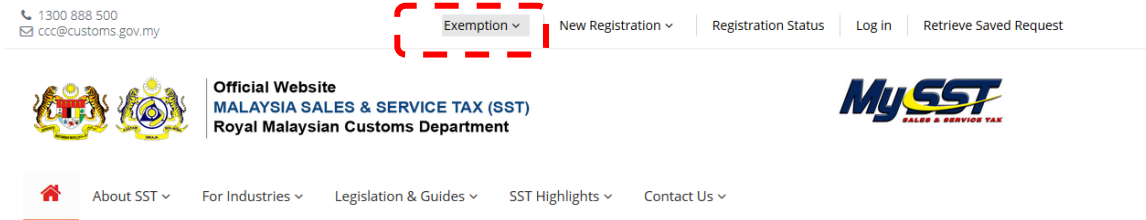


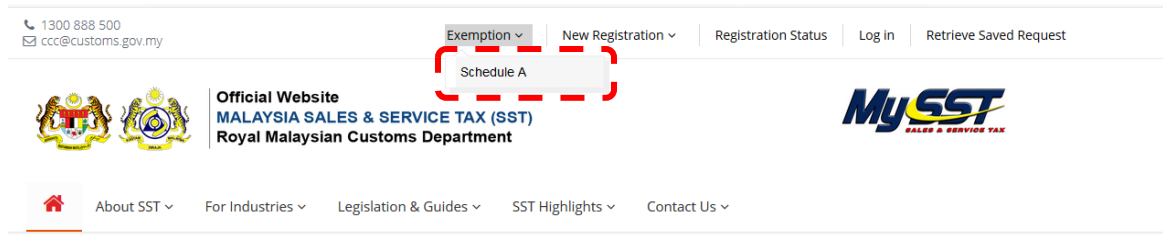
HOW TO APPLY EXEMPTION UNDER SCHEDULE A SALES TAX (PERSON EXEMPTED FROM PAYMENT OF TAX) ORDER 2018

Application can be made online through MySST Portal

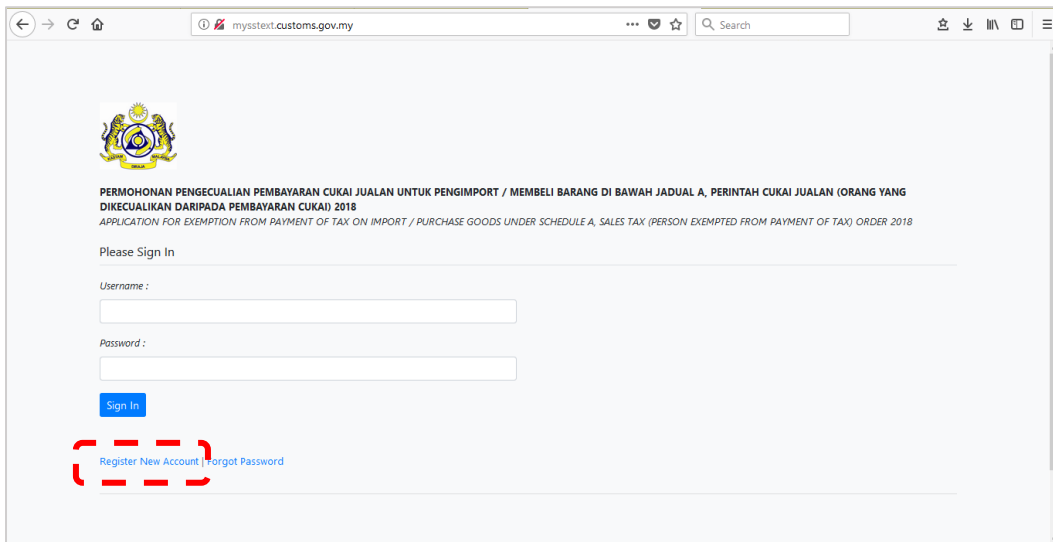
1. Click "**Exemptio**" hyperlink on the right top menu



