/2019	895.72	400004CP	W10-500050/1901	Paid
	2	01/09/2018 to 30/09/2018	31/10/2018	14/02/2019	840.00	400008CP	W10-500030/1902	Paid
	3	01/10/2018 to 30/11/2018	31/12/2018	31/03/2019	2,917.24	400015CP	W10-500020/1903	Paid
☒	4	01/12/2018 to 31/01/2019	28/02/2019					

Page 1 Of 1

2. View Detail

Figure 5.1 – Company Profile page

2. To view the registration, select the radio button of the registration you want to view. Click [**View Detail**] button to display the registration information. (Figure 5.1)

**Description:****View detail of Service Tax****SERVICE TAX INFORMATION****1. VIEW SERVICE TAX****Service Tax****Service Tax Return**

SST Name	: PRINTPACK ADVERTISING SDN BHD (B68306K)	SST-02 No.	: This field will be automatic generated
SST SMK No.	: W10-CP-00000082/2018	SST Reg No.	: W10-1808-31000282
Taxable Period	: From 01/12/2018 To 31/01/2019	Station Name	: W10 Kuala Lumpur
Declared By Name	:	Due Date	: 28/02/2019
Declared By IC/Passport No	:	Date Registered (System)	:
Total Taxable Services Value	: 0.00	Date Declare (Received/ Submit)	:
Total Value of Tax Computed	: 0.00	Form Status	: Draft
Total Value of Tax Collected /Payable (12)	: 0.00		
Total Service Tax Deduction (13c)	: 0.00	Receipt No	:
Total Tax Payable Before Penalty Imposed(14)	: 0.00	Receipt Date	:
Total Penalty Amount(15)	: 0.00	Receipt Amount	: 0.00
Total Tax Payable Inclusive Penalty(16)	: 0.00	Penalty Receipt Amount	: 0.00
SST-02 Registered By ID	:	BOD Ref No/ Status	: REGISTER
Registered Name	:	BOD Date	:
Total Detail	: 0	BOD Total Receipted/ Total	: 0.00/0.00
		BOD Tax Receipted/ Total	: 0.00/0.00
		BOD Penalty Receipted/ Total	: 0.00/0.00
		Supplement SST-02 No	:

Detail Service Tax Return

Add

Edit

Delete

New Service Type

Remove Service Type

1 - 4 in 4 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	653 - TARIH-MENARI							0.00			
☐	2	656 - RUMAH AWAM							0.00			
☐	3	677 - PENGIKLANAN							0.00			
☐	4	687 - PERKHIDMATAN BERCUKAI DIIMPORT							0.00			

Page 1 Of 1

Back

Clear

Save

Figure 5.2 – Service Tax Return

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Services
- 2.2. Edit and Delete Services
- 2.3. Save and Submit Service Tax Return
- 2.4. Service Tax Return Pay Now

SERVICE TAX INFORMATION**2. SUBMIT SERVICE TAX RETURN****2.1. Add Services**

Service Tax
Service Tax Return

SST Name
: PRINTPACK ADVERTISING SDN
: BHD(B68306K)

SST SMK No.
: W10-CP-0000082/2018

Taxable Period
: From 01/12/2018 To 31/01/2019

Declared By Name
1. :

Declared By IC/Passport No
2. :

Total Taxable Services Value
: 0.00

Total Value of Tax Computed
: 0.00

Total Value of Tax Collected /Payable (12)
: 0.00

Total Service Tax Deduction (13c)
: 0.00

Total Tax Payable Before Penalty Imposed(14)
: 0.00

Total Penalty Amount(15)
: 0.00

Total Tax Payable Inclusive Penalty(16)
: 0.00

SST-02 Registered By ID
:

Registered Name
:

Total Detail
: 0

SST-02 No.
: This field will be automatic generated

SST Reg No.
: W10-1808-31000282

Station Name
: W10 Kuala Lumpur

Due Date
: 28/02/2019

Date Registered (System)
:

Date Declare (Received/ Submit)
:

Form Status
: Draft

Receipt No
:

Receipt Date
:

Receipt Amount
: 0.00

Penalty Receipt Amount
: 0.00

BOD Ref No/ Status
: REGISTER

BOD Date
:

BOD Total Receipted/ Total
: 0.00/0.00

BOD Tax Receipted/ Total
: 0.00/0.00

BOD Penalty Receipted/ Total
: 0.00/0.00

Supplement SST-02 No
:

3.

Detail Service Tax Return

1 - 4 in 4 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	653 - TARI-MENARI							0.00			
☐	2	656 - RUMAH AWAM							0.00			
☐	3	677 - PENGIKLANAN							0.00			
☐	4	687 - PERKHIDMATAN BERCUKAI DIIMPORT							0.00			

Page 1 Of 1

Figure 5.3 – Service Tax Return

1. Key in [Declared by Name] is mandatory
2. Key in [Declared By IC/Passport No] is mandatory
3. Click [Add] button to add the detail of the Service Tax. (Figure 5.3)



Description:

Submit Sales Tax Return and make payment using Pay Now button

- 2.1. Add Services
- 2.2. Edit and Delete Services
- 2.3. Save and Submit Service Tax Return
- 2.4. Service Tax Return Pay Now

SERVICE TAX INFORMATION

2. SUBMIT SERVICE TAX RETURN

Note:

Reset Button is used to reset status from Submitted to Draft. If you reset after due date, you will get penalty on your Tax Return. Not allow to reset if status is Paid or have pending payment request.

Supplementary Tax submission is additional submission for same taxable period you have miss out. You can only submit up to 9 times supplementary tax submission of same taxable period. If you accidentally create the supplement, please request Customs to cancel this supplement.

Service Tax
Service Tax Return (Draft)

Detail Service Tax Return

Service Type: 653 TARI-MENARI

i. Value of Taxable Service (10): 0.00

ii. Values of Free Services (9): 0.00

iii. Total Taxable Value (i + ii): 0.00

iv. Tax Amount Computed (iii * viii): 0.00

v. Tax Amount Collected (Leave it blank or 0 if want to be calculated automatically. Must be greater or equal than iv): 0.00

vi. Service Tax Deduction** (13c): 0.00

vii. Total Tax Payable Before Penalty Imposed (v - vi): 0.00

viii. Tax Rate %: 6.00

ix. Penalty Rate %: 10.00

x. Total Penalty (vii * ix): 0.00

xi. Tax Amount Payable (vii + x): 0.00

xii. Total Value of Exempted Taxable Services (18c): 0.00

Buttons: Back, Clear, Confirm

Figure 5.4 – Service Tax Return (Draft) detail

4. Fill in the detail information for Service Tax Return (Draft) before click the [Confirm] button. The above example is for Tari-Menari. (Figure 5.4)
5. Click on the [Confirm] button and you will receive Record Created message (Figure 5.4)

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Services
- 2.2. Edit and Delete Services
- 2.3. Save and Submit Service Tax Return
- 2.4. Service Tax Return Pay Now

SERVICE TAX INFORMATION**2. SUBMIT SERVICE TAX RETURN**

Service Tax
Service Tax Return (Draft)
GM10N RECORD CREATED

Detail Service Tax Return

Service Type : 653 TARI-MENARI

i. Value of Taxable Service (10) : 200.00

ii. Values of Free Services (9) : 200.00

iii. Total Taxable Value (i + ii) : 400.00

iv. Tax Amount Computed (iii * viii) : 24.00

v. Tax Amount Collected (Leave it blank or 0 if want to be calculated automatically. Must be greater or equal than iv) : 24.00

vi. Service Tax Deduction** (13c) : 0.00

vii. Total Tax Payable Before Penalty Imposed (v - vi) : 24.00

viii. Tax Rate % : 6.00

ix. Penalty Rate % : 10.00

x. Total Penalty (vii * ix) : 2.40

xi. Tax Amount Payable (vii + x) : 26.40

xii. Total Value of Exempted Taxable Services (18c) : 0.00

Back Clear Confirm **Next** 6.

Figure 5.5 – Service Tax Return (Draft) detail

6. Click on the [Next] button to move update the next services entry (Figure 5.5)

Service Tax
Service Tax Return (Draft)

Detail Service Tax Return

Service Type : 656 RUMAH AWAM

i. Value of Taxable Service (10) : 300.00

ii. Values of Free Services (9) : 400.00

iii. Total Taxable Value (i + ii) : 0.00

iv. Tax Amount Computed (iii * viii) : 0.00

v. Tax Amount Collected (Leave it blank or 0 if want to be calculated automatically. Must be greater or equal than iv) : 0.00

vi. Service Tax Deduction** (13c) : 0.00

vii. Total Tax Payable Before Penalty Imposed (v - vi) : 0.00

viii. Tax Rate % : 6.00

ix. Penalty Rate % : 10.00

x. Total Penalty (vii * ix) : 0.00

xi. Tax Amount Payable (vii + x) : 0.00

xii. Total Value of Exempted Taxable Services (18c) : 0.00

Back Clear **Confirm** 8.

Figure 5.6 – Service Tax Return detail

7. Fill in the detail information for Service Tax Return (Figure 5.6) before click the [Confirm] button.
8. Click on the [Confirm] button and you will receive Record Created message (Figure 5.6)
9. Click on the [Back] button to back to Service Tax Return (Figure 5.6)

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Services
- 2.2. Edit and Delete Services
- 2.3. Save and Submit Service Tax Return
- 2.4. Service Tax Return Pay Now

SERVICE TAX INFORMATION**2. SUBMIT SERVICE TAX RETURN****2.2. Edit and Delete Services**

Service Tax
Service Tax Return

SST Name : PRINTPACK ADVERTISING SDN BHD(B68306K) SST-02 No. : W10-500030/1903
SST SMK No. : W10-CP-00000082/2018 SST Reg No. : W10-1808-31000282
Taxable Period : From 01/12/2018 To 31/01/2019 Station Name : W10 Kuala Lumpur
Declared By Name : FATIMAH AHMAD Due Date : 28/02/2019
Declared By IC/Passport No : 860204105634 Date Registered (System) : 06/03/2019
Total Taxable Services Value : 1,100.00 Date Declare (Received/ Submit) :
Total Value of Tax Computed : 66.00 Form Status : **Draft**
Total Value of Tax Collected /Payable (12) : 66.00
Total Service Tax Deduction (13c) : 0.00 Receipt No :
Total Tax Payable Before Penalty Imposed(14) : 66.00 Receipt Date :
Total Penalty Amount(15) : 6.60 Receipt Amount : 0.00
Total Tax Payable Inclusive Penalty(16) : 72.60 Penalty Receipt Amount : 0.00
SST-02 Registered By ID : BOD Ref No/ Status :
Registered Name : BOD Date :
Total Detail : 2 BOD Total Received/ Total : 0.00/0.00
BOD Tax Received/ Total : 0.00/0.00
BOD Penalty Received/ Total : 0.00/0.00
Supplement SST-02 No :