2. Select "**Schedule A**"



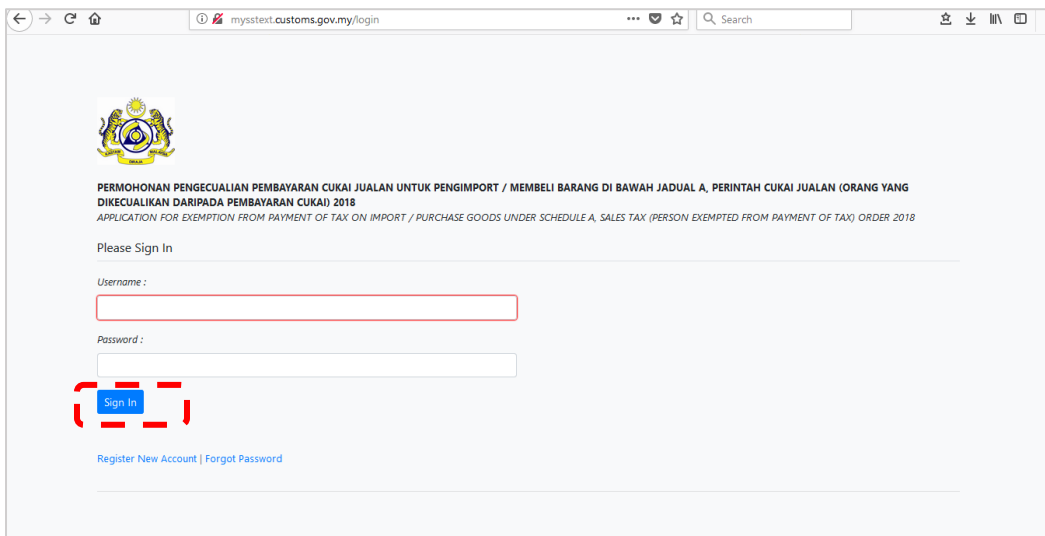
3. Click "**Register New Account**" to create account (for 1st time user only)
 - Fill in all data required



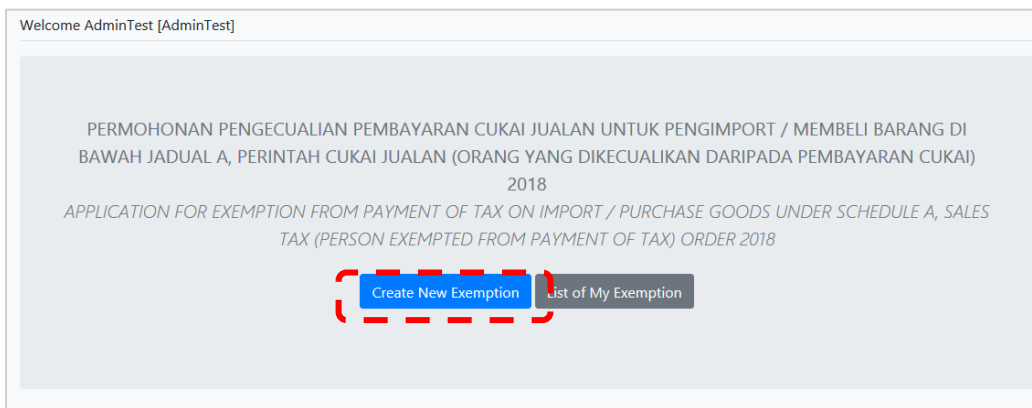
4. You will get your User Name and Password to proceed with login to the system.



5. Fill in Username and Password and click "**Sign In**" button



6. Click "**Create New Exemption**" button



7. Select item to apply and tick acknowledgement **checkbox**

8. Click “**Create Application**” button

PERMOHONAN PENGECUALIAN PEMBAYARAN CUKAI JUALAN UNTUK PENGIMPOR / MEMBELI BARANG DI BAWAH JADUAL A, PERINTAH CUKAI JUALAN (ORANG YANG DIKECUALIKAN DARIPADA PEMBAYARAN CUKAI) 2018
APPLICATION FOR EXEMPTION FROM PAYMENT OF TAX ON IMPORT / PURCHASE GOODS UNDER SCHEDULE A, SALES TAX (PERSON EXEMPTED FROM PAYMENT OF TAX) ORDER 2018

1. **Jenis Permohonan / Application Type :**
Pengecualian di Bawah Butiran (Sila Pilih) Jadual A, Perintah Cukai Jualan (Orang Yang Dikecualikan Cukai daripada Pembayaran Cukai) 2018
Exemption under Item (Please Choose) Schedule A, Sales Tax (Person Exempted from Payment of Tax) Order 2018

Lihat Butiran Jadual A / Show Item in Schedule A

Butiran / Item : 27

Saya dengan ini mengakui bahawa saya faham dan akan mematuhi syarat-syarat yang ditetapkan di bawah Jadual A, Perintah Cukai Jualan (Orang Yang Dikecualikan Dari Pembayaran Cukai) 2018.
I hereby acknowledge that I understand and will comply with the conditions set out under Schedule A, Sales Tax (Person Exempted from Payment of Tax) Order 2018.

Cipta Permohonan / Create Application

9. You will see Exemption Module screen as below:

← → ↻ 🏠 mysstext.customs.gov.my/form-two?x=41 ... ☆ 🔍 Search 📄 📁 🗑️ ☰

New Exemption My Exemption Profile Sign Out

PERMOHONAN PENGECUALIAN PEMBAYARAN CUKAI JUALAN UNTUK PENGIMPOR / MEMBELI BARANG DI BAWAH JADUAL A, PERINTAH CUKAI JUALAN (ORANG YANG DIKECUALIKAN DARIPADA PEMBAYARAN CUKAI) 2018
APPLICATION FOR EXEMPTION FROM PAYMENT OF TAX ON IMPORT / PURCHASE GOODS UNDER SCHEDULE A, SALES TAX (PERSON EXEMPTED FROM PAYMENT OF TAX) ORDER 2018

Status : Draft

1. **Jenis Permohonan / Application Type :**
Pengecualian di Bawah Butiran 27 Jadual A, Perintah Cukai Jualan (Orang Yang Dikecualikan Cukai daripada Pembayaran Cukai) 2018
Exemption under Item 27 Schedule A, Sales Tax (Person Exempted from Payment of Tax) Order 2018

Bahagian A (Part A)	BAHAGIAN A : MAKLUMAT PEMOHON PART A : APPLICATION INFORMATION	
Bahagian B (Part B)	2. Nama / Name :	7. Tarikh / Date :
Bahagian C (Part C)	<input type="text"/>	2018-08-31
Bahagian D (Part D)	3. No Kad Pengenalan / Identity Card No. :	8. No Kelulusan (MIDA, MOF, JKDM dll) / Approval No (MIDA, MOF, RMCD, etc) :
Bahagian E (Part E)	<input type="text"/>	<input type="text"/>
Bahagian F (Part F)	4. Jawatan / Designation :	9. Alamat / Address :
Bahagian G (Part G)	<input type="text"/>	<input type="text"/>
Hantar (Submit)	5. Nama Syarikat / Firma / Kementerian / Jabatan / Agensi / Institusi : Name of Company / Firm / Ministry / Department / Agency / Institution :	

10. Fill in all information required:

- Part A: Application Information
- Part B: Person Designated to Sign Certificate of Exemption Information (as in column (5) schedule a)
- Part C: Information of Ministry/Department/Agency/Institution being represented (* if applicable)
- Part D: Supplier Information
- Part E: Description of Goods
- Part F: Description of Motor Vehicle Applied
- Part G: Description of Goods Exported/Supplied/Returned

11. Click **“Submit”** button

mysstext.customs.gov.my/form-two?x=41&alert=e&tab=e

New Exemption My Exemption Profile Sign Out

Status : Draft

1. Jenis Permohonan / Application Type :
Pengecualian di Bawah Butiran 27 Jadual A, Perintah Cukai Jualan (Orang Yang Dikecualikan Cukai daripada Pembayaran Cukai) 2018
Exemption under Item 27 Schedule A, Sales Tax (Person Exempted from Payment of Tax) Order 2018

Bahagian A (Part A)
Bahagian B (Part B)
Bahagian C (Part C)
Bahagian D (Part D)
Bahagian E (Part E)
Bahagian F (Part F)
Bahagian G (Part G)
Hantar (Submit)

HANTAR PERMOHONAN
SUBMIT APPLICATION

Saya (ADMINTEST) memohon untuk mengimport / mendapatkan / membeli barang-barang dan pengecualian dituntut di bawah Butiran 27 Jadual A, Perintah Cukai Jualan (Orang Yang Dikecualikan Daripada Cukai Jualan) 2018 tertakluk kepada syarat-syarat yang ditetapkan. Saya mengaku semua butiran yang diberikan adalah betul dan benar.

I (ADMINTEST) hereby submit my application to purchase goods and claim exemption under Issues 27, Schedule A, of Sales Tax (Person Exemption From Sales Tax) Order 2018 subject to the condition specified. I hereby declare that the above mentioned particulars are true and correct.

Hantar / Submit

12. Upon successfully submitted, system will display the following message, click **“Show My Exemption Application”** button

TAHNIAH.