10

Add Edit Delete New Service Type Remove Service Type

Detail Service Tax Return

1 - 5 in 5 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☐	1	650 - PENGINAPAN							0.00			
☒	2	653 - TARI-MENARI	6.00%	200.00	200.00		24.00	0.00	24.00	10.00/ 2.40	24.00	26.40
☐	3	656 - RUMAH AWAM	6.00%	300.00	400.00		42.00	0.00	42.00	10.00/ 4.20	42.00	46.20
☐	4	677 - PENGIKLANAN							0.00			
☐	5	687 - PERKHIDMATAN BERCUKAI DIIMPORT							0.00			

Page 1 Of 1

Back Print SST-02 Clear Save

Figure 5.7– Service Tax Return

10. Click [Edit] button to edit information or click [Delete] to delete the detail that you have entered. (Figure 5.7)



Description:

Submit Sales Tax Return and make payment using Pay Now button

- 2.1. Add Services
- 2.2. Edit and Delete Services
- 2.3. Save and Submit Service Tax Return
- 2.4. Service Tax Return Pay Now

SERVICE TAX INFORMATION

2. SUBMIT SERVICE TAX RETURN

Service Tax
Service Tax Return (Draft)

Detail Service Tax Return

Service Type : 653 TARI-MENARI

i. Value of Taxable Service (10) : 300.00

ii. Values of Free Services (9) : 200.00

iii. Total Taxable Value (i + ii) : 400.00

iv. Tax Amount Computed (iii * viii) : 24.00

v. Tax Amount Collected (Leave it blank or 0 if want to be calculated automatically. Must be greater or equal than iv) : 24.00

vi. Service Tax Deduction** (13c) : 0.00

vii. Total Tax Payable Before Penalty Imposed (v - vi) : 24.00

viii. Tax Rate % : 6.00

ix. Penalty Rate % : 10.00

x. Total Penalty (vii * ix) : 2.40

xi. Tax Amount Payable (vii + x) : 26.40

xii. Total Value of Exempted Taxable Services (18c) : 0.00

Back Clear **Confirm**

11

Figure 5.8– Service Tax Return (Draft)

11. Key in data that required changing then clicking [Confirm] button to proceed with edited data.
Pop up message to confirm change data will appear

10.1.1.133 says
Are you sure you want to update?

12 **OK** Cancel

Figure 5.9– Confirmation update pop up

12. Message proceed to update displayed then Click [Ok] to update or click [Cancel] (Figure 5.9)

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Services
- 2.2. Edit and Delete Services
- 2.3. Save and Submit Service Tax Return
- 2.4. Service Tax Return Pay Now

SERVICE TAX INFORMATION**2. SUBMIT SERVICE TAX RETURN**

13

Service Tax
Service Tax Return (Draft)

GM11N RECORD UPDATED.

Detail Service Tax Return

Service Type : 653 TARI-MENARI

i. Value of Taxable Service (10)	: 300.00	viii. Tax Rate %	: 6.00
ii. Values of Free Services (9)	: 200.00	ix. Penalty Rate %	: 10.00
iii. Total Taxable Value (i + ii)	: 500.00	x. Total Penalty (vii * ix)	: 3.00
iv. Tax Amount Computed (iii * viii)	: 30.00	xi. Tax Amount Payable (vii + x)	: 33.00
v. Tax Amount Collected <i>(Leave it blank or 0 if want to be calculated automatically. Must be greater or equal than iv)</i>	: 30.00		
vi. Service Tax Deduction** (13c) <i>Kemudahan Potongan Cukai Perkhidmatan</i>	: 0.00	xii. Total Value of Exempted Taxable Services (18c)	: 0.00
vii. Total Tax Payable Before Penalty Imposed (v - vi)	: 30.00		

Back Clear Confirm Next

Figure 5.10– Service Tax Return (Draft) updated

13. Message Record Updated displayed (Figure 5.10)



Description:

Submit Sales Tax Return and make payment using Pay Now button

- 2.1. Add Services
- 2.2. Edit and Delete Services
- 2.3. Save and Submit Service Tax Return
- 2.4. Service Tax Return Pay Now

SERVICE TAX INFORMATION

2. SUBMIT SERVICE TAX RETURN

Service Tax
Service Tax Return (Draft)

Detail Service Tax Return

Service Type : 650 PENGINAPAN

i. Value of Taxable Service (10) : 230.00

ii. Values of Free Services (9) : 340.00

iii. Total Taxable Value (i + ii) : 570.00

iv. Tax Amount Computed (iii * viii) : 34.20

v. Tax Amount Collected (Leave it blank or 0 if want to be calculated automatically. Must be greater or equal than iv) : 34.20

vi. Service Tax Deduction** (13c) : 0.00

vii. Total Tax Payable Before Penalty Imposed (v - vi) : 34.20

viii. Tax Rate % : 6.00

ix. Penalty Rate % : 10.00

x. Total Penalty (vii * ix) : 3.42

xi. Tax Amount Payable (vii + x) : 37.62

xii. Total Value of Exempted Taxable Services (18c) : 0.00

Back Confirm 14

Figure 5.11– Service Tax Return (Draft)

14. Click [Confirm] button to delete sales tax data (Figure 5.11)

Pop up message to confirm delete data will appear

10.1.1.133 says

Are you sure you want to delete?

15 OK Cancel

Figure 5.12– Confirmation delete pop up

15. Message proceed to delete displayed then Click [Ok] to delete or click [Cancel] (Figure 5.12)

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Services
- 2.2. Edit and Delete Services
- 2.3. Save and Submit Service Tax Return
- 2.4. Service Tax Return Pay Now

SERVICE TAX INFORMATION**2. SUBMIT SERVICE TAX RETURN****2.3. Save and Submit Service Tax Return**

Service Tax
Service Tax Return

SST Name : PRINTPACK ADVERTISING SDN BHD (B68306K)
SST SMK No. : W10-CP-00000082/2018
Taxable Period : From 01/12/2018 To 31/01/2019
Declared By Name : FATIMAH AHMAD
Declared By IC/Passport No : 860204105634
Total Taxable Services Value : 1,200.00
Total Value of Tax Computed : 72.00
Total Value of Tax Collected /Payable (12) : 72.00
Total Service Tax Deduction (13c) : 0.00
Total Tax Payable Before Penalty Imposed(14) : 72.00
Total Penalty Amount(15) : 7.20
Total Tax Payable Inclusive Penalty(16) : 79.20
SST-02 Registered By ID :
Registered Name :
Total Detail : 2

SST-02 No. : W10-500030/1903
SST Reg No. : W10-1808-31000282
Station Name : W10 Kuala Lumpur
Due Date : 28/02/2019
Date Registered (System) : 06/03/2019
Date Declare (Received/ Submit) :
Form Status : **Draft**
Receipt No :
Receipt Date :
Receipt Amount : 0.00
Penalty Receipt Amount : 0.00
BOD Ref No/ Status :
BOD Date :
BOD Total Received/ Total : 0.00/0.00
BOD Tax Received/ Total : 0.00/0.00
BOD Penalty Received/ Total : 0.00/0.00
Supplement SST-02 No :

Detail Service Tax Return

Add Edit Delete New Service Type Remove Service Type

1 - 4 in 4 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Total Amt Payable
☒	1	653 - TARI-MENARI	6.00%	300.00	200.00		30.00	0.00	30.00	10.00/ 3.00	30.00	33.00
☐	2	656 - RUMAH AWAM	6.00%	300.00	400.00		42.00	0.00	42.00	10.00/ 4.20	42.00	46.20
☐	3	677 - PENGIKLANAN							0.00			
☐	4	687 - PERKHIDMATAN BERCUKAI DIIMPORT							0.00			

Page 1 Of 1

Back Print SST-02 Clear **Save** 16

Figure 5.13– Service Tax Return (Draft) updated

16. To submit Service Tax Return (Draft), click the [Save] (Figure 2.8) and pop up message to save draft will appear.

10.1.1.133 says

Are you sure you want to save?

17 **OK** Cancel

Figure 5.14– Confirmation save pop up

17. Click [OK] button to save draft

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Services
- 2.2. Edit and Delete Services
- 2.3. Save and Submit Service Tax Return
- 2.4. Service Tax Return Pay Now

SERVICE TAX INFORMATION**2. SUBMIT SERVICE TAX RETURN**

Service Tax
Service Tax Return
GMT IN RECORD UPDATED.

SST Name	: PRINTPACK ADVERTISING SDN BHD (868306K)	SST-02 No.	: W10-500030/1903
SST SMK No.	: W10-CP-0000082/2018	SST Reg No.	: W10-1808-31000282
Taxable Period	: From 01/12/2018 To 31/01/2019	Station Name	: W10 Kuala Lumpur
Declared By Name	: FATIMAH AHMAD	Due Date	: 28/02/2019
Declared By IC/Passport No	: 860204105634	Date Registered (System)	: 06/03/2019
Total Taxable Services Value	: 1,200.00	Date Declare (Received/ Submit)	:
Total Value of Tax Computed	: 72.00	Form Status	: Draft
Total Value of Tax Collected /Payable (12)	: 72.00	Receipt No	:
Total Service Tax Deduction (13c)	: 0.00	Receipt Date	:
Total Tax Payable Before Penalty Imposed(14)	: 72.00	Receipt Amount	: 0.00
Total Penalty Amount(15)	: 7.20	Penalty Receipt Amount	: 0.00
Total Tax Payable Inclusive Penalty(16)	: 79.20	BOD Ref No/ Status	:
SST-02 Registered By ID	:	BOD Date	:
Registered Name	:	BOD Total Received/ Total	: 0.00/0.00
Total Detail	: 2	BOD Tax Received/ Total	: 0.00/0.00
		BOD Penalty Received/ Total	: 0.00/0.00
		Supplement SST-02 No	:

Detail Service Tax Return

Add Edit Delete New Service Type Remove Service Type

1 - 4 in 4 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	653 - TARI-MENARI	6.00%	300.00	200.00		30.00	0.00	30.00	10.00/ 3.00	30.00	33.00
☐	2	656 - RUMAH AWAM	6.00%	300.00	400.00		42.00	0.00	42.00	10.00/ 4.20	42.00	46.20
☐	3	677 - PENGIKLANAN							0.00			
☐	4	687 - PERKHIDMATAN BERCEKAI DIIMPORT							0.00			

Page 1 Of 1

Back Print SST-02 Clear Save **Submit** 18

Figure 5.15– Service Tax Return (Draft) updated

18. Click [Submit] button at (Figure 5.15). A confirmation will be prompt to ask whether you want to submit the Service Tax Return (Draft).

10.1.1.133 says

Are you sure you want to submit?

19 **OK** Cancel

Figure 5.16– Confirmation submit pop up

19. Click [OK] button to proceed submit Service Tax. Submitted Service Tax Return (Draft) it will change status from Draft to Submitted.

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Services
- 2.2. Edit and Delete Services
- 2.3. Save and Submit Service Tax Return
- 2.4. Service Tax Return Pay Now

SERVICE TAX INFORMATION**2. SUBMIT SERVICE TAX RETURN****Service Tax****Service Tax Return (View Only)**

GM82N Process completed.

SST Name	: PRINTPACK ADVERTISING SDN BHD (868306K)	SST-02 No.	: W10-500030/1903
SST SMK No.	: W10-CP-00000082/2018	SST Reg No.	: W10-1808-31000282
Taxable Period	: From 01/12/2018 To 31/01/2019	Station Name	: W10 Kuala Lumpur
Declared By Name	: FATIMAH AHMAD	Due Date	: 28/02/2019
Declared By IC/Passport No	: 860204105634	Date Registered (System)	: 06/03/2019
Total Taxable Services Value	: 1,200.00	Date Declare (Received/ Submit)	: 06/03/2019
Total Value of Tax Computed	: 72.00	Form Status	: Submitted
Total Value of Tax Collected /Payable (12)	: 72.00	Receipt No	:
Total Service Tax Deduction (13c)	: 0.00	Receipt Date	:
Total Tax Payable Before Penalty Imposed(14)	: 72.00	Receipt Amount	: 0.00
Total Penalty Amount(15)	: 7.20	Penalty Receipt Amount	: 0.00
Total Tax Payable Inclusive Penalty(16)	: 79.20	BOD Ref No/ Status	:
SST-02 Registered By ID	:	BOD Date	:
Registered Name	:	BOD Total Received/ Total	: 0.00/0.00
Total Detail	: 2	BOD Tax Received/ Total	: 0.00/0.00
		BOD Penalty Received/ Total	: 0.00/0.00
		Supplement SST-02 No	:

Detail Service Tax Return

1 - 4 in 4 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	653 - TARI-MENARI	6.00%	300.00	200.00		30.00	0.00	30.00	10.00/ 3.00	30.00	33.00
☐	2	656 - RUMAH AWAM	6.00%	300.00	400.00		42.00	0.00	42.00	10.00/ 4.20	42.00	46.20
☐	3	677 - PENGIKLANAN							0.00			
☐	4	687 - PERKHIDMATAN BERCUKAI DIIMPORT							0.00			

Page 1 Of 1

Back

Print SST-02

Pay Now

Reset to Draft

Figure 5.17– Service Tax Return (Draft) submitted successfully

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Services
- 2.2. Edit and Delete Services
- 2.3. Save and Submit Service Tax Return
- 2.4. Service Tax Return Pay Now

SERVICE TAX INFORMATION**2. SUBMIT SERVICE TAX RETURN****2.4. Service Tax Return Pay Now**

Service Tax
Service Tax Return (View Only)
GM82N Process completed.

SST Name
SST SMK No.
Taxable Period
Declared By Name
Declared By IC/Passport No
Total Taxable Services Value
Total Value of Tax Computed
Total Value of Tax Collected /Payable (12)
Total Service Tax Deduction (13c)
Total Tax Payable Before Penalty Imposed(14)
Total Penalty Amount(15)
Total Tax Payable Inclusive Penalty(16)
SST-02 Registered By ID
Registered Name
Total Detail

, PRINTPACK ADVERTISING SDN
, BHD (868306K)
: W10-CP-00000082/2018
: From 01/12/2018 To 31/01/2019
: FATIMAH AHMAD
: 860204105634
: 1,200.00
: 72.00
: 72.00
: 0.00
: 72.00
: 7.20
: 79.20
:
:
: 2

SST-02 No.
SST Reg No.
Station Name
Due Date
Date Registered (System)
Date Declare (Received/ Submit)
Form Status
Receipt No
Receipt Date
Receipt Amount
Penalty Receipt Amount
BOD Ref No/ Status
BOD Date
BOD Total Received/ Total
BOD Tax Received/ Total
BOD Penalty Received/ Total
Supplement SST-02 No

: W10-500030/1903
: W10-1808-31000282
: W10 Kuala Lumpur
: 28/02/2019
: 06/03/2019
: 06/03/2019
: Submitted
:
:
: 0.00
: 0.00
:
:
: 0.00/0.00
: 0.00/0.00
: 0.00/0.00
:

Detail Service Tax Return

1 - 4 in 4 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	653 - TARI-MENARI	6.00%	300.00	200.00		30.00	0.00	30.00	10.00/ 3.00	30.00	33.00
☐	2	656 - RUMAH AWAM	6.00%	300.00	400.00		42.00	0.00	42.00	10.00/ 4.20	42.00	46.20
☐	3	677 - PENGIKLANAN							0.00			
☐	4	687 - PERKHIDMATAN BERCUKAI DIIMPORT							0.00			

1.

Page 1 Of 1

Back

Print SST-02

Pay Now

Reset to Draft

1. Click Pay Now to make payment



Description:

Submit Sales Tax Return and make payment using Pay Now button

- 2.1. Add Services
- 2.2. Edit and Delete Services
- 2.3. Save and Submit Service Tax Return
- 2.4. Service Tax Return Pay Now

SERVICE TAX INFORMATION

2. SUBMIT SERVICE TAX RETURN

No	Request Date	Type	Registration No	Tax (RM)	Penalty (RM)	Total Amount (RM)
1	29/09/2018	SST-02(Service Tax)	A10-900001/1312	1,470.00	588.00	2,058.00

Request Mode: ☒ Individual Account (B2C) ☐ Corporate Account (B2B)

Total (RM) 2,058.00

Back Confirm 2.

Figure 5.38– Service Tax confirm Payment Request

2. Click [Confirm] button to proceed with payment.

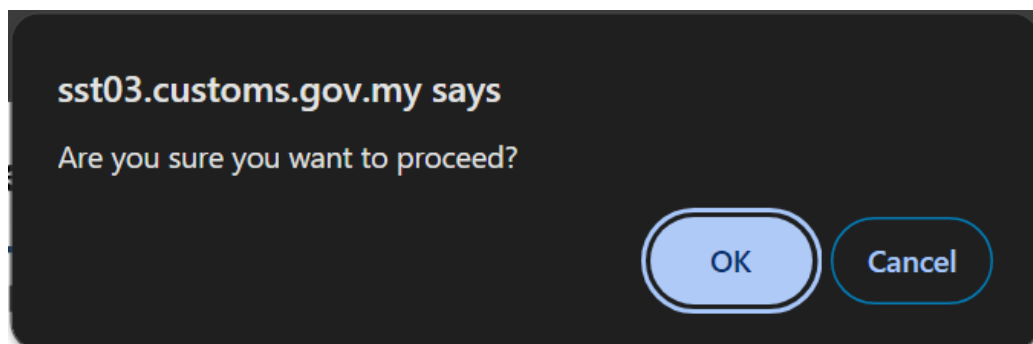


Figure 5.39–confirm proceed payment pop up

3. Click [OK] button and payment confirmation page will appear.

**Description:**

Submit Sales Tax Return and make payment using Pay Now button

- 2.1. Add Services
- 2.2. Edit and Delete Services
- 2.3. Save and Submit Service Tax Return
- 2.4. Service Tax Return Pay Now

SERVICE TAX INFORMATION**2. SUBMIT SERVICE TAX RETURN**

Jabatan Kastam Diraja Malaysia
Royal Malaysian Customs Department Payment Page

Payment Confirmation

Transaction Date: 06/03/2019
Order No.: 20190306000006
Payment Channel: B2C
Item Summary: B56503A
Total Amount: RM 2058.00
Bank:* 4.
Customer Email: 5.

By clicking on the "Pay via FPX" button, you agree to FPX's Terms & Conditions.

6.

FPX

**If popup blocker is active, please disable and press refresh*

List of Participating bank that offering FPX as per link below:
<http://www.myclear.org.my/business-fpx/banks-tpa.html>

Figure 5.40–Payment Confirmation

4. Choose [Bank] to pay sales tax.
5. Key in [Customer Email]
6. Click [Pay via FPX] button to proceed with payment

FPX bank simulator will appear



Description:

Submit Sales Tax Return and make payment using Pay Now button

- 2.1. Add Services
- 2.2. Edit and Delete Services
- 2.3. Save and Submit Service Tax Return
- 2.4. Service Tax Return Pay Now

SERVICE TAX INFORMATION

2. SUBMIT SERVICE TAX RETURN

The screenshot shows the FPX Bank Simulator interface. At the top, there is a header with the FPX logo and the text 'BANK SIMULATOR'. Below this, a 'Sign in to continue' dialog box is displayed. The dialog box contains two input fields: 'User Id' and 'Password'. To the left of the 'User Id' field is a red number '7.', to the left of the 'Password' field is a red number '8.', and to the left of the 'Sign in' button is a red number '9.'. The 'Sign in' button is highlighted with a red border. A 'Cancel' button is also visible to the right of the 'Sign in' button.

Figure 5.41 FPX Bank Simulator

7. Key in [Use Id]
8. Key in [Password]
9. Click [Sign in] button to continue process



Description:

Submit Sales Tax Return and make payment using Pay Now button

- 2.1. Add Services
- 2.2. Edit and Delete Services
- 2.3. Save and Submit Service Tax Return
- 2.4. Service Tax Return Pay Now

SERVICE TAX INFORMATION

2. SUBMIT SERVICE TAX RETURN

Transaction Information			
FPX Txn Id	Seller Order No	Amount	Fee
1903061135260567	20190306000005	28019.46	0.0

Figure 5.42 FPX Bank Simulator

10. Click [confirm] button to proceed.



Description:

Submit Sales Tax Return and make payment using Pay Now button

- 2.1. Add Services
- 2.2. Edit and Delete Services
- 2.3. Save and Submit Service Tax Return
- 2.4. Service Tax Return Pay Now

SERVICE TAX INFORMATION

2. SUBMIT SERVICE TAX RETURN



BANK SIMULATOR

Your account has been deducted

Transaction details

FPX Transaction ID	Seller Order No	Transaction Amount	Fee Amount	Account Type
1903061135260567	20190306000005	28019.46	0.0	Savings Account

Important Note :

- 1.This is not the final confirmation of your payment. Please check with your merchant for final status confirmation.
- 2.Please click on the "Continue with Transaction" button below and DO NOT close the browser until final receipt is displayed.

Transaction Status

Authorisation Number 15733223
Authorisation Result Approved - 00

11.

Continue with Transaction

Figure 5.43 FPX Bank Simulator

11. Click [Continue with Transaction] button to proceed

**Description:****Submit Sales Tax Return and make payment using Pay Now button**

- 2.1. Add Services
- 2.2. Edit and Delete Services
- 2.3. Save and Submit Service Tax Return
- 2.4. Service Tax Return Pay Now

SERVICE TAX INFORMATION**2. SUBMIT SERVICE TAX RETURN**

FPX Transaction Status

Successful Transaction

Seller Order No : 20190306000005
Order Amount : RM28019.46
FPX Transaction ID : 1903061135260567
Buyer Bank Name : SBI BANK A
Buyer Name : Nur@/() .-_,&'~*;:Nik
Transaction Date : 6/3/2019 11:31:59 AM

12.

Figure 5.44 FPX Transaction Status

12. Click [continue] button to complete payment

Payment Response

The Payment Request was Completed.

13.

Figure 5.45 Payment Response

13. Click [OK] button to back to CJP system

Payment

Confirm Payment Request

GM82N Process completed.

No	Request Date	Type	Registration No	Tax (RM)	Penalty (RM)	Total Amount (RM)
1	29/09/2018	SST-02(Service Tax)	A10-900001/1312	1,470.00	588.00	2,058.00

Request Mode: ☒ Individual Account (B2C) ☐ Corporate Account (B2B)

Total (RM) 2,058.00

Figure 5.46 Payment completed

**Description:****Monitor Service Tax Return**

- 3.1. Tax Return (Draft)
- 3.2. Tax Return (Submitted)
- 3.3. Tax Return (Paid)

SERVICE TAX INFORMATION**3. SERVICE TAX RETURN
MAINTENANCE****3.1. Tax Return (Draft)**

The screenshot shows the MySST Online portal. The header includes the official website information: MALAYSIA SALES & SERVICE TAX (SST) Royal Malaysian Customs Department. The user is logged in as Aisyah. The left sidebar contains navigation links: Home, Company Information, Inbox, Service Tax, User Administration, and Logout. The 'Service Tax' link is selected, leading to the 'Service Tax Information' page. In the 'Tax Return Maintenance' section, the 'Tax Return (Draft)' option is highlighted with a red box and labeled '1.'. Below it, there are links for 'Tax Return (Submitted)', 'Tax Return (Paid)', 'Penalty', 'Payment', and 'Reminder'. The main content area displays a table of announcements and a table of tax return details. The 'Tax Return Details' table has columns for Due Date, 1st Reminder, 2nd Reminder, and Type. The 'Due Date' column shows 31/01/2019, and the '1st Reminder' column shows 30/01/2019. The 'Type' column shows CP. The 'Page' indicator shows 1 of 1.

Figure 5.18– Service Tax Return Maintenance

1. Click [Tax Return (Draft)] to view service Tax with draft status.

The screenshot shows the 'Service Tax Return (Draft)' page. The header includes the 'Service Tax' title and 'Service Tax Return (Draft)'. The 'License Available' dropdown shows 'N10-CP-00000003/2018'. Below the license information, it states '1 - 1 in 1 are displayed'. The main content area displays a table of tax return details. The table has columns for Select, No, Lic No., SST-02 Reg No., Registered Date, Taxable Period, Due Date, and Status. The 'Select' column has a radio button selected. The 'No' column shows 1. The 'Lic No.' column shows N10-CP-00000003/2018. The 'SST-02 Reg No.' column shows N10-500010/1901. The 'Registered Date' column shows 30/01/2019. The 'Taxable Period' column shows 01/09/2018 to 31/10/2018. The 'Due Date' column shows 30/11/2018. The 'Status' column shows Draft. Below the table, there are two buttons: 'Edit' and 'View SST-02'. The 'Edit' button is highlighted with a red box and labeled '2.'. The 'View SST-02' button is highlighted with a red box and labeled '3.'. The 'Page' indicator shows 1 of 1.

Figure 5.19– Service Tax Return (Draft)

2. Click [Edit] button to edit Service Tax
3. Click [View SST-02] to view Service Tax

**Description:****Monitor Service Tax Return**

- 3.1. Tax Return (Draft)
- 3.2. Tax Return (Submitted)
- 3.3. Tax Return (Paid)

SERVICE TAX INFORMATION**3. SERVICE TAX RETURN
MAINTENANCE**

Service Tax

Service Tax Return

SST Name

: AISYAH JAATSIHA BINTI JOHAN(A830602115642)

SST SMK No.

: N10-CP-00000003/2018

Taxable Period

: From 01/09/2018 To 31/10/2018

Declared By Name

: mmmr

Declared By IC/Passport No

: ttrrrr

Total Taxable Services Value

: 50,550.00

Total Value of Tax Computed

: 3,033.00

Total Value of Tax Collected /Payable (12)

: 6,633.00

Total Service Tax Deduction (13c)

: 2,000.00

Total Tax Payable Before Penalty Imposed(14)

: 4,633.00

Total Penalty Amount(15)

: 1,853.20

Total Tax Payable Inclusive Penalty(16)

: 6,486.20

SST-02 Registered By ID

: Aisyah

Registered Name

: Aisyah

Total Detail

: 2

SST-02 No.

: N10-500010/1901

SST Reg No.

: N10-1808-31000199

Station Name

: N10 Seremban

Due Date

: 30/11/2018

Date Registered (System)

: 30/01/2019

Date Declare (Received/ Submit)

:

Form Status

: Draft

Receipt No

:

Receipt Date

:

Receipt Amount

: 0.00

Penalty Receipt Amount

: 0.00

BOD Ref No/ Status

:

BOD Date

:

BOD Total Received/ Total

: 0.00/0.00

BOD Tax Received/ Total

: 0.00/0.00

BOD Penalty Received/ Total

: 0.00/0.00

Supplement SST-02 No

:

Detail Service Tax Return

Add

Edit

Delete

New Service Type

Remove Service Type

1 - 3 in 3 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	450 -							0.00			
☐	2	651 - MAKANAN MINUMAN	6.00%	550.00	0.00		33.00	0.00	33.00	40.00/ 13.20	33.00	46.20
☐	3	687 - PERKHIDMATAN BERCUKAI DIIMPORT	6.00%	50,000.00	0.00		3,000.00	2,000.00	4,600.00	40.00/ 1,840.00	6,600.00	6,440.00

Page 1 Of 1

Back

Print SST-02

Clear

Save

Figure 5.20– Service Tax Return (Draft) edit

**Description:****Monitor Service Tax Return**

- 3.1. Tax Return (Draft)
- 3.2. Tax Return (Submitted)
- 3.3. Tax Return (Paid)

SERVICE TAX INFORMATION**3. SERVICE TAX RETURN
MAINTENANCE****Service Tax****Service Tax Return**

SST Name	: AISYAH JAATSIH BINTI	SST-02 No.	: N10-500010/1901
SST SMK No.	: JOHAN(A830602115642)	SST Reg No.	: N10-1808-31000199
Taxable Period	: N10-CP-00000003/2018	Station Name	: N10 Seremban
	: From 01/09/2018 To 31/10/2018		
Declared By Name	: mmmr	Due Date	: 30/11/2018
Declared By IC/Passport No	: ttrrrr	Date Registered (System)	: 30/01/2019
Total Taxable Services Value	: 50,550.00	Date Declare (Received/ Submit)	:
Total Value of Tax Computed	: 3,033.00	Form Status	: Draft
Total Value of Tax Collected /Payable (12)	: 6,633.00		
Total Service Tax Deduction (13c)	: 2,000.00	Receipt No	:
Total Tax Payable Before Penalty Imposed(14)	: 4,633.00	Receipt Date	:
Total Penalty Amount(15)	: 1,853.20	Receipt Amount	: 0.00
Total Tax Payable Inclusive Penalty(16)	: 6,486.20	Penalty Receipt Amount	: 0.00
SST-02 Registered By ID	:	BOD Ref No/ Status	:
Registered Name	: Aisyah	BOD Date	:
Total Detail	: 2	BOD Total Receipted/ Total	: 0.00/0.00
		BOD Tax Receipted/ Total	: 0.00/0.00
		BOD Penalty Receipted/ Total	: 0.00/0.00
		Supplement SST-02 No	:

1 - 3 in 3 are displayed

Detail Service Tax Return

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	450 -							0.00			
☐	2	651 - MAKANAN MINUMAN	6.00%	550.00	0.00		33.00	0.00	33.00	40.00/ 13.20	33.00	46.20
☐	3	687 - PERKHIDMATAN BERCUKAI DIIMPORT	6.00%	50,000.00	0.00		3,000.00	2,000.00	4,600.00	40.00/ 1,840.00	6,600.00	6,440.00

Page 1 Of 1

Back

Print SST-02

Submit

Figure 5.21– Service Tax Return (Draft) View SST-02



Description:

Monitor Service Tax Return

- 3.1. Tax Return (Draft)
- 3.2. Tax Return (Submitted)
- 3.3. Tax Return (Paid)

SERVICE TAX INFORMATION

**3. SERVICE TAX RETURN
MAINTENANCE**

3.2. Tax Return (Submitted)

The screenshot shows the MySST Online portal interface. The header includes the Royal Malaysian Customs Department logo and the text 'Official Website MALAYSIA SALES & SERVICE TAX (SST)'. The user is logged in as 'Aisyah'. The left sidebar contains a navigation menu with 'Service Tax' highlighted. Under 'Service Tax', 'Tax Return Maintenance' is selected, and 'Tax Return (Submitted)' is highlighted with a red box and labeled '1.'. The main content area shows a table of announcements and a table of tax return reminders. The 'Tax Return (Submitted)' option is also visible in the 'Tax Return Maintenance' sub-menu.

Figure 5.22– Service Tax Return Maintenance

1. Click [Tax Return (Submitted)] to view service Tax with submit status

The screenshot shows the 'Service Tax Return (Submitted)' page. It includes a dropdown menu for 'License Available' set to 'W10-CP-00000082/2018'. Below this, a table displays the details of the submitted tax return. The table has columns for 'Select', 'No', 'Lic No.', 'SST-02 Reg No.', 'Registered Date', 'Taxable Period', 'Due Date', and 'Status'. The data row shows '1', 'W10-CP-00000082/2018', 'W10-500030/1903', '06/03/2019', '01/12/2018 to 31/01/2019', '28/02/2019', and 'Submitted'. A 'View SST-02' button is highlighted with a red box and labeled '2.'.

Figure 5.23– Service Tax Return (Submitted)

2. Click [View SST-02] to view detail Service Tax Return that has been submitted.

**Description:****Monitor Service Tax Return**

- 3.1. Tax Return (Draft)
- 3.2. Tax Return (Submitted)
- 3.3. Tax Return (Paid)

SERVICE TAX INFORMATION**3. SERVICE TAX RETURN
MAINTENANCE****Service Tax****Service Tax Return (Submitted)**

SST Name	: PRINTPACK ADVERTISING SDN BHD (B68306K)	SST-02 No.	: W10-500030/1903
SST SMK No.	: W10-CP-00000082/2018	SST Reg No.	: W10-1808-31000282
Taxable Period	: From 01/12/2018 To 31/01/2019	Station Name	: W10 Kuala Lumpur
Declared By Name	: FATIMAH AHMAD	Due Date	: 28/02/2019
Declared By IC/Passport No	: 860204105634	Date Registered (System)	: 06/03/2019
Total Taxable Services Value	: 1,200.00	Date Declare (Received/ Submit)	: 06/03/2019
Total Value of Tax Computed	: 72.00	Form Status	: Submitted
Total Value of Tax Collected /Payable (12)	: 72.00		
Total Service Tax Deduction (13c)	: 0.00	Receipt No	:
Total Tax Payable Before Penalty Imposed(14)	: 72.00	Receipt Date	:
Total Penalty Amount(15)	: 7.20	Receipt Amount	: 0.00
Total Tax Payable Inclusive Penalty(16)	: 79.20	Penalty Receipt Amount	: 0.00
SST-02 Registered By ID	:	BOD Ref No/ Status	:
Registered Name	:	BOD Date	:
Total Detail	: 2	BOD Total Received/ Total	: 0.00/0.00
		BOD Tax Received/ Total	: 0.00/0.00
		BOD Penalty Received/ Total	: 0.00/0.00
		Supplement SST-02 No	:

Detail Service Tax Return

1 - 4 in 4 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	653 - TARI-MENARI	6.00%	300.00	200.00		30.00	0.00	30.00	10.00/ 3.00	30.00	33.00
☐	2	656 - RUMAH AWAM	6.00%	300.00	400.00		42.00	0.00	42.00	10.00/ 4.20	42.00	46.20
☐	3	677 - PENGIKLANAN							0.00			
☐	4	687 - PERKHIDMATAN BERCUKAI DIIMPORT							0.00			

Page 1 Of 1

[Back](#) [Print SST-02](#) [Pay Now](#) [Reset to Draft](#)

Figure 5.24– Service Tax Return (Submitted) details



Description:

Monitor Service Tax Return

- 3.1. Tax Return (Draft)
- 3.2. Tax Return (Submitted)
- 3.3. Tax Return (Paid)

SERVICE TAX INFORMATION

3. SERVICE TAX RETURN
MAINTENANCE

3.3. Tax Return (Paid)

Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

Welcome to MySST Online. Server time is 06/03/2019 02:12:58.

Home

Company Information

Inbox

Service Tax

User Administration

Logout

Announcement

Announcement Title	Published Date	Details
Welcome to CJP Online	18/02/2014 10:05AM	View Details
Meeting for New User 2	11/02/2014 9:49AM	View Details

Page 1 Of 1

Service Tax Information

Tax Return Maintenance

	Due Date	1st Reminder	2nd Reminder	Type
Tax Return (Draft)	31/03/2018	08/01/2019		CP
Tax Return (Submitted)	31/05/2018	08/01/2019		CP
Tax Return (Paid)	31/07/2018	08/01/2019		CP

Page 1 Of 1

You are login as

Name :
E-mail : ppa@printpackad.com
Type of User : Public User
Access Level : Administrator
Last Login : 31/03/2019 8:03PM
System Date : 06/03/2019 2:12PM

Useful Links

Adobe Reader

Figure 5.25– Service Tax Return Maintenance

1. Click [Tax Return (Paid)] to view Service Tax that has already paid.

Service Tax

Service Tax Return (Paid)

License Available : W10-CP-00000082/2018

1 - 3 in 3 are displayed

Select	No	Lic No.	SST-02 Reg No.	Registered Date	Taxable Period	Due Date	Status
☐	1	W10-CP-00000082/2018	W10-500050/1901	30/01/2019	01/07/2018 to 31/08/2018	01/10/2018	Paid
☐	2	W10-CP-00000082/2018	W10-500030/1902	14/02/2019	01/09/2018 to 30/09/2018	31/10/2018	Paid
☐	3	W10-CP-00000082/2018	W10-500020/1903	31/03/2019	01/10/2018 to 30/11/2018	31/12/2018	Paid

Page 1 Of 1

View SST-02

Figure 5.26– Service Tax Return (Paid)

2. Click [View SST-02] to view detail about paid service tax

**Description:****Monitor Service Tax Return**

- 3.1. Tax Return (Draft)
- 3.2. Tax Return (Submitted)
- 3.3. Tax Return (Paid)

SERVICE TAX INFORMATION
**3. SERVICE TAX RETURN
MAINTENANCE**
Service Tax**Service Tax Return (View Only)**

SST Name	: PRINTPACK ADVERTISING SDN BHD(B68306K)	SST-02 No.	: W10-500050/1901
SST SMK No.	: W10-CP-00000082/2018	SST Reg No.	: W10-1808-31000282
Taxable Period	: From 01/07/2018 To 31/08/2018	Station Name	: W10 Kuala Lumpur
Declared By Name	: test	Due Date	: 01/10/2018
Declared By IC/Passport No	: 123456789	Date Registered (System)	: 30/01/2019
Total Taxable Services Value	: 10,663.40	Date Declare (Received/ Submit)	: 12/02/2019
Total Value of Tax Computed	: 639.80	Form Status	: Paid
Total Value of Tax Collected /Payable (12)	: 639.80	Receipt No	: 400004CP
Total Service Tax Deduction (13c)	: 0.00	Receipt Date	: 12/02/2019
Total Tax Payable Before Penalty Imposed(14)	: 639.80	Receipt Amount	: 639.80
Total Penalty Amount(15)	: 255.92	Penalty Receipt Amount	: 255.92
Total Tax Payable Inclusive Penalty(16)	: 895.72	BOD Ref No/ Status	:
SST-02 Registered By ID	:	BOD Date	:
Registered Name	:	BOD Total Received/ Total	: 0.00/0.00
Total Detail	: 3	BOD Tax Received/ Total	: 0.00/0.00
		BOD Penalty Received/ Total	: 0.00/0.00
		Supplement SST-02 No	:

Detail Service Tax Return

1 - 4 in 4 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	653 - TARI-MENARI							0.00			
☐	2	656 - RUMAH AWAM	6.00%	1,203.40	0.00		72.20	0.00	72.20	40.00/ 28.88	72.20	101.08
☐	3	677 - PENGIKLANAN	6.00%	760.00	0.00		45.60	0.00	45.60	40.00/ 18.24	45.60	63.84
☐	4	687 - PERKHIDMATAN BERCUKAI DIIMPORT	6.00%	5,700.00	3,000.00		522.00	0.00	522.00	40.00/ 208.80	522.00	730.80

Page 1 Of 1

Back

Print SST-02

Receipt

Supplement

Figure 5.27– Service Tax Return (Paid) details

**Description:**

Made supplement for paid Service Tax

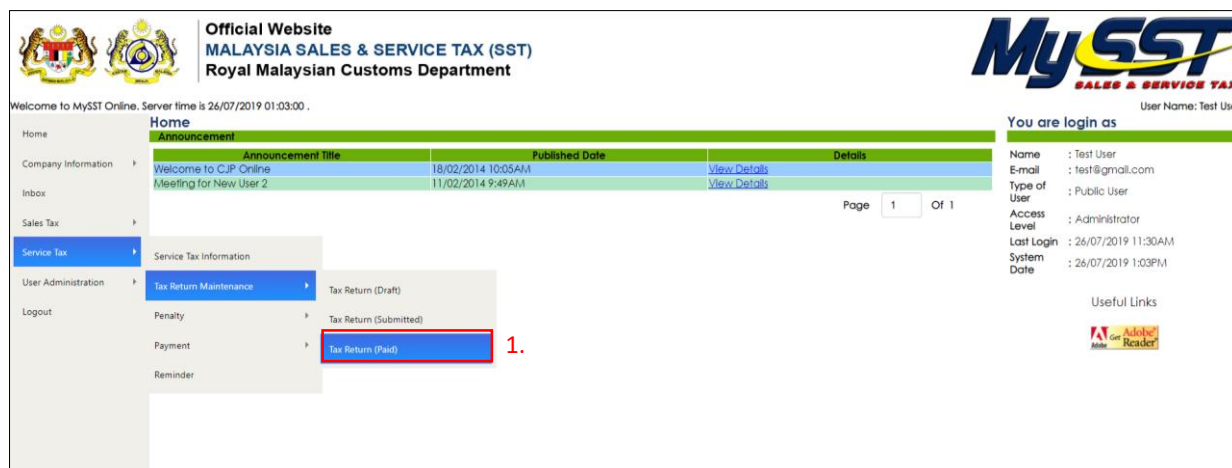
SERVICE TAX INFORMATION
4. SERVICE TAX SUPPLEMENT

Figure 5.28– Service Tax Return (Paid)

1. Click [Tax Return (Paid)] sub menu to view list Service Tax Return (Paid)

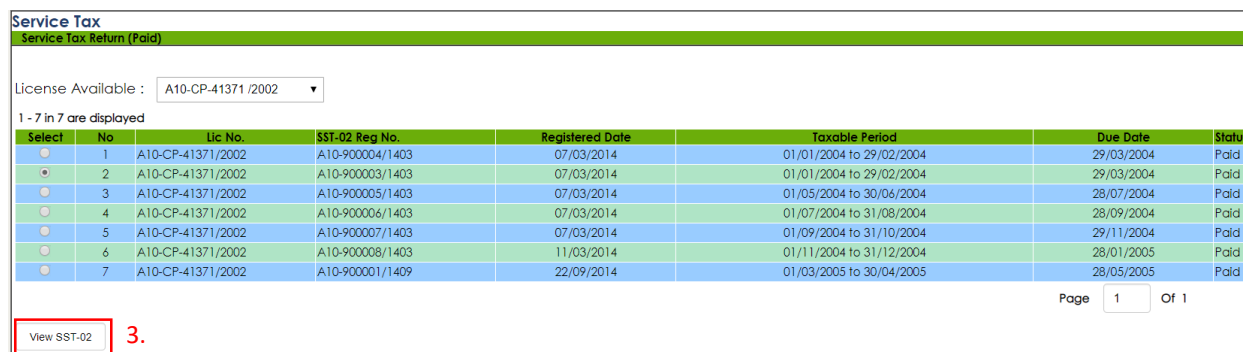


Figure 5.29– Service Tax Return (Paid)

2. Choose and click on Service Tax to select
3. Click [View SST-02] button to view selected Service Tax

**Description:****Made supplement for paid Service Tax****SERVICE TAX INFORMATION**
4. SERVICE TAX SUPPLEMENT**Service Tax****Service Tax Return (View Only)**

SST Name	: VIDHYA SHEANNA LOW & PARTNERS(FBC/L/1238)	SST-02 No.	: A10-900003/1403
SST SMK No.	: A10-CP-41371/2002	SST Reg No.	:
Taxable Period	: From 01/01/2004 To 29/02/2004	Station Name	: A10 Ipoh
Declared By Name	: TEST USER	Due Date	: 29/03/2004
	☐ New IC ☒ Passport No.		
Declared By New IC/Passport No	: 54354354	Date Registered (System)	: 07/03/2014
	(Nb: Please enter a valid ID for declaration)		
Total Taxable Services Value	: 30,000.00	Date Declare (Received/ Submit)	: 08/03/2004
Total Value of Tax Computed	: 3,100.00	Form Status	: Paid(Overpaid)
Total Value of Tax Collected /Payable (12)	: 3,100.00		
Total Service Tax Deduction (13c)	: 0.00	Receipt No	: 000040CP
Total Tax Payable Before Penalty Imposed(14)	: 3,100.00	Receipt Date	: 07/03/2014
Total Penalty Amount(15)	: 0.00	Receipt Amount	: 2,850.00
Total Tax Payable Inclusive Penalty(16)	: 3,100.00	Penalty Receipt Amount	: 1,425.00
SST-02 Registered By ID	: 740208145539	BOD Ref No/ Status	:
Registered Name	: Test User	BOD Date	:
Total Detail	: 3	BOD Receipt No.	:
		BOD Total Received/ Total	: 0.00/0.00
		BOD Tax Received/ Total	: 0.00/0.00
		BOD Penalty Received/ Total	: 0.00/0.00
		Supplement SST-02 No	:

Detail Service Tax Return

1 - 10 in 21 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	601 - MAKANAN/MINUMAN/TEBKAU DJM HOTEL	6.00%	10,000.00	0.00		900.00	0.00	900.00	0.00/ 0.00	900.00	900.00
☒	2	602 - MAKANAN/MINUMAN/TEBKAU LUAR HOTEL	6.00%	20,000.00	0.00		1,200.00	0.00	1,200.00	0.00/ 0.00	1,200.00	1,200.00
☒	3	612 - PENYEDIAAN KAD CAJ/KREDIT	RM50.00 per card	0.00	0.00	10	1,000.00	0.00	1,000.00	0.00/ 0.00	1,000.00	1,000.00
☒	4	620 - PERKHIDMATAN PERUNDANGAN/GUAMAN -Z							0.00			
☒	5	650 - PENGINAPAN							0.00			
☒	6	651 - MAKANAN /MINUMAN							0.00			
☒	7	652 - KELAB MALAM							0.00			
☒	8	653 - TARI-MENARI							0.00			
☒	9	654 - KESIHATAN							0.00			
☒	10	655 - URUT							0.00			

Page 1 Of 3

[Back](#) [Print SST-02](#) [Receipt](#) [Supplement](#) 4.

Figure 5.30– Service Tax Return supplement

- Click [Supplement] button to make supplement



Description:

Made supplement for paid Service Tax

SERVICE TAX INFORMATION
4. SERVICE TAX SUPPLEMENT

Total Service Tax Deduction (13c)
Total Tax Payable Before Penalty Imposed(14)
Total Penalty Amount(15)
Total Tax Payable Inclusive Penalty(16)
SST-02 Registered By ID
Registered Name
Total Detail

10.1.1.133 says
Warning: Are you sure you want to create Supplementary Tax Return(SST-02)(01/01/2004 to 29/02/2004) for existing Taxable Period?
(If you would like to submit a new/next tax return period, please click Cancel and then click [Back] button to select the correct Tax Return Period to submit.)

6.

Receipt No : 000040CP
Receipt Date : 07/03/2014
Receipt Amount : 2,850.00
Receipt Amount : 1,425.00
Ref No/ Status :
Date :
Receipt No :
Total Received/ Total : 0.00/0.00
Tax Received/ Total : 0.00/0.00
Penalty Received/ Total : 0.00/0.00
SST-02 No :

1 - 10 in 21 are displayed

Select	No	Service Type	Service Tax Rate	Services	Services	No of Card	Tax Amt	Ontra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	601 - MAKANAN/MINUMAN/TEBKAU DLM HOTEL	6.00%	10,000.00	0.00		900.00	0.00	900.00	0.00/ 0.00	900.00	900.00
☐	2	602 - MAKANAN/MINUMAN/TEBKAU LUAR HOTEL	6.00%	20,000.00	0.00		1,200.00	0.00	1,200.00	0.00/ 0.00	1,200.00	1,200.00
☐	3	612 - PENYEDIAAN KAD CAJ/KREDIT	RM150.00 per card	0.00	0.00	10	1,000.00	0.00	1,000.00	0.00/ 0.00	1,000.00	1,000.00
☐	4	620 - PERKHIDMATAN PERUNDANGAN/GUAMAN -Z							0.00			
☐	5	650 - PENGINAPAN							0.00			
☐	6	651 - MAKANAN /MINUMAN							0.00			
☐	7	652 - KELAB MALAM							0.00			
☐	8	653 - TARIH-MENARI							0.00			
☐	9	654 - KESIHATAN							0.00			
☐	10	655 - URUT							0.00			

Page 1 Of 3

Figure 5.31– Service Tax Return Confirm Supplement

- Confirmation pop up for supplement will appear.
- Click [Ok] button to confirm and proceed with supplement process.

**Description:****Made supplement for paid Service Tax****SERVICE TAX INFORMATION**
4. SERVICE TAX SUPPLEMENT**Service Tax****Service Tax Return**

SST Name	: VIDHYA SHEANNA LOW & PARTNERS(FBC/L/1238)	SST-02 No.	: This field will be automatic generated
SST SMK No.	: A10-CP-41371/2002	SST Reg No.	:
Taxable Period	: From 01/01/2004 To 29/02/2004	Station Name	: A10 Ipoh
Declared By Name	:	Due Date	: 29/03/2004
	☒ New IC ☐ Passport No.		
Declared By New IC/Passport No	:	Date Registered (System)	:
	(Nb: Please enter a valid ID for declaration)		
Total Taxable Services Value	: 0.00	Date Declare (Received/ Submit)	:
Total Value of Tax Computed	: 0.00	Form Status	: Draft
Total Value of Tax Collected /Payable (12)	: 0.00		
Total Service Tax Deduction (13c)	: 0.00	Receipt No	:
Total Tax Payable Before Penalty Imposed(14)	: 0.00	Receipt Date	:
Total Penalty Amount(15)	: 0.00	Receipt Amount	: 0.00
Total Tax Payable Inclusive Penalty(16)	: 0.00	Penalty Receipt Amount	: 0.00
SST-02 Registered By ID	: 740208145539	BOD Ref No/ Status	:
Registered Name	: Test User	BOD Date	:
Total Detail	: 0	BOD Receipt No.	:
		BOD Total Received/ Total	: 0.00/0.00
		BOD Tax Received/ Total	: 0.00/0.00
		BOD Penalty Received/ Total	: 0.00/0.00
		Supplement SST-02 No	: A10-900003/1403

Detail Service Tax Return

Add

Edit

Delete

New Service Type

Remove Service Type

1 - 10 in 21 are displayed

Select	No	Service Type	Service Tax Rate	Value of Taxable Services	Values of Free Services	No of Card	Computed Tax Amt	Contra Tax	Total Tax Before Penalty	Penalty Rate /Amt	Collected Tax	Tot Amt Payable
☒	1	601 - MAKANAN/MINUMAN/TEBKAU DLM HOTEL							0.00			
☐	2	602 - MAKANAN/MINUMAN/TEBKAU LUAR HOTEL							0.00			
☐	3	612 - PENYEDIAAN KAD CAJ/KREDIT							0.00			
☐	4	620 - PERKHIDMATAN PERUNDANGAN/GUAI/MAIN -Z							0.00			
☐	5	650 - PENGINAPAN							0.00			
☐	6	651 - MAKANAN /MINUMAN							0.00			
☐	7	652 - KELAB MALAM							0.00			
☐	8	653 - TARI-MENARI							0.00			
☐	9	654 - KESIHATAN							0.00			
☐	10	655 - URUT							0.00			

Page

1

Of 3



Back

Clear

Save

Figure 5.32– Service Tax Return

**Description:****Monitor Penalty Status****5.1. Penalty Status****SERVICE TAX INFORMATION****5. SERVICE TAX PENALTY**

Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

Welcome to MySST Online. Server time is 06/03/2019 02:27:42.

You are login as
Name :
E-mail : ppa@printpackad.com
Type of User : Public User
Access Level : Administrator
Last Login : 31/03/2019 8:03PM
System Date : 06/03/2019 2:27PM

Home
Company Information
Inbox
Service Tax
User Administration
Logout

Home
Announcement
Service Tax Information
Tax Return Maintenance
Penalty
Payment
Reminder

Announcement Title
Published Date
Details

18/02/2014 10:05AM
11/02/2014 9:49AM
View Details
View Details

Page 1 Of 1

Taxable Period
Due Date
1st Reminder
2nd Reminder
Type

01/01/2018 to 28/02/2018
31/03/2018
31/05/2018
31/07/2018
08/01/2019
08/01/2019
CP
CP
CP

Page 1 Of 1

Useful Links
Adobe Reader

Figure 5.33– Service Tax Penalty

1. Click [Penalty Status] to view Service Tax that has penalty.

Penalty
Penalty Status

License Available : A10-CP-41371 /2002 ▼

1 - 2 in 2 are displayed

Select	No	BOD NO	BOD Date	Total Tax Payable	Total Penalty	Total Tax Paid	Total Penalty Paid	Total Debt	Receipt Date/ Receipt No	Receipt Amount	BOD Status	No of Item
☒	1	A10-CP-00038/1811	01/11/2018	50,120.00	20,048.00	0.00	0.00	70,168.00		0.00	Registered	1
☐	2	A10-CP-00034/1811	01/11/2018	303,863.10	121,395.24	0.00	0.00	425,258.34		0.00	Registered	1

Page 1 Of 1

Detail

Figure 5.34– Service Tax Penalty Status

2. Select [Radio] button to choose which Service Tax to view detail penalty
3. Click [Details] button to view details Service Tax penalty.

Penalty
Penalty Detail

No	BOD No	Serial No	Tax Amount	Penalty Amount	Amount Payable	Revenue Code	Penalty Revenue Code	Form Type	SST-02 NO
1	A10-CP-00038/1811	01	50,120.00	20,048.00	70,168.00	671	751	CP3	A10-900400/1809

Page 1 Of 1

Back

Figure 5.35– Service Tax Penalty Status details

**Description:****Request and view payment, and view payment receipt**

- 6.1. Payment Request
- 6.2. Payment Status/History
- 6.3. Payment Receipt

SERVICE TAX INFORMATION
6. SERVICE TAX PAYMENT**6.1. Payment Request**

Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

Welcome to MySST Online. Server time is 06/03/2019 04:00:48.

Home
Company Information
Inbox
Sales Tax
Service Tax
User Administration
Logout

Home
Announcement
Announcement Title
Published Date
Details
Welcome to CJP Online
18/02/2014 10:05AM
View Details
Meeting for New User 2
11/02/2014 9:49AM
View Details
Page 1 Of 1

You are login as
Name : Test User
E-mail : test@gmail.com
Type of User : Public User
Access Level : Administrator
Last Login : 06/03/2019 3:37PM
System Date : 06/03/2019 4:00PM
Useful Links
Adobe Reader

Service Tax Information
Tax Return Maintenance
Penalty
Payment
Payment Request
Payment Status/History
Payment Receipt

Figure 5.36– Service Tax Payment

1. Click [Payment Request] to view Service Tax that requires payment.

Payment
Payment Request

Select/Unselect All

Payment Option	No	Request Date	Type of Payment	Registration No	Tax (RM)	Penalty (RM)	Total Amount (RM)
☐	1	29/09/2018	SST-02(Service Tax)	A10-900001/1312	1,470.00	588.00	2,058.00
☐	2	28/09/2018	SST-02(Service Tax)	A10-900170/1809	303,863.10	121,545.24	425,408.35
☐	3	28/09/2018	SST-02(Service Tax)	A10-900400/1809	50,120.00	20,048.00	70,168.00
☐	4	07/03/2014	SST-02(Service Tax)	A10-900002/1403	10,033,000.00	5,016,500.00	15,049,500.00
☐	5	15/01/2014	SST-02(Service Tax)	A10-900002/1401	75,096.00	37,548.00	112,644.00
☐	6	07/01/2014	SST-02(Service Tax)	A10-900006/1311	76,440.00	38,220.00	114,660.00

Continue

Figure 5.37– Service Tax Payment Request

2. Select [Check box] to choose Service Tax to continue with payment.
3. Click [Continue] button to proceed payment for Service Tax



Description:

Request and view payment, and view payment receipt

- 6.1. Payment Request
- 6.2. Payment Status/History
- 6.3. Payment Receipt

SERVICE TAX INFORMATION
6. SERVICE TAX PAYMENT

No	Request Date	Type	Registration No	Tax (RM)	Penalty (RM)	Total Amount (RM)
1	29/09/2018	SST-02(Service Tax)	A10-900001/1312	1,470.00	588.00	2,058.00

Request Mode: ☒ Individual Account (B2C) ☐ Corporate Account (B2B)

Total (RM) 2,058.00

Back Confirm 4.

Figure 5.38– Service Tax confirm Payment Request

4. Click [Confirm] button to proceed with payment.

10.1.1.133 says

Caj Perkhidmatan bank RM0.50 ditanggung oleh pembayar cukai.

Are you sure you want to proceed?

5. OK Cancel

Figure 5.39–confirm proceed payment pop up

5. Click [OK] button and payment confirmation page will appear.



Description:

Request and view payment, and view payment receipt

- 6.1. Payment Request
- 6.2. Payment Status/History
- 6.3. Payment Receipt

SERVICE TAX INFORMATION

6. SERVICE TAX PAYMENT

Jabatan Kastam Diraja Malaysia
Royal Malaysian Customs Department Payment Page

Payment Confirmation

Transaction Date: 06/03/2019
Order No.: 20190306000006
Payment Channel: B2C
Item Summary: B56503A
Total Amount: RM 2058.00
Bank:* -Select Bank-
Customer Email:

By clicking on the "Pay via FPX" button , you agree to FPX's Terms & Conditions.

8. Pay via FPX Back

FPX

**If popup blocker is active, please disable and press refresh*

List of Patricipating bank that offering FPX as per link below:
<http://www.myclar.org.my/business-fpx/banks-tpa.html>

Figure 5.40–Payment Confirmation

6. Choose [Bank] to pay sales tax.
7. Key in [Customer Email]
8. Click [Pay via FPX] button to proceed with payment

FPX bank simulator will appear



Description:

Request and view payment, and view payment receipt

- 6.1. Payment Request
- 6.2. Payment Status/History
- 6.3. Payment Receipt

SERVICE TAX INFORMATION
6. SERVICE TAX PAYMENT

The screenshot shows the FPX Bank Simulator interface. At the top, there is a header with the FPX logo and the text 'BANK SIMULATOR'. Below this, a 'Sign in to continue' dialog box is displayed. The dialog box contains two input fields: 'User Id' and 'Password'. To the left of the 'User Id' field is a red number '9.', to the left of the 'Password' field is a red number '10.', and to the left of the 'Sign in' button is a red number '11.'. The 'Sign in' button is highlighted with a red border. A 'Cancel' button is also visible to the right of the 'Sign in' button.

Figure 5.41 FPX Bank Simulator

9. Key in [Use Id]
10. Key in [Password]
11. Click [Sign in] button to continue process



Description:

Request and view payment, and view payment receipt

- 6.1. Payment Request
- 6.2. Payment Status/History
- 6.3. Payment Receipt

SERVICE TAX INFORMATION

6. SERVICE TAX PAYMENT



BANK SIMULATOR

Account Selection

Savings Account ▼

12.

Confirm

Cancel

Transaction Information

FPX Txn Id	Seller Order No	Amount	Fee
1903061135260567	20190306000005	28019.46	0.0

Figure 5.42 FPX Bank Simulator

12. Click [confirm] button to proceed.



Description:

Request and view payment, and view payment receipt

- 6.1. Payment Request
- 6.2. Payment Status/History
- 6.3. Payment Receipt

SERVICE TAX INFORMATION

6. SERVICE TAX PAYMENT



BANK SIMULATOR

Your account has been deducted

Transaction details

FPX Transaction ID	Seller Order No	Transaction Amount	Fee Amount	Account Type
1903061135260567	20190306000005	28019.46	0.0	Savings Account

Important Note :

- 1.This is not the final confirmation of your payment. Please check with your merchant for final status confirmation.
- 2.Please click on the "Continue with Transaction" button below and DO NOT close the browser until final receipt is displayed.

Transaction Status

Authorisation Number 15733223
Authorisation Result Approved - 00

13.

Continue with Transaction

Figure 5.43 FPX Bank Simulator

- 13. Click [Continue with Transaction] button to proceed



Description:

Request and view payment, and view payment receipt

- 6.1. Payment Request
- 6.2. Payment Status/History
- 6.3. Payment Receipt

SERVICE TAX INFORMATION
6. SERVICE TAX PAYMENT



FPX Transaction Status

Successful Transaction

Seller Order No : 20190306000005
Order Amount : RM28019.46
FPX Transaction ID : 1903061135260567
Buyer Bank Name : SBI BANK A
Buyer Name : Nur@/() .-.,&''~*;:Nik
Transaction Date : 6/3/2019 11:31:59 AM

14

Continue

Print

Figure 5.44 FPX Transaction Status

14. Click [continue] button to complete payment

Payment Response
The Payment Request was Completed.
15. OK

Figure 5.45 Payment Response

15. Click [OK] button to back to CJP system

Payment						
Confirm Payment Request						
GM82N Process completed.						
No	Request Date	Type	Registration No	Tax (RM)	Penalty (RM)	Total Amount (RM)
1	29/09/2018	SST-02(Service Tax)	A10-900001/1312	1,470.00	588.00	2,058.00
Request Mode				Total (RM)		2,058.00
☒ Individual Account (B2C) ☐ Corporate Account (B2B)						
Payment Status Payment Receipt						

Figure 5.46 Payment completed



Description:

Request and view payment, and view payment receipt

- 6.1. Payment Request
- 6.2. Payment Status/History
- 6.3. Payment Receipt

SERVICE TAX INFORMATION

6. SERVICE TAX PAYMENT

6.2. Payment Status/History

The screenshot displays the MySST Online portal interface. At the top, it shows the official website for Malaysia Sales & Service Tax (SST) by the Royal Malaysian Customs Department. The user is logged in as 'Test User'. The left sidebar contains a navigation menu with options like Home, Company Information, Inbox, Sales Tax, Service Tax, User Administration, and Logout. The 'Service Tax' menu is expanded, showing 'Service Tax Information', 'Tax Return Maintenance', 'Penalty', 'Payment', and 'Reminder'. The 'Payment' sub-menu is further expanded, highlighting 'Payment Status/History' with a red box and the number '1.'. The main content area shows an 'Announcement' table with two entries: 'Welcome to CJP Online' and 'Meeting for New User 2'. The right sidebar displays user details and useful links.

Figure 5.47 Service Tax Payment

1. Click [Payment Status/History] to view Service Tax payment status

**Description:****Request and view payment, and view payment receipt**

- 6.1. Payment Request
- 6.2. Payment Status/History
- 6.3. Payment Receipt

SERVICE TAX INFORMATION
6. SERVICE TAX PAYMENT

Payment
Payment Status/History

Fill in the information below and click Search

Transaction No. 2.

Transaction Date 3.

Status 4.

5.

1 - 10 in 297 are displayed

Select	No	Transaction Code	Request Date/Time	Payment Mode	Transaction Amount	Status
☐	1	20190306000006	06/03/2019 16:14:01	Individual Account (B2C)	2,058.00	Success
☐	2	20181025000094	25/10/2018 14:20:52	Corporate Account (B2B)	370,300.00	Rejected
☐	3	20181025000093	25/10/2018 14:11:25	Corporate Account (B2B)	425,408.35	Rejected
☐	4	20181025000092	25/10/2018 13:54:44	Individual Account (B2C)	2,058.00	Payment Request Cancelled
☐	5	20181008000046	08/10/2018 20:33:12	Corporate Account (B2B)	182,812.00	Rejected
☐	6	20181008000045	08/10/2018 20:31:32	Individual Account (B2C)	24,981.74	Success
☐	7	20180929000091	29/09/2018 18:55:55	Corporate Account (B2B)	182,812.00	Rejected
☐	8	20180929000090	29/09/2018 13:32:06	Corporate Account (B2B)	70,168.00	Rejected
☐	9	20180926000062	26/09/2018 22:07	Individual Account (B2C)	25,619.40	Success
☐	10	20180925000061	25/09/2018 23:25:22	Individual Account (B2C)	8.50	Success

Page 1 Of 30

7.

Figure 5.48 Service Tax Payment Status/History

2. Key in [Transaction No.]
3. Key in [Transaction Date]
4. Choose [Status]
5. Click [Search] button to search specific Service Tax.
6. Click [Radio] button to choose Service Tax Payment to view detail
7. Click [Detail] button to view detail Sales Tax payment

Payment
Payment Status/History

No	Transaction Code	Type	Form No.	Actual Amount	Paid Amount
1	20190306000006	SST-02(Service Tax)	A10-900001/1312	2,058.00	2,058.00

Page 1 Of 1

Figure 5.49 Service Tax Payment Status/History detail

**Description:**

Request and view payment, and view payment receipt

- 6.1. Payment Request
- 6.2. Payment Status/History
- 6.3. Payment Receipt

SERVICE TAX INFORMATION**6. SERVICE TAX PAYMENT****6.3. Payment Receipt**

Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

Welcome to MySST Online. Server time is 06/03/2019 04:34:24.

Home

Company Information

Inbox

Sales Tax

Service Tax

User Administration

Logout

Announcement

Announcement Title	Published Date	Details
Welcome to CJP Online	18/02/2014 10:05AM	View Details
Meeting for New User 2	11/02/2014 9:49AM	View Details

Page 1 Of 1

You are login as

Name : Test User
E-mail : test@gmail.com
Type of User : Public User
Access Level : Administrator
Last Login : 06/03/2019 3:37PM
System Date : 06/03/2019 4:34PM

Useful Links

Payment Request
Payment Status/History
Payment Receipt

Figure 5.50 Service Tax Payment

1. Click [Payment Receipt] to view Service Tax payment receipt

Payment

Payment Receipt

Select	No	Form No	Request Type	Receipt Date/Time	Receipt No	Amount	Status	Payment Status
☒	1	A10-900011/1403	CJ3	08/10/2018 20:34:31	400041CJ	24,981.74	Printed (0)	Success
☐	2	A10-900001/1409	CP3	26/09/2018 26:20	000019CP	25,619.40	Printed (3)	Success
☐	3	A10-900008/1403	CP3	25/09/2018 23:39:56	000018CP	8.50	Printed (0)	Success
☐	4	A10-900010/1403	CJ3	19/09/2018 13:22:02	000003CJ	16,203.74	Printed (2)	Success
☐	5	A10-900006/1403	CJ3	28/08/2018 17:54:58	000001CJ	20,250.00	Printed (1)	Success
☐	6	A10-900003/1403	CJ3	10/02/2015 13:48:14	000001CJ	14,250.00	Printed (3)	Success
☐	7	A10-900018/1311	CJ3	16/10/2014 15:26:51	000068CJ	30,300.00	Printed (3)	Success
☐	8	A10-900007/1403	CJ3	21/08/2014 13:40:11	000065CJ	3,000.00	Printed (5)	Success
☐	9	A10-900006/1402	CJ3	13/08/2014 13:54:25	000064CJ	5,000.00	Printed (3)	Success
☐	10	A10-900007/1402	CJ3	13/08/2014 13:43:33	000063CJ	5,000.00	Printed (3)	Success

Page 1 Of 5

Print Preview

Figure 5.51 Service Tax Payment Receipt

2. Select [Radio] button to choose which Service Tax to view Receipt.
3. Click [Print] button to print receipt
4. Click [Preview] button to pre-review receipt.



Doc Ref : EITS/CMMI/ENG/RSD/UM

Version : 2-2

Doc ID : SST_UM_v2-2

Page No : 109

Request and view payment, and view payment receipt

- 6.1. Payment Request
- 6.2. Payment Status/History
- 6.3. Payment Receipt

6. SERVICE TAX PAYMENT

Print

Total: 1 page

SaveCancel

Destination

Save as PDF

Change...

Pages

All

e.g. 1-5, 8, 11-13

Layout

Portrait

More settings

KERAJAAN MALAYSIA
Jabatan Kastam Diraja Malaysia
Resit Rasmi / Official Receipt
ASAL / ORIGINAL

No Resit/Receipt No: 5657 400041CJ
Tarikh/Date: 08-10-2018
Masa/Time: 20:34:31
Kod Sistem/Stasiun Code: A10 Isch

A10201403900011

Name Perniagaan
Business Name

Alamat Perniagaan
Business Address

Nama Perdagangan
Trade Name

No. Pendaftaran Perniagaan
atau No. Kad Pengenalan
Business Registration No. or Identity Card No.

No. Pendaftaran SST
SST Registration No.

No. SST SMK
SMK SST No.

ABC SDN BHD

888, Jin Desa Bukit Antara 2, Taman Antara, 56100 Kuala Lumpur

ABC SDN BHD

B56503A

W10-1808-21100018

A10-CJ-A053091/1993

Perihal Transaksi/ Transaction Details	Cara Bayaran/ Method Of Payment	No Rujukan/ Registration No	Amaun(RM) Amount(RM)
Cukai Jualan	FPX - B2C	A10-900011/1403	RM 24,981.74 ****

Ringgit Malaysia/: Dua Puluh Empat Ribu Sembilan Ratus Lapan Puluh Satu Dan Tujuh Puluh Empat Sen Sahaja
Malaysian Ringgit

No Kebenaran: BPKS(8.15)248-11(6)

04-43:39/ 06/03/2019

Figure 5.52 Service Tax Payment Receipt (print)

**Description:**

Request and view payment, and view payment receipt

- 6.1. Payment Request
- 6.2. Payment Status/History
- 6.3. Payment Receipt

SERVICE TAX INFORMATION**6. SERVICE TAX PAYMENT**

KERAJAAN MALAYSIA
Jabatan Kastam Diraja Malaysia
Bukan Resit Rasmi/Not Official Receipt
PREVIEW COPY

No Resit/Receipt No: 400041CJ

Tarikh/Date: 08-10-2018

Masa/Time: 20:34:31

Kod Stesen/Station Code: A10, Ipoh



* A 1 0 2 0 1 4 0 3 9 0 0 1 1 *

/2/0/1/8/0/0/0/0/0/0/6/_/_

Name Perniagaan ABC SDN BHD

Business Name

Alamat Perniagaan 888, Jln Desa Bukit Antara 2, Taman Antara, 56100
Business Address Kuala Lumpur

Nama Perdagangan ABC SDN BHD

Trade Name

No. Pendaftaran Perniagaan B56503A

atau No. Kad Pengenalan
Business Registration No. or Identity Card No

No. Pendaftaran SST W10-1808-21100018

SST Registration No.

No. SST SMK A10-CJ-A053091/1993

SMK SST No.

Perihal Transaksi/ Transaction Details	Cara Bayaran/ Method Of Payment	No Rujukan/ Registration No	Amaun(RM) Amount(RM)
Cukai Jualan	FPX - B2C	A10-900011/1403	RM 24,981.74 ****

Ringgit Malaysia/: Dua Puluh Empat Ribu Sembilan Ratus Lapan Puluh Satu Dan
Tujuh Puluh Empat Sen Sahaja

Malaysian Ringgit

No Kebenaran: BPKS(8.15)248-11(6)

04:45:18/ 06/03/2019

Figure 5.53 Service Tax Payment Receipt (preview)

**Description:****Reminder for Service Tax****SERVICE TAX INFORMATION**
7. SERVICE TAX REMINDER

Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

Welcome to MySST Online. Server time is 06/03/2019 04:48:01 .

Home

Company Information

Inbox

Sales Tax

Service Tax

User Administration

Logout

Service Tax Information

Tax Return Maintenance

Penalty

Payment

Reminder 1.

Announcement

Announcement Title	Published Date	Details
Welcome to CJP Online	18/02/2014 10:05AM	View Details
Meeting for New User 2	11/02/2014 9:49AM	View Details

Page 1 Of 1

MySST
SALES & SERVICE TAX

User Name: Test User

You are login as

Name : Test User
E-mail : test@gmail.com
Type of User : Public User
Access Level : Administrator
Last Login : 06/03/2019 3:37PM
System Date : 06/03/2019 4:48PM

Useful Links

Adobe Reader

Figure 5.54 Service Tax Reminder

1. Click [Reminder] to view Service Tax reminder.

Service Tax					
Reminder					
1 - 1 in 1 are displayed					
No	SST SMK No.	Taxable Period	Due Date	1st Reminder	2nd Reminder
1	N10-CP-00000003/2018	01/11/2018 to 31/12/2018	31/01/2019	30/01/2019	
Page 1 Of 1					

Figure 5.55 Service Tax Reminder



JABATAN KASTAM DIRAJA MALAYSIA

User Manual

Doc Ref : EITS/CMMI/ENG/RSD/UM

Version : 2-2

Doc ID : SST_UM_v2-2

Page No : 112

USER ADMINISTRATION



Description:

Monitor activities

AUDIT TRAIL

The screenshot shows the MySST Online portal interface. At the top, it says 'Official Website MALAYSIA SALES & SERVICE TAX (SST) Royal Malaysian Customs Department'. The 'MySST' logo is on the right. Below the header, there's a navigation menu on the left with options like Home, Company Information, Inbox, Sales Tax, Service Tax, User Administration, and Logout. The 'User Administration' menu is expanded, showing 'Audit Trail' as an option, which is highlighted with a red box and labeled '1.'. The main content area shows a table of announcements with columns for Announcement Title, Published Date, and Details. The table has two rows: 'Welcome to CJP Online' and 'Meeting for New User 2'. On the right, there's a 'You are login as' section showing user details: Name: Test User, E-mail: test@gmail.com, Type of User: Public User, Access Level: Administrator, Last Login: 06/03/2019 5:00PM, and System Date: 06/03/2019 5:00PM. At the bottom right, there are 'Useful Links' including Adobe Reader.

Figure 6.0 Service Tax Reminder

1. Click [Audit Trail] and User Audit Trail page will appear.



JABATAN KASTAM DIRAJA MALAYSIA

User Manual

Doc Ref : EITS/CMMI/ENG/RSD/UM

Version : 2-2

Doc ID : SST_UM_v2-2

Page No : 114

Description:

Monitor activities

AUDIT TRAIL

UAAT1 06-03-2019 17:05:22 CJP03 User: Test User(philip)

Official Website
MALAYSIA SALES & SERVICE TAX (SST)
Royal Malaysian Customs Department

MySST
SALES & SERVICE TAX

User Administration

User Audit Trail

Date Range : 06/03/2019 - 06/03/2019 Remark : Include Login/Logout: ☐

No.	Date/Time	BRN	Company Name	User	Action	Remark
-----	-----------	-----	--------------	------	--------	--------

Page 1 of 0 100

No records to v

Close Clear Inquiry

Figure 6.1: User Audit Trail