PERMOHONAN PENGECEUALIAN PEMBAYARAN CUKAI JUALAN UNTUK PENGIMPORT / MEMBELI BARANG DI BAWAH JADUAL A, PERINTAH CUKAI JUALAN (ORANG YANG DIKECEUALIKAN DARIPADA PEMBAYARAN CUKAI) 2018 BERJAYA DIHANTAR.

APPLICATION FOR EXEMPTION FROM PAYMENT OF TAX ON IMPORT / PURCHASE GOODS UNDER SCHEDULE A, SALES TAX (PERSON EXEMPTED FROM PAYMENT OF TAX) ORDER 2018 DELIVERED

Show My Exemption Application

© Hak Cipta Terpelihara 2018, Jabatan Kastam Diraja Malaysia.

13. To view certificate in BM version, click **“Certificate (BM)”** or in English version, click **“Certificate (BI)”** hyperlink

My List Exemption

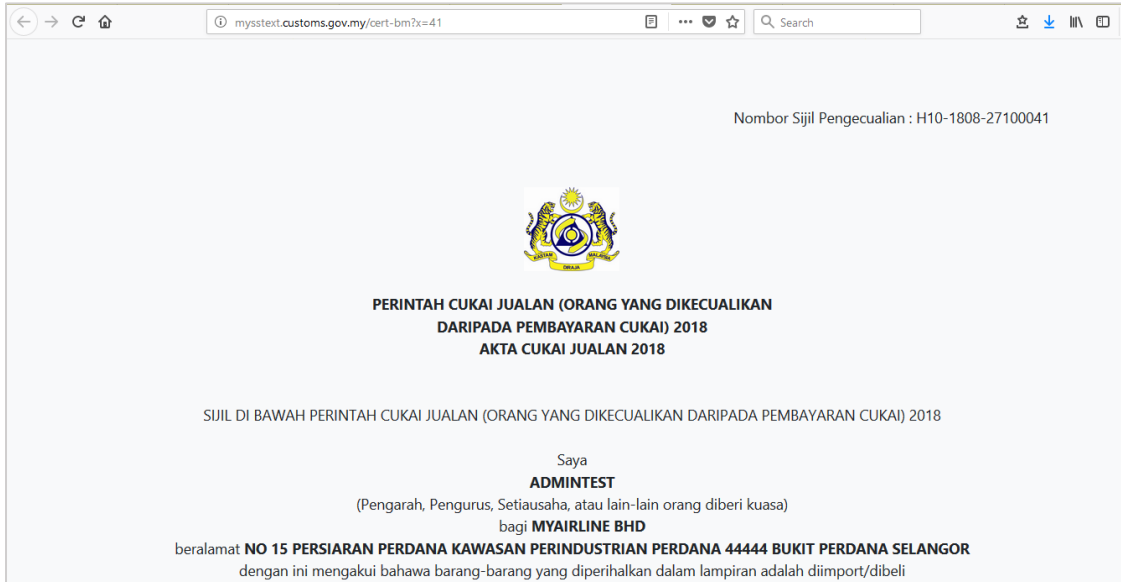
Cipta Permohonan Baru / Create New Exemption

#	Item	Certificate Number	Date Submitted	Status
1	27	H10-1808-27100041	31/08/2018 17:05:25	Registered

View | Certificate (BM) | Certificate (BI)

© Hak Cipta Terpelihara 2018, Jabatan Kastam Diraja Malaysia.

14. System will display the exemption certificate as below.



The screenshot shows a web browser window with the URL `mysstext.customs.gov.my/cert-bm?x=41`. The page content includes:

- Nombor Sijil Pengecualian : H10-1808-27100041
- The national emblem of Malaysia.
- PERINTAH CUKAI JUALAN (ORANG YANG DIKECUALIKAN DARIPADA PEMBAYARAN CUKAI) 2018**
AKTA CUKAI JUALAN 2018
- SIJIL DI BAWAH PERINTAH CUKAI JUALAN (ORANG YANG DIKECUALIKAN DARIPADA PEMBAYARAN CUKAI) 2018
- Saya
ADMINTEST
(Pengarah, Pengurus, Setiausaha, atau lain-lain orang diberi kuasa)
bagi **MYAIRLINE BHD**
- beralamat **NO 15 PERSIARAN PERDANA KAWASAN PERINDUSTRIAN PERDANA 44444 BUKIT PERDANA SELANGOR**
dengan ini mengakui bahawa barang-barang yang diperihalkan dalam lampiran adalah diimport/dibeli

Note:

The certificate number shall be produced to the proper officer of Customs at the point of importation or to the registered manufacturer for local purchase